

THE TOWN OF IPSWICH, MASSACHUSETTS 2003 ANNUAL REPORT





BOARD OF SELECTMEN

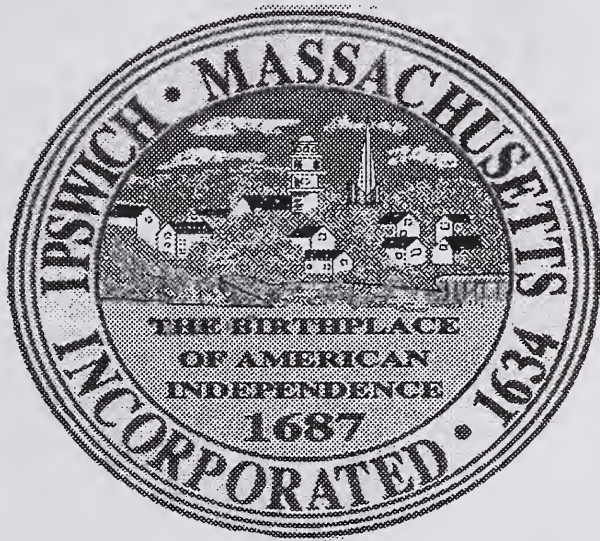
Left to Right - James R. Engel, Edward B. Rauscher
Patrick J. McNally, James W. Foley, Chair
Harry Lampropoulos

Cover photo: Newly purchased 1500 GPM Stainless Steel
Rescue Pumper. The Initial Attack Pumper
also purchased in 2003 did not arrive in time
to be photographed.

Photo by Chief Henry Michalski

ANNUAL REPORT
TOWN OF IPSWICH
MASSACHUSETTS

2003



TOWN OF IPSWICH

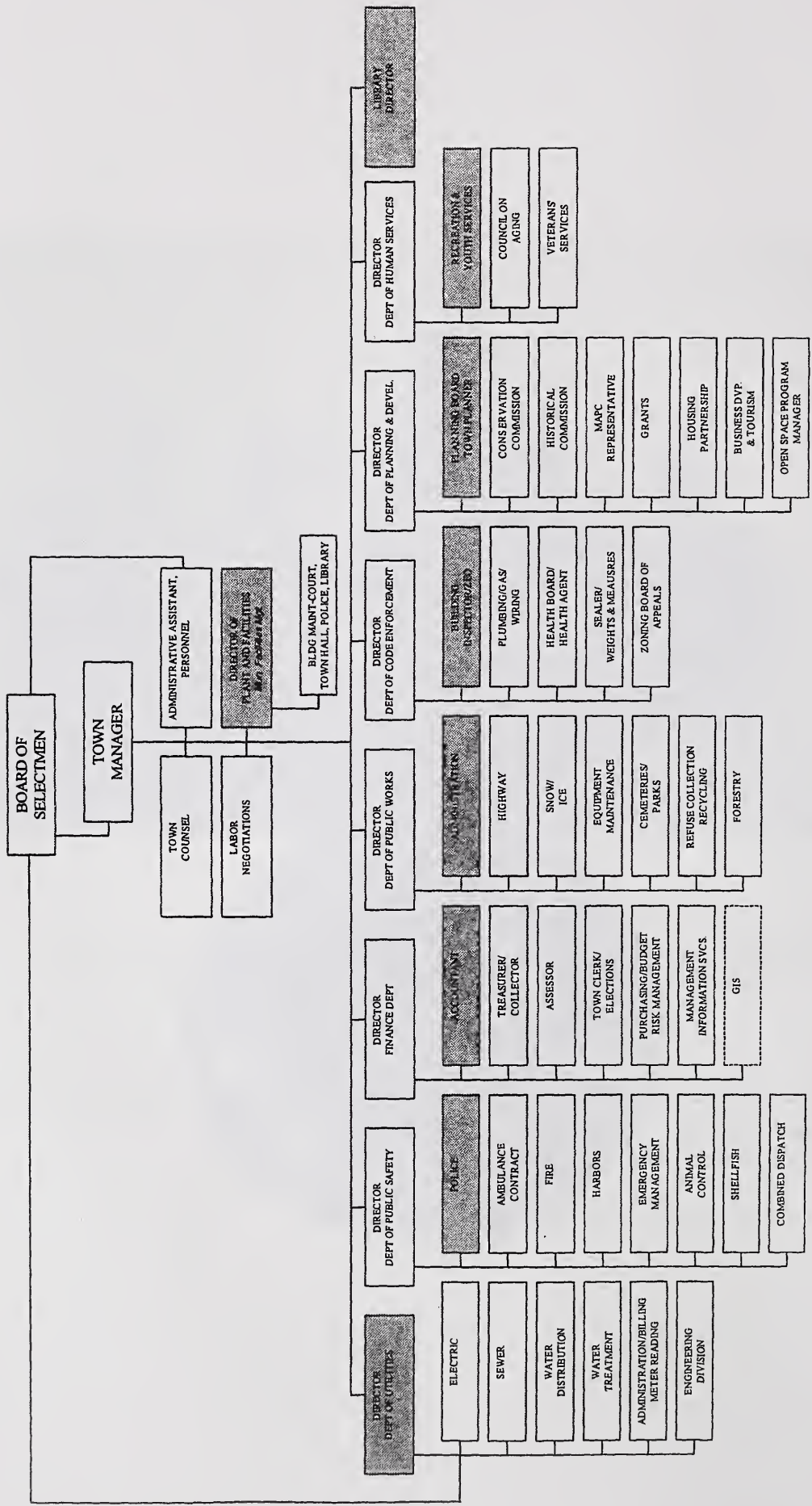


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2004-2005 ROSTER OF TOWN OFFICIALS AND COMMITTEES

E	BOARD OF SELECTMEN		FINANCE COMMITTEE	
	James Engel, Ch	2004	E2	<u>Elected at Town Meeting</u>
	Edward Rauscher	2005		Daniel Clasby 2005
	Harry Lampropoulos	2004		Robert White 2006
	Patrick McNally	2005		George Markos, Ch 2004
E	James Foley	2003	03	<u>Appointed by Moderator</u>
	SCHOOL COMMITTEE			Jamie Fay 2005
	Joan Arsenault, Ch	2004		William Craft 2006
	Edmund Traverso	2005	S	<u>Appointed by Selectmen</u>
	Norman Sheppard	2005		John Bruni 2005
	Hugh O'Flynn	2006		Diane Linehan 2006
	Diane Ross	2006		Raymond Morley 2004
	Jeffrey Loeb	2004	HOUSING AUTHORITY	
	Barry Hopping	2005	E	Kenneth Blades 2008
E	Ray Morley, Whittier Rep			Tone Kenney 2005
	CONSTABLE			Robert Como 2006
	Peter Dziadose	2003		Sara O'Connor 2004
E	TOWN MODERATOR			State Rep. (vacant)
	A. James Grimes	2004		

APPOINTED ADMINISTRATION

S	TOWN MANAGER	M	HARBORMASTER
	George E. Howe		Charles Surpitski
S1	FINANCE DIR./TOWN ACCT.		Charles Schwartz, Deputy
	Rita Negri	M1	HEALTH AGENT
S1	UTILITIES DEPT. DIRECTOR		Colleen Fermon
	Tim Henry	M1	LIBRARIAN
S1	TREASURER/COLLECTOR		Victor Dyer
	Kevin A. Merz	M1	RECREATION DIRECTOR
M1	ELECTRIC DEPT. MANAGER		Elizabeth Dorman
	Raymond Shockey	M1	TOWN CLERK
M1	ASSESSOR		Frances Richards
	Frank Ragonese	M1	PUBLIC WORKS DIRECTOR
M1	CODE ENFORCEMENT		Robert Gravino
	BUILDING INSPECTOR	M	FIRE CHIEF
	James Sperber		Henry Michalski
	Eric Colville, Asst.	M	CEMETERIES/PARKS DEPT.
M1	DIRECTOR OF PLANNING		James Graffum
	TOWN PLANNER	M	COUNCIL ON AGING DIRECT.
	Glenn Gibbs		Diane Mitchell

M1 **DIRECTOR OF PUBLIC SAFETY, POLICE CHIEF**
Charles Surpitski
M1 **PARKING CLERK**
Susan LeMieux

M **SHELLFISH CONSTABLE**
Philip Kent
7 **SUPERINTEND'T OF SCHOOLS**
Richard Korb

APPOINTED BOARDS AND COMMITTEES

M **CEMETERIES AND PARKS COMMISSION**
Arthur Sotis 2003
Nicholas Markos 2005
Theodore LeMieux 2004

M **CIVIL DEFENSE/EMERGENCY MANAGEMENT**
Charles Cooper 2004

S **COMMUTER RAIL COMMITTEE**
Dorcas Rice 2004
Joseph Carlin 2004
Robert Waldner 2004

M6 **CONSERVATION COMMISSION**
David Pancoast, Agent
Glenn Wood 2005
Ed Dick 2005
David Standley 2006
Jennifer Hughes 2006
Mary Capkanis 2004
Ann McMenemy 2004
Vacant
Lillian North (Assoc.)

S **FAIR HOUSING**
George Howe 2004
Sara O'Connor 2004
Tone Kenney 2004

S **COUNCIL ON AGING**
Elizabeth Nelson 2005
Cheryl Ferris 2005
Richard Kallman 2004
Carol Emerson-Owen 2006
Stephen Markos 2004
Cynthia Burns 2004
Carol Poirier 2006

M **MAPC REPRESENTATIVE**
Vacant 2004

S **IPSWICH CULTURAL COUNCIL**
Elizabeth Loudon 2005
Coco McCabe 2005
Kirki Thompson 2008
Penny Traney 2008
Thorpe Feidt 2004
Kamora Herrington 2009

Michelle Shibley-McGrath' 09
Dorothy Laurence 2007
Chris DeStefano 2005
Priscilla Herrington 2007

S **LIBRARY TRUSTEES**
Robert Weatherall 2005
Lawrence Pszeny 2005
Marie Schudder 2005
George Gray 2006
Judith Rusin 2006
Philip Kuhn 2004
William Thoen 2004
Marion Frost 2004
Nancy Thompson 2006

S **TRUST FUND COMMISSION**
Edward Michon 2005
Jean Emerson 2006
Robert Weatherall 2004

S **GOVERNMENT STUDY COM.**
Antonia Poltak 2004
Lisa Cashman-LeGere 2004
Robert Wicks 2004
Rosalie Perkins 2004
Charles McShane 2004

M6 **HISTORICAL COMMISSION**
Walter Pojasek 2006
John Moss, Ch 2005
Peter Lampropoulos 2006
June Gahan 2006
Marjorie Robie 2004
Matthew Cummings 2004

S	REGISTRARS OF VOTERS			HISTORICAL COMMISSION-CONT	
	Orville Giddings, Sr.	2005		Wilma Gooby	2005
	Robert Stone	2006	03	HALL-HASKELL HOUSE COM.	
	Philip Grenier	2004		Vivian Endicott	2004
S	SHELLFISH ADVISORY BOARD			Theresa Stephens	2004
	Wayne Castonguay	2004		Peg Burr	2004
	David Swicker	2004		William Thoen	2004
	John Pelletier	2004		Stephanie Gaskins	2004
	Evan Parker	2004		Margaret Broekel	2004
	Michael Lambros, Ch	2004		Ed Sukach	2004
	Brenda Turner	2004		James Lahar	2004
	Frank Michon	2004	M	BOARD OF HEALTH	
	Joseph Kmiec	2004		Carl Hiltunen	2005
	Anthony Murawski	2004		Spencer Amesbury, MD	2006
M	BOARD OF ASSESSORS			Susan Hubbard	2004
	Frank Ragonesse	2005	M	RECREATION	
	John Moberger	2006		Jane Schaller	2005
	Karen Rassias	2005		Bruce Bryant	2006
S	WATERWAYS ADVISORY COM.			Kerrie Bates	2006
	Ken Spellman, Ch	2006		Linda Murphy	2004
	Leticia Dort	2006		Jennifer Wile	2004
	David Smith	2004		Michael Wolnik	2004
	Ronald Cameron	2005	S	COASTAL POLLUTION CONTROL	
	John Wigglesworth	2004		Michael Schaff	2004
	Elton McCausland	2004		Ingrid Miles	2004
	Evan Parker	2005	S	SANDY POINT ADVISORY	
M	PLANNING BOARD			Joseph Parks	2004
	Charles Allen	2007		Vacant	
	Robert Weatherall	2005	M	IPSWICH BAY CIRCUIT	
	Michael Ryan	2006		Lawrence Eliot	2004
	Joshua Massey	2004		Mary Cunningham	2004
	David Santomenna	2008		James Clark	2004
	Timothy Purinton			Patrick Glennon	2004
	Associate	2005		Norman Marsh	2004
S	ZONING BOARD OF APPEALS			Barbara Ostberg	2004
	Dana Jordan	200?		Ralph Williams	2004
	Roger LeBlanc	200		Linda Coan	2004
	Robert Bodwell	200?	S	INDUSTRIAL DEVEL. FINANCE	
	Kevin Lombard	2007		James Lahar	2004
	Robert Gambale	2008		George Howe	2006
	Tim Perkins (Alt.)	2004	S	SOLID WASTE ADVISORY COM.	
	(Alt.)	200		Winthrop Snow, Jr.	2004
				Charles Vose	2004
			S	ACTION, INC.	
				Tone Kenney	2004
				Charlotte Dodge	2004

3	OPEN SPACE COMMITTEE		WENDEL STEWARDSHIP COM.	
	Ralph Williams	2004	Jennifer Hughes, Ch.	2004
	Lawrence Eliot	2004	Carolyn Britt	2004
	Carl Nylan	2004	Tracie Hines	2004
	Glenn Hazelton, Ch	2004	Richard Communale	2004
	Ruth Sherwood	2004	Betsy Kohl	2004
	David Standley	2004	Elise Zoli	2004
	Carolyn Britt	2004	Jonathan Cosco	2004
S	CABLE TELEVISION ADVIS.		Gail Yeo	2004
	George Howe	2004	Peter Pinciario	2004
	Arthur Savage	2004	Harry Lampropoulos	2004
	Stephen Harris	2004	Scott Carpenter	2004
M	MOSQUITO CONTROL ADVIS.		Barbara Ostberg	2004
	Daniel Deren	2004	Robert Gravino	2004
	Lisa Galanis	2004	James Graffum (Alt)	
	Ian Forman	2004	Wayne Castonguay (Alt)	
	Reta Pelletier	2004		
	Ed Ruta	2004	E = Elected	
	Ernest Brockelbank	2004	S = Appointed by Board of	
	Ann Wallace	2004	Selectmen	
	Robert Gambale	2004	M = Appointed by Town	
S	HOUSING PARTNERSHIP		Manager	
	Michael Schaaf	2004	O = Other	
	James Warner	2004	1 = Supervised by Town	
	Donald Gill	2004	Manager	
	Donald Greenough	2004	2 = Elected at Town Meeting	
	Edward Dick	2004	3 = Appointed by Moderator	
	Karen Wallen	2004	4 = General Laws	
	Jay Gallagher	2004	5 = 1976 STM, Article II	
			6 = Confirmed by Board of	
			Selectmen	
			7 = Appointed by School	
			Committee	

2003 ANNUAL TOWN MEETING

ESSEX, ss

To the Constable of the Town of Ipswich in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Ipswich, qualified to vote in Town affairs, to meet in the Performing Arts Center of the IPSWICH MIDDLE SCHOOL/IPSWICH HIGH SCHOOL, 134 High Street in said Ipswich, on MONDAY, THE SEVENTH OF APRIL, 2003, at 7:30 o'clock in the evening, then and there to act on the following articles, viz:

Moderator James Grimes called the 370th Annual Town Meeting to order at 7:40 p.m. with more than 228 voters present. The auditorium, which officially seats 691, was packed; yet only 473 voters were checked in by 9:15 p.m. Richard Korb, Superintendent of Schools, led the Pledge of Allegiance to the Flag with thoughts and prayers for our armed forces fighting in Iraq. Superintendent Korb recognized two members retiring from the School Committee: Debbie Henry with six years of service and Margot Sherwood with twenty-five years of service. Finance Committee Chairman George Markos recognized two members retiring from the Finance Committee: Mary Harrington and Joni Soffron-Jarrett, both with nine years of service. Selectman James Engel also expressed his thanks and appreciation to Joni for her service to the town as the Selectman's appointment to the Finance Committee. It was moved, seconded and so voted to admit non-voters. Moderator Grimes informed the voters about town meeting procedures and announced the meeting was being broadcast live on Cable TV. Mr. Grimes also read a paragraph from the Moderator's handbook (Town Meeting Time) on the aspirations behind the town meeting conception of democracy. Tellers appointed by the Moderator were: Tim Perkins, Toni Poltack and Mary "Sissy" Ffolliott. Deborah Eliason from Kopelman and Paige was Town Counsel.

ARTICLE 1

To see if the Town will vote: (1) to fix the salary and compensation of all elected Town Officers; (2) to choose the following officers, viz: Constable for three [3] years; Moderator for one [1] year; one [1] Selectman for three [3] years; two [2] members of the School Committee for three [3] years; and one [1] member of the Housing Authority for five [5] years; the above officers, and the three ballot referendum

questions which are printed at the end of this warrant, to be voted on one ballot at the YMCA Hall, County Road, on Tuesday, April 15, 2003; the polls shall open at 10:00 a.m. and shall close at 8:00 p.m.; (3) to act on the transfer of any surplus funds in the Electric Division, Department of Utilities; and (4) to rescind the remaining balance of authorized but un-issued debt: Article 20 of the April 02, 2001, Annual Town Meeting (renovations design services for the Doyon and Winthrop Elementary Schools); or to take any other action relative thereto. (Requested by: Board of Selectmen)

Selectman Edward Rauscher moved that Town vote: (1) to fix the salary and compensation of all elected Town Officers as presented in the town and school operating budgets; (2) to choose the following officers, viz: Constable for three [3] years; Moderator for one [1] year; one [1] Selectman for three [3] years; and two [2] members of the School Committee for three [3] years; the above officers and three ballot referendum questions to be voted on one ballot at the YMCA Gymnasium, 110 County Road, on TUESDAY, APRIL 15, 2003; the polls shall open at 10:00 a.m. and shall close at 8:00 p.m.; (3) to transfer \$230,952 from surplus funds in the Electric Division; and (4) to rescind the remaining balance of authorized but un-issued debt: \$196,000 under Article 20 of the April 02, 2001, Annual Town Meeting (renovations design services for the Doyon and Winthrop Elementary Schools). Seconded.

Board of Selectmen and Finance Committee unanimously recommended.

Selectmen Edward Rauscher and James Engel and Finance Committee members Clark Zeigler and Jamie Fay answered questions from Walter Pojasek and Edward Sklarz. The question was moved, seconded and so voted. The main motion carried by unanimous voice vote.

ARTICLE 2

To see if the Town will vote, under the provisions of Chapter 43B of the General Laws of Massachusetts, to adopt orders under Section 10(a) thereof, proposing the following amendments to the Town Charter, subject to the approval of the Attorney General pursuant to Section 10(c) thereof, to be submitted to the voters in accordance with Section 11 thereof at that part of the next Annual Town Meeting devoted to balloting in 2003:

To see if the Town will vote to amend the Town Charter

(Chapter 620 of the Acts of 1966), "SECTION 28. Annual Budget." by adding the following sentences to the end of said section:

"Between May 15 and July 15 of each year, in closing the fiscal year, the Town Manager, with the approval of the Board of Selectmen and the Finance Committee, may transfer funds between departments and categories appropriated within the municipal operating budget for the year then ending; said actions may be taken without further town meeting approval, provided the total budget is not increased, and provided further that the aggregate total of funds transferred pursuant to the provisions of this Section shall not exceed two percent (2.0%) of the total municipal operating budget for the year then ending.";

or to take any other action relative thereto. (Requested by: Board of Selectmen and Town Manager)

Selectman James Engel moved that the Town vote under the provisions of Chapter 43B of the General Laws of Massachusetts, to adopt orders under Section 10(a) thereof, proposing the following amendment to the Town Charter, subject to the approval of the Attorney General pursuant to Section 10(c) thereof, to be submitted to the voters in accordance with Section 11 thereof at that part of the next Annual Town Meeting devoted to balloting in 2003:

To see if the Town will vote to amend the Town Charter (Chapter 620 of the Acts of 1966), "SECTION 28. Annual Budget." by adding the following sentences to the end of said section:

"Between May 15 and July 15 of each year, in closing the fiscal year the Town Manager, with the approval of the Board of Selectmen and the Finance Committee, may transfer funds between departments and categories appropriated within the municipal operating budget for the year then ending; said actions may be taken without further town meeting approval, provided the total budget is not increased, and provided further that the aggregate total of funds transferred pursuant to the provisions of this Section shall not exceed two percent (2.0%) of the total municipal operating budget for the year then ending."

Seconded.

PROPOSED MUNICIPAL OPERATING BUDGET FOR TOWN MEETING ACTION

	<u>FY2001</u> <u>EXPENDED</u>	<u>FY2002</u> <u>EXPENDED</u>	<u>FY2003 *</u> <u>APPROP.</u>	<u>FY2004</u> <u>RECOMMEND</u>
GENERAL GOVERNMENT: ADMINISTRATION & LEGAL				
003 SELECTMEN:				
Salaries & Wages	\$5,640	\$5,990	\$6,000	\$6,320
Expenses	7,161	8,138	10,897	10,427
Capital Outlay	0	0	0	0
Total	12,801	14,128	16,897	16,747
005 TOWN MANAGER:				
Salaries & Wages	134,067	139,605	139,605	144,261
Expenses	12,746	12,125	11,365	15,086
Labor Consultants	27,498	17,775	28,000	26,000
Capital Outlay	0	0	0	0
Total	174,311	169,505	178,970	185,347
007 LEGAL:				
Town Counsel-Litigation	0	77,767	52,000	52,000
Town Counsel Expenses	58,618	0	0	0
Total	58,618	77,767	52,000	52,000
009 MODERATOR:				
Salaries & Wages	200	200	200	200
Expenses	0	0	0	0
Total	200	200	200	200
011 FINANCE COMMITTEE:				
Salaries & Wages	1,918	1,999	2,352	2,352
Expenses	4,692	5,027	6,150	6,150
Total	6,610	7,026	8,502	8,502
TOTAL GENERAL GOVERNMENT: ADMINISTRATION & LEGAL	252,540	268,626	256,569	262,796
FINANCE DEPARTMENT				
015 ELECTIONS & REGISTRATIONS:				
Salaries & Wages	17,970	12,040	18,498	16,006
Expenses	12,745	8,523	10,015	9,965
Capital Outlay	0	0	0	0
Total	30,715	20,563	28,513	25,971
025 ACCOUNTANT:				
Salaries & Wages	124,164	134,482	135,876	139,512
Expenses	6,217	5,311	4,985	6,487
Capital Outlay	0	0	0	0
Total	130,381	139,793	140,861	145,999

PROPOSED MUNICIPAL OPERATING BUDGET FOR TOWN MEETING ACTION

	<u>FY2001</u> <u>EXPENDED</u>	<u>FY2002</u> <u>EXPENDED</u>	<u>FY2003 *</u> <u>APPROP.</u>	<u>FY2004</u> <u>RECOMMEND</u>
026 MANAGEMENT INFO. SYSTEMS				
Salaries & Wages	46,930	52,320	52,320	53,890
Expenses	68,566	54,693	44,137	29,880
Capital Outlay	0	0	0	0
Total	115,496	107,013	96,457	83,770
029 ASSESSORS:				
Salaries & Wages	136,235	144,529	146,351	148,253
Consultants	0	4,700	4,000	4,000
Expenses	9,919	8,669	16,180	12,132
Capital Outlay	3,395	30,218	0	0
Total	149,549	188,116	166,531	164,385
033 TREASURER/COLLECTOR:				
Salaries & Wages	133,303	147,373	150,949	155,102
Expenses	30,989	16,922	26,389	21,450
Capital Outlay	0	0	0	0
Total	164,292	164,295	177,338	176,552
035 PURCHASING & BUDGET				
Salaries & Wages	32,613	34,020	35,841	36,069
Expenses	6,725	4,811	5,010	5,035
Capital Outlay	0	0	0	0
Total	39,338	38,831	40,851	41,104
039 TOWN CLERK:				
Salaries & Wages	73,061	78,754	79,864	82,571
Expenses	8,046	8,220	7,535	5,530
Capital Outlay	0	4,300	0	0
Total	81,107	91,274	87,399	88,101
TOTAL FINANCE DEPARTMENT	710,878	749,885	737,950	725,882
PLANNING & DEVELOPMENT DEPARTMENT				
063 PLANNING BOARD:				
Salaries & Wages	88,928	95,819	99,195	93,058
Expenses	9,857	5,781	6,775	6,855
Capital Outlay	0	3,948	0	0
Total	98,785	105,548	105,970	99,913
064 PLANNING & DEVELOPMENT CONTRACTS:				
Salaries & Wages	0	0	500	500
Expenses	2,833	7,244	6,724	7,401
Capital Outlay	35,000	0	0	0
Total	37,833	7,244	7,224	7,901

PROPOSED MUNICIPAL OPERATING BUDGET FOR TOWN MEETING ACTION

	FY2001 <u>EXPENDED</u>	FY2002 <u>EXPENDED</u>	FY2003 * <u>APPROP.</u>	FY2004 <u>RECOMMEND</u>
065 HISTORICAL COMMISSION:				
Salaries & Wages	0	0	0	0
Expenses	3,564	350	2,940	2,940
Capital Outlay	0	0	0	0
Total	3,564	350	2,940	2,940
066 CONSERVATION COMMISSION:				
Salaries & Wages	48,368	54,725	55,787	57,951
Expenses	2,428	2,319	2,795	2,730
Capital Outlay	0	0	0	0
Total	50,796	57,044	58,582	60,681
TOTAL PLANNING & DEVELOPMENT	190,978	170,186	174,716	171,435
PUBLIC SAFETY DEPARTMENT				
101 POLICE:				
Salaries & Wages	1,501,653	1,663,394	1,737,302	1,767,704
Expenses	121,177	103,208	103,310	108,173
Ambulance Contract	144,861	146,378	352,189	347,000
Capital Outlay	156,400	87,491	0	17,750
Total	1,924,091	2,000,471	2,192,801	2,240,627
102 HARBORS:				
Salaries & Wages	10,522	10,504	10,902	11,011
Expenses	13,633	10,270	10,791	11,571
Capital Outlay	0	0	0	0
Total	24,155	20,774	21,693	22,582
103 FIRE:				
Salaries & Wages	1,034,342	1,072,902	1,071,926	1,078,258
Expenses	121,182	93,787	77,148	78,320
Capital Outlay	48,868	9,158	0	0
Total	1,204,392	1,175,847	1,149,074	1,156,578
112 SHELLFISH:				
Salaries & Wages	37,730	40,944	41,544	42,648
Expenses	4,264	4,945	4,241	4,129
Capital Outlay	0	0	0	0
Total	41,994	45,889	45,785	46,777

PROPOSED MUNICIPAL OPERATING BUDGET FOR TOWN MEETING ACTION

	<u>FY2001</u> <u>EXPENDED</u>	<u>FY2002</u> <u>EXPENDED</u>	<u>FY2003 *</u> <u>APPROP.</u>	<u>FY2004</u> <u>RECOMMEND</u>
114 EMERGENCY MANAGEMENT:				
Salaries & Wages	3,503	3,679	6,212	6,277
Expenses	2,347	1,673	2,346	2,070
Capital Outlay	0	0	0	0
Total	5,850	5,352	8,558	8,347
116 ANIMAL CONTROL:				
Salaries & Wages	35,877	38,326	43,607	44,834
Expenses	9,109	5,173	4,802	6,247
Capital Outlay	0	0	0	0
Total	44,986	43,499	48,409	51,081
TOTAL PUBLIC SAFETY DEP'T.	3,245,468	3,291,832	3,466,320	3,525,992
PUBLIC WORKS DEPARTMENT				
301 ADMINISTRATION:				
Salaries & Wages	90,923	103,151	108,072	120,623
Expenses	4,342	3,054	6,708	6,626
Capital Outlay	0	0	0	1,000
Total	95,265	106,205	114,780	128,249
302 GIS DEPARTMENT				
Salaries & Wages	0	0	0	0
Expenses	0	0	0	0
Capital Outlay	0	0	0	0
Total	0	0	0	0
303 HIGHWAY:				
Salaries & Wages	300,008	272,665	299,110	291,351
Expenses	175,595	130,387	176,313	173,537
Road Treatment	316,260	295,161	316,260	302,798
Capital Outlay	149,765	134,655	20,000	0
Total	941,628	832,868	811,683	767,686
109 FORESTRY:				
Salaries & Wages	80,415	77,019	82,492	82,988
Expenses	17,104	11,863	20,053	20,074
Capital Outlay	0	17,547	0	0
Total	97,519	106,429	102,545	103,062
305 SNOW & ICE CONTROL:				
Expenses	279,500	125,467	132,564	132,564

PROPOSED MUNICIPAL OPERATING BUDGET FOR TOWN MEETING ACTION

	FY2001 <u>EXPENDED</u>	FY2002 <u>EXPENDED</u>	FY2003 * <u>APPROP.</u>	FY2004 <u>RECOMMEND</u>
309 EQUIPMENT MAINTENANCE:				
Salaries & Wages	42,917	42,803	45,094	45,380
Expenses	48,826	49,246	46,344	43,759
Capital Outlay	12,500	3,100	0	0
Total	104,243	95,149	91,438	89,139
403 SANITATION CONTRACT:				
Sanitation Composite Contract	670,488	0	0	0
Expenses	220	694,872	732,891	784,855
Capital Outlay	0	0	0	0
Total	670,708	694,872	732,891	784,855
405 SOLID WASTE TRANSFER STATION:				
Salaries & Wages	36,700	36,496	37,014	11,774
Expenses	7,066	11,188	14,080	8,466
Capital Outlay	0	0	0	0
Total	43,766	47,684	51,094	20,240
407 TOWN HALL & ANNEX:				
Salaries & Wages	31,834	31,329	33,438	33,709
Expenses	39,097	20,354	26,155	22,106
Capital Outlay	0	0	15,000	0
Total	70,931	51,683	74,593	55,815
408 BUILDING MAINTENANCE:				
Salaries & Wages	0	79,634	127,394	137,095
Expenses	0	83,242	193,000	193,720
Capital Outlay	0	2,950	0	0
Total	0	165,826	320,394	330,815
410 CEMETERIES, PARKS & BUILDING MAINTENANCE:				
Salaries & Wages	252,779	261,207	282,002	295,762
Expenses	41,701	35,206	36,319	32,086
Road Treatment	0	0	0	0
Capital Outlay	12,189	7,868	12,600	6,000
Total	306,669	304,281	330,921	333,848
TOTAL PUBLIC WORKS DEP'T.	2,610,229	2,530,464	2,762,903	2,746,273

PROPOSED MUNICIPAL OPERATING BUDGET FOR TOWN MEETING ACTION

	<u>FY2001</u> <u>EXPENDED</u>	<u>FY2002</u> <u>EXPENDED</u>	<u>FY2003 *</u> <u>APPROP.</u>	<u>FY2004</u> <u>RECOMMEND</u>
CODE ENFORCEMENT DEPARTMENT				
490 BUILDING INSPECTION:				
Salaries & Wages	95,141	105,473	107,374	107,744
Expenses	5,993	5,828	5,443	5,927
Capital Outlay	0	0	0	0
Total	101,134	111,301	112,817	113,671
061 APPEALS BOARD:				
Salaries & Wages	16,257	17,323	17,388	17,978
Expenses	2,850	2,139	2,710	2,912
Capital Outlay	0	0	0	0
Total	19,107	19,462	20,098	20,890
501 HEALTH:				
Salaries & Wages	62,182	69,249	79,299	82,911
Expenses	30,815	32,216	35,953	42,930
Capital Outlay	0	0	0	0
Total	92,997	101,465	115,252	125,841
502 HEALTH CONTRACTS:				
Expenses	234,413	235,159	11,063	11,063
Consultants	3,421	2,955	4,500	3,500
Total	237,834	238,114	15,563	14,563
TOTAL CODE ENFORCEMENT	451,072	470,342	263,730	274,965
HUMAN SERVICES DEPARTMENT				
520 RECREATION AND YOUTH SERVICES:				
Salaries & Wages	98,203	111,928	123,178	109,917
Expenses	24,851	20,382	24,612	18,384
Capital Outlay	0	0	0	0
Total	123,054	132,310	147,790	128,301
531 COUNCIL ON AGING:				
Salaries & Wages	50,567	64,579	70,116	78,729
Expenses	25,907	12,436	9,634	10,384
Capital Outlay	0	0	0	0
Total	76,474	77,015	79,750	89,113
551 VETERANS' BENEFITS:				
Expenses	28,519	22,890	29,000	28,000
Total	28,519	22,890	29,000	28,000
TOTAL HUMAN SERVICES DEP'T.	228,047	232,215	256,540	245,414

PROPOSED MUNICIPAL OPERATING BUDGET FOR TOWN MEETING ACTION

	FY2001 <u>EXPENDED</u>	FY2002 <u>EXPENDED</u>	FY2003 * <u>APPROP.</u>	FY2004 <u>RECOMMEND</u>
LIBRARY				
601 LIBRARY:				
Salaries & Wages	287,791	307,277	300,969	305,985
Expenses	132,882	131,422	109,925	112,510
Capital Outlay	22,899	9,112	0	0
TOTAL LIBRARY DEPT	443,572	447,811	410,894	418,495
UNCLASSIFIED				
013 RESERVE FUND:(Transfers dispersed into appropriate budgets in prior years)	0	0	76,000	70,000
071 BENEFITS:				
Military Service Credits				
County Retirement System				
Health & Life				
Medicare				
Consolidated Benefits	792,917	997,763	1,079,970	1,100,763
TOTAL BENEFITS	792,917	997,763	1,079,970	1,100,763
081 INSURANCE:	133,102	130,482	185,583	245,685
091 OFFICE SUPPLIES & EQUIPMENT:				
Wages	6,356	6,506	3,375	3,375
Expenses	140,559	86,324	93,020	102,800
091 SALARY TRANSFER ACCOUNT: **	0	0	51,393	35,000
701 DEBT SERVICE:				
Payment of Long Term Interest	136,921	287,916	466,568	437,135
Payment of Long Term Principal	319,000	315,000	768,000	665,000
Payment of Short Term Principal	0	0	0	43,769
Interest on Antic. Notes; Debt Issuance Fees	15,034	131,578	169,770	171,265
Total	470,955	734,494	1,404,338	1,317,169
TOTAL UNCLASSIFIED:	1,543,889	1,955,569	2,893,679	2,874,792
TOTAL OPERATING BUDGET:***	\$9,676,673	\$10,116,930	\$11,223,301	\$11,246,044

* Note: FY2003 reflects Reserve Fund transfers through November 30,2002.

** Represents allowance for salary/wage increases; appropriations approved in prior years have been dispersed into individual department budgets.

BUDGET SUMMARY

Expenditures for FY2001 and FY2002, Appropriations for FY2003 and Recommendations for FY2004

	EXPENDED FY2001	EXPENDED FY2002	APPROP. FY2003 *	RECOMMEND FY2004	DOLLAR Inc/(Dec)	% Inc (Dec)
MUNICIPAL OPERATING BUDGET:						
General Gov't. & Administration	\$252,540	\$268,626	\$256,569	\$262,796	\$6,227	2.4%
Finance Department	710,878	749,885	737,950	725,882	(12,068)	-1.6%
Planning & Community Development	190,978	170,186	174,716	171,435	(3,281)	-1.9%
Public Safety Department	3,245,468	3,291,832	3,466,320	3,525,992	59,672	1.7%
Public Works Department	2,610,229	2,530,464	2,762,903	2,746,273	(16,630)	-0.6%
Code Enforcement Department	451,072	470,342	263,730	274,965	11,235	4.3%
Human Services Department	228,047	232,215	256,540	245,414	(11,126)	-4.3%
Library Department	443,572	447,811	410,894	418,495	7,601	1.8%
Debt Service	470,955	734,494	1,404,338	1,317,169	(87,169)	-6.2%
Insurance	133,102	130,482	185,583	245,685	60,102	32.4%
Benefits	792,917	997,763	1,079,970	1,100,763	20,793	1.9%
Unclassified & Reserve Fund	146,915	92,830	223,788	211,175	(12,613)	-5.6%
Total Municipal Operating Budget	\$9,676,673	\$10,116,930	\$11,223,301	\$11,246,044	\$22,743	0.2%
Municipal Override Articles	0	0	0	0	0	0.0%
Total Municipal & Overrides	\$9,676,673	\$10,116,930	\$11,223,301	\$11,246,044	\$22,743	0.2%
IPSWICH PUBLIC SCHOOLS OPERATING BUDGET:						
School Department	\$14,481,027	\$15,164,836	\$15,369,760	\$15,216,568	(\$153,192)	-1.0%
School Override Articles	0	0	0	0	0	0.0%
Schools including Overrides	\$14,231,960	\$15,112,077	\$15,369,760	\$15,216,568	(\$153,192)	-1.0%
Whittier Vocational	104,206	211,456	228,800	303,516	74,716	32.7%
Total Educational Budget	\$14,336,166	\$15,323,533	\$15,598,560	\$15,520,084	(\$78,476)	-0.5%
TOTAL BEFORE OVERRIDE: (excluding Water & Sewer Divisions)	\$24,261,906	\$25,493,222	\$26,821,861	\$26,766,128	(\$55,733)	-0.2%
TOTAL INCLUDING ALL OVERRIDES: (excluding Water & Sewer Divisions)	\$24,012,839	\$25,440,463	\$26,821,861	\$26,766,128	(\$55,733)	-0.2%

IPSWICH PUBLIC SCHOOLS
FY 2004 Budget Summary by Departments

INTRODUCTION: Action by the Annual Town Meeting, Monday April 7, 2003, will establish the amount of money to be set aside for schools. Once this budget total is established, the School Committee, by statute, has fiscal autonomy and may use the funds in the best interest of the schools. The Town of Ipswich School Budget, which follows, represents the School Committee's best estimate of the way funds voted at Town Meeting will be utilized.

Description	FY 04 FTE	FY 04 BUDGET	FY 03 FTE	FY 03 BUDGET	FY 02 EXPENDED	FY 02 BUDGET	% CHANGE FY 03 to FY 04
Doyon Elementary School – Projected Enrollment 471 Students							
Pre-School Subtotal	2.72	\$ 71,190	2.72	\$ 73,098	\$ 51,611	\$ 51,072	
Kindergarten Subtotal	2.00	\$ 95,097	2.00	\$ 90,344	\$ 83,643	\$ 111,595	
Gr. 1-5 Classroom Instruction	24.40	\$ 1,317,156	25.40	\$ 1,333,810	\$ 1,340,279	\$ 1,288,827	
Library, Media & Technology	1.00	\$ 20,796	2.30	\$ 67,377	\$ 63,307	\$ 60,873	
Health Services Subtotal	1.00	\$ 35,860	1.00	\$ 35,774	\$ 33,607	\$ 34,285	
Guidance Subtotal	1.00	\$ 60,235	1.00	\$ 60,210	\$ 55,935	\$ 55,842	
Co-curricular & Field Trips	0.00	\$ -	0.00	\$ -	\$ 1,722	\$ 1,000	
Special Education & ESL	22.38	\$ 603,941	22.15	\$ 609,472	\$ 586,207	\$ 626,506	
Principal's Office Subtotal	2.81	\$ 161,490	2.81	\$ 160,955	\$ 155,119	\$ 154,462	
Building Operations & Support	2.60	\$ 161,733	4.12	\$ 200,639	\$ 212,716	\$ 208,200	
Total Doyon Appropriated Budget	59.91	\$ 2,527,498	63.50	\$ 2,631,679	\$ 2,584,146	\$ 2,592,662	-3.96%
Winthrop Elementary School – Projected Enrollment 491 Students							
Preschool Subtotal	2.82	\$ 69,215	2.73	\$ 66,534	\$ 61,207	\$ 70,844	
Kindergarten Subtotal	2.00	\$ 101,672	2.00	\$ 114,656	\$ 111,892	\$ 109,505	
Gr. 1-5 Instruction Subtotal	24.40	\$ 1,363,048	24.50	\$ 1,384,559	\$ 1,380,921	\$ 1,365,277	
Library, Media & Technology	1.00	\$ 18,850	1.50	\$ 48,230	\$ 46,370	\$ 51,106	
Health Services Subtotal	1.00	\$ 47,793	1.00	\$ 47,850	\$ 45,100	\$ 46,332	
Guidance Subtotal	1.00	\$ 42,385	1.00	\$ 40,847	\$ 46,521	\$ 41,894	
Co-curricular & Field Trips	0.00	\$ -	0.00	\$ 8,050	\$ 7,525	\$ 8,200	
Special Education & ESL	22.12	\$ 595,812	20.78	\$ 600,857	\$ 566,055	\$ 567,881	
Principal's Office Subtotal	2.88	\$ 162,295	2.88	\$ 162,883	\$ 156,195	\$ 154,696	
Building Operations & Support	2.13	\$ 138,282	3.95	\$ 220,090	\$ 215,860	\$ 215,240	
Total Winthrop Appropriated Budget	59.35	\$ 2,539,352	60.34	\$ 2,694,556	\$ 2,637,646	\$ 2,630,975	-5.76%
Ipswich Middle School – Projected Enrollment 511 students							
Undistributed Subtotal	0.00	\$ 84,298	0.00	\$ 69,300	\$ 166,103	\$ 113,576	
English-Language Arts Subtotal	6.00	\$ 324,148	6.00	\$ 322,422	\$ 286,527	\$ 313,585	
Math Subtotal	6.00	\$ 270,824	6.00	\$ 292,071	\$ 268,345	\$ 263,810	
Science Subtotal	5.00	\$ 281,095	5.00	\$ 270,347	\$ 254,160	\$ 254,220	
Social Studies Subtotal	5.00	\$ 254,915	5.00	\$ 243,869	\$ 239,775	\$ 236,069	
World Languages Subtotal	2.00	\$ 107,514	2.00	\$ 108,641	\$ 98,341	\$ 94,271	
Art Subtotal	1.00	\$ 46,185	1.00	\$ 40,243	\$ 38,627	\$ 50,356	
Music Subtotal	2.10	\$ 123,977	2.10	\$ 124,379	\$ 116,985	\$ 109,925	
PE-Health Instruction Subtotal	2.20	\$ 122,475	2.20	\$ 122,475	\$ 125,781	\$ 118,164	
Technology Subtotal	1.00	\$ 56,837	1.00	\$ 50,690	\$ 48,728	\$ 42,910	
Life Skills Subtotal	1.00	\$ 67,585	1.00	\$ 67,617	\$ 65,765	\$ 65,651	
Library/AV Subtotal	1.00	\$ 45,597	1.00	\$ 45,597	\$ 45,365	\$ 45,388	
Extended Learning Program Subtotal	0.00	\$ -	0.20	\$ 10,198	\$ 8,873	\$ 8,000	
Health Subtotal	1.09	\$ 30,194	1.09	\$ 30,978	\$ 28,970	\$ 30,589	
Guidance Subtotal	1.25	\$ 73,252	1.00	\$ 63,689	\$ 61,627	\$ 61,816	
Co-Curricular/Athletic Subtotal	0.00	\$ 30,295	0.00	\$ 29,595	\$ 32,799	\$ 30,295	
SPED Subtotal	15.00	\$ 510,381	16.31	\$ 623,194	\$ 502,247	\$ 589,063	
English as Second Language	0.00	\$ 6,000	0.00	\$ -	\$ 10,755	\$ 2,000	
Principal's Office Subtotal	3.88	\$ 228,890	3.88	\$ 226,835	\$ 217,529	\$ 209,936	
Transportation Subtotal	0.00	\$ -	0.00	\$ -	\$ 2,323	\$ 2,600	
Total Middle School Approp. Budget	53.52	\$ 2,664,462	54.78	\$ 2,742,140	\$ 2,619,625	\$ 2,642,224	-2.83%
Ipswich High School – Projected Enrollment 611 students							
Undistributed Subtotal	0.00	\$ 99,197	0.00	\$ 96,550	\$ 140,306	\$ 94,305	
English-Language Arts Subtotal	6.85	\$ 355,988	6.35	\$ 336,923	\$ 302,474	\$ 295,755	
Math Subtotal	7.15	\$ 342,541	6.25	\$ 324,110	\$ 317,809	\$ 310,427	

Science Subtotal	7.20	\$	355,433	6.10	\$	317,598	\$	275,977	\$	284,374	
Social Studies Subtotal	6.85	\$	272,878	6.45	\$	258,188	\$	271,835	\$	262,689	
Foreign Languages Subtotal	5.45	\$	295,319	5.05	\$	271,424	\$	255,484	\$	253,654	
Art Subtotal	2.00	\$	88,763	2.00	\$	90,214	\$	63,980	\$	60,517	
Music Subtotal	2.00	\$	127,463	2.00	\$	125,605	\$	128,684	\$	122,276	
PE-Health Instruction Subtotal	3.00	\$	152,696	2.40	\$	122,128	\$	108,350	\$	100,925	
Technology Education Subtotal	1.00	\$	67,251	1.00	\$	65,191	\$	65,585	\$	69,701	
Child Development Subtotal	0.40	\$	22,361	0.40	\$	20,093	\$	20,349	\$	19,907	
Business Subtotal	1.17	\$	48,398	1.17	\$	46,938	\$	45,924	\$	55,646	
Library Subtotal	1.00	\$	46,224	1.00	\$	46,097	\$	48,701	\$	49,288	
Health Subtotal	1.09	\$	29,046	1.09	\$	29,021	\$	26,978	\$	28,214	
Guidance Subtotal	3.75	\$	175,807	3.50	\$	175,757	\$	161,947	\$	168,701	
Co-Curricular Subtotal	0.20	\$	23,733	1.60	\$	48,134	\$	39,610	\$	37,216	
SPED Subtotal	14.35	\$	879,594	13.50	\$	767,682	\$	769,881	\$	784,112	
ESL Subtotal	0.00	\$	4,250	0.00	\$	-	\$	2,547	\$	12,150	
Principal's Office Subtotal	4.00	\$	268,321	4.00	\$	263,411	\$	271,233	\$	258,023	
Transportation Subtotal	0.00	\$	-	0.00	\$	5,000	\$	5,233	\$	6,300	
Athletics Subtotal	1.03	\$	189,737	1.03	\$	197,512	\$	240,757	\$	245,891	
High School Total	68.49	\$	3,845,000	64.89	\$	3,607,576	\$	3,563,644	\$	3,520,071	6.58%
Middle/High School Operations	7.50	\$	667,823	8.30	\$	727,114	\$	633,711	\$	716,569	-8.15%
Districtwide Instruction, Administration and Services – Projected Districtwide Enrollment 2084 Students											
DW Instructional Services Subtotal	3.90	\$	356,459	3.50	\$	296,849	\$	352,450	\$	377,481	
DW Pupil Personnel (SPED) Subtotal	1.10	\$	268,508	1.75	\$	302,273	\$	278,986	\$	327,584	
ESL Subtotal	0.00	\$	200	0.00	\$	-	\$	-	\$	200	
School Committee Subtotal	0.16	\$	9,280	0.16	\$	14,555	\$	12,374	\$	19,280	
Superintendent's Office Subtotal	3.00	\$	218,994	3.00	\$	198,055	\$	190,552	\$	176,989	
Finance & Personnel Subtotal	3.00	\$	257,768	3.00	\$	246,339	\$	267,963	\$	232,902	
Fixed Costs Subtotal	0.00	\$	1,499,781	0.00	\$	1,391,637	\$	1,289,654	\$	1,270,363	
Elementary Capital Debt Subtotal	0.00	\$	8,000	0.00	\$	130,065	\$	136,972	\$	136,972	
Buildings & Operations Subtotal	0.50	\$	121,343	0.83	\$	84,380	\$	117,130	\$	190,750	
Transportation Subtotal	0.00	\$	232,200	0.00	\$	302,542	\$	387,631	\$	417,238	
Districtwide Total	11.66	\$	2,972,333	12.24	\$	2,966,695	\$	3,035,584	\$	3,149,759	0.19%
Appropriated School Budget Total	260.43	\$	15,216,468	264.05	\$	15,369,760	\$	15,074,356	\$	15,252,260	-1.00%
HS-MS Debt Subtotal	0.00	\$	2,569,753	0.00	\$	2,565,878	\$	2,559,253	\$	2,711,224	
School Budget Grand Total	260.43	\$	17,786,221	264.05	\$	17,935,638	\$	17,633,609	\$	17,963,484	-0.83%

Board of Selectmen unanimously recommended. The Finance Committee recommended by a vote of 7 to 1. Motion carried by unanimous voice vote.

At the Annual Town Election on Tuesday, April 15, 2003, the ballot question (#1) passed with a vote of 1,860 for and 796 against.

ARTICLE 3

To see if the Town will vote to choose one member of the Finance Committee for three [3] years. (Requested by: Board of Selectmen)

Walter Pojasek nominated John Gahan to serve on the Finance Committee. Robert White, speaking on his behalf, offered to serve on the Finance Committee. After a few words from John Gahan, it was moved, seconded and so voted to close nominations. On a hand count with 125 for John Gahan and 260 for Robert White, Robert White was elected to the Finance Committee for a term of three years.

Fred Paulitz informed the Moderator that many of those seated in the auditorium had not been checked in as voters. Mr. Grimes asked voters to check in and pick up a pink voting slip in the lobby. At 9:15 p.m., there were only 473 voters checked in.

(Voters were asked to remove their campaign buttons at the town meeting by registrars and police officers.) When the Moderator asked voters if they wanted to put their pro-override buttons back on during the meeting, the voice vote was a resounding yes.

ARTICLE 4

To see if the Town will vote to amend its action taken under Article 9 of the April 1, 2002, Annual Town Meeting (the FY03 Municipal Operating Budget), as amended by Article 1 of the October 21, 2002, Special Town Meeting: (a) by transferring sums of money between departmental accounts and/or by consolidating categories within departmental accounts, the total appropriation to remain the same as previously appropriated as a result of these transfers and/or consolidations; and (b) by appropriating additional sums; or to take any other action relative thereto. (Requested by: Board of Selectmen)

Selectman James Foley moved that the Town vote to amend its action taken under Article 9 of the April 1, 2002, Annual Town Meeting (the FY03 Municipal Operating Budget), as amended by Article 1 of the October 21, 2002, Special Town Meeting:

- a) Transfer \$34,198 from: Miscellaneous Finance Debt Service - Payment of Interest to: Miscellaneous Finance Debt Service - Short-Term Principal;
- b) Transfer \$11,911 from: Miscellaneous Finance Debt Service - Interest on Anticipation Notes to: Miscellaneous Finance Debt Service - Short-Term Principal;
- c) Transfer \$8,885 from: Solid Waste Transfer Station Wages to: Reserve Fund;
- d) Transfer \$2,400 from: Consolidated Building Maintenance Wages to: Health Department Salaries & Wages;
- e) Transfer \$1,900 from: Consolidated Building Maintenance Wages to: Consolidated Building Maintenance Expenses;
- f) Transfer \$6,900 from: Highway Salaries & Wages to: Miscellaneous Finance "Benefits-Health Insurance"

so that the total municipal operating budget, as so amended and inclusive of override debt service shall total: \$11,223,301
offset by revenues totaling: 397,787
leaving a net to be raised and assessed \$10,825,514.
Seconded.

Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 5

To see if the Town will vote to appropriate sums of money in addition to the sums already having been appropriated under Article 13 of the April 1, 2002, Annual Town Meeting and Article 2 of the October 21, 2002, Special Town Meeting (the FY03 Water and Sewer Division Budgets), said sums to be raised by transferring equal sums, respectively, from Water and Sewer Surplus; or to take any other action relative thereto. (Requested by: Board of Selectmen)

Selectman Pat McNally moved that the Town vote to amend its action taken under Article 13 of the April 01, 2002, Annual Town Meeting (the FY2003 Water and Wastewater Budgets) as amended by Article 2 of the October 21, 2002, Special Town Meeting, by increasing the wastewater division appropriation from \$1,194,579 to \$1,204,579, said increase of \$10,000 to be offset by transfer of an equal sum from Sewer Surplus. Seconded.

Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 6

To see if the Town will vote to amend its action taken under Articles 10 and 11 of the April 01, 2002, Annual Town Meeting (School Capital Projects Debt Service, and the FY2002 School Budget, respectively) by increasing the appropriations thereunder and by transferring an equal sum from available funds for said purposes; or to take any other action relative thereto. (Requested by: School Committee)

School Committee member Joan Arsenault moved that action on this article be postponed indefinitely. Seconded.

Board of Selectmen, Finance Committee and School Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 7

To see if the Town will vote: (1) to re-authorize for FY04 the following revolving funds established under Massachusetts General Laws Chapter 44, Section 53E½: (a) Building Department permit revenues (net of plumbing and gas fees) collected in excess of \$150,000, the purpose of said fund being to finance additional part-time help in the Building Department and other related expenditures, and to determine that no more than \$10,000 may be expended by the Building Department in FY04 from such excess funds transferred into such revolving fund; (b) Council on Aging activity fees, the use of said fund to pay for special activities, expendable supplies and/or part-time wages, and to determine that no more than \$10,000 may be expended by the Council on Aging from monies transferred into said fund during FY04; (c) Historical Commission Revolving Fund, the use of said fund to be to pay for preservation of Town records and to purchase expendable supplies, and to determine that no more than \$5,000 may be expended by the Historical Commission from monies transferred into said fund during FY04 (source of funds: sale of publications; and (d) Health Division Revolving Fund, the use of said fund to finance additional part-time help in the Health Division and to pay related expenditures, and to determine that no more than \$7,000 may be expended by the Health Division in FY04 from such excess funds transferred into said fund during FY04 (source of funds: Housing Code Inspection Fees); or to take

any other action relative thereto. (Requested by: Town Manager and Board of Health)

Selectman Edward Rauscher moved that the Town vote: to re-authorize for FY04 the following revolving funds established under Massachusetts General Laws Chapter 44, Section 53E½: (a) Building Department permit revenues (net of plumbing and gas fees) collected in excess of \$150,000, the purpose of said fund being to finance additional part-time help in the Building Department and other related expenditures, and to determine that no more than \$10,000 may be expended by the Building Department in FY04 from such excess funds transferred into such revolving fund; (b) Council on Aging activity fees, the use of said fund to pay for special activities, expendable supplies and/or part-time wages, and to determine that no more than \$10,000 may be expended by the Council on Aging from monies transferred into said fund during FY04; (c) Historical Commission Revolving Fund, the use of said fund to pay for preservation of Town records and to purchase expendable supplies, and to determine that no more than \$5,000 may be expended by the Historical Commission from monies transferred into said fund during FY04 (source of funds: sale of publications, e.g., replicas of the Declaration of Independence); and (d) Health Division Revolving Fund, the use of said fund to finance additional part-time help in the Health Division and to pay related expenditures, and to determine that no more than \$7,000 may be expended by the Health Division in FY04 from such excess funds transferred into said fund during FY04 (source of funds: housing code inspection fees). Seconded.

Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 8

To see if the Town will vote to transfer a sum of money from available funds to pay unpaid bills incurred in prior years and remaining unpaid; or to take any other action relative thereto. (Requested by: Board of Selectmen)

Selectman Harry Lampropoulos moved that the Town vote: (1) to appropriate the sum of \$1,692.89 to pay bills incurred in prior years and remaining unpaid:

<u>Department, Category & Vendor</u>	<u>Amount</u>
Miscellaneous Finance (Benefits)	
Clifton Wentworth (refund/overpayment	

of health insurance premiums) \$ 1,462.64

Veterans' Services Expenses:

The Ipswich Center, Inc. 210.00

Fire Department Expenses:

Smith's Fire Equipment 20.25
\$ 1,692.89

(2) to raise this appropriation by transferring the sum of \$1,692.89 from free cash. Seconded.

Board of Selectmen and Finance Committee unanimously recommended. With a vote of 1 against and more than 10 in favor, the Moderator declared the motion passed by the required 4/5 majority vote.

ARTICLE 9

To hear and act upon the report of the Finance Committee relative to the municipal budget, and to raise, appropriate, transfer money from available funds, and change the purpose of the unexpended balances of prior appropriations, all to be used for the ensuing year's operations, including the compensation of elected Town officers, and to authorize the Town to enter into lease-purchase contracts for office equipment having a term of five years or less; or to take any other action relative thereto. (Requested by: Board of Selectmen)

Finance Committee Chairman George Markos moved that the Town vote: (1) to raise and appropriate the sum of (\$10,192,055) for the purposes indicated in the FY04 Municipal Operating Budget as outlined in the Finance Committee Report, and that:

for the FY04 Municipal Operating Budget of \$10,192,055
the Town transfer from available funds:

Free Cash	113,415
Free Cash (restricted revenue - Library)	29,956
Plum Island National Wildlife Refuge In Lieu of Taxes	21,434
Wetlands Protection Fund(Offset Conservation Commission)	0
Cemetery Sale of Lots Fund (Offset Cemetery Capital)	6,000
Free Cash (Offset Planning Contracts- Tourism Promo)	594
Lottery Fund Additional Distribution	0
Overlay Surplus	36,941
Building Permit Revolving Fund - Excess Receipts	37,500
Stabilization Fund	100,000
Library Construction Grant	60,300
	\$ 406,140

Leaving a net to be raised and assessed of:	\$9,785,915
and 2) to raise and appropriate:	
for Override Debt Service:	\$1,053,989
For a Total Appropriation of:	\$11,246,044
And a Net to be Raised and Assessed:	\$10,839,904
Seconded.	

Finance Committee and Board of Selectmen unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 10

To see if the Town will vote: (1) to appropriate a sum of money for debt service payments and other costs related to the construction and furnishing of the new middle school and high school including, without limitation, moving expenses and expenses necessary to secure the former Whipple Middle School; and (2) to determine whether said appropriation shall be raised by taxes, by transfer from available funds, or otherwise; or to take any other action relative thereto. (Requested by: School Committee)

School Committee member Jeffrey Loeb moved that the Town vote to raise and appropriate the sum of \$2,569,573 for FY04 debt service payments related to the construction and furnishing of the new middle school and high school including, without limitation, moving expenses and expenses necessary to secure the former Whipple Middle School. Seconded.

School Committee, Finance Committee and Board of Selectmen unanimously recommended.

Members of the School Committee and the Finance Committee answered voter's questions. Motion carried by unanimous voice vote.

ARTICLE 11

To hear and act upon the reports of the Finance Committee and of the School Committee relative to the School Department budget and to raise, appropriate, transfer money from available funds, and change the purpose of the unexpended balances of prior appropriations, all to be used for the ensuing year's operations; and to act upon a request to establish one or more new revolving funds pursuant to state law; or to take any other action relative thereto. (Requested by: School Committee)

School Committee member Jeffrey Loeb moved that the Town vote:

(1) to raise and appropriate the sum of \$15,216,568 for the School Department budget for FY04 and

for the FY04 School Department Budget of \$15,216,568

(2) to transfer from available funds:

Free Cash	113,416
Plum Island National Wildlife Refuge In Lieu of Taxes	21,434
Lottery Fund Additional Distribution	0
Medicaid Reimbursements	0
Stabilization Fund	100,000
Overlay Surplus	36,941
Building Permit Revolving Fund - Excess Receipts	37,500
	<u>\$309,291</u>

Leaving a subtotal (for the school operating budget)
net to be raised and assessed of: \$14,907,277
Seconded.

School Committee, Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 12

To see if the Town will vote to raise and appropriate a sum of money to cover the Town's share of the ensuing year's annual operating and debt service expenses of the Whittier Regional Vocational Technical High School District; or to take any other action relative thereto. (Requested by: Whittier RVTHS Representative Raymond Morley)

Whittier RVTHS Representative Raymond Morley moved that the Town vote to raise and appropriate the sum of \$303,516 for the Town's share of the FY04 annual operating, capital, and debt service expenses of the Whittier Regional Vocational Technical High School District. Seconded.

School Committee, Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 13

To see if the Town will vote: (1) to raise and appropriate a sum of money for the ensuing year's expenses of the Water Division, Department of Utilities, said sum to be offset by revenues of the Water Division during FY04; and (2) to raise and appropriate a sum of money for the ensuing year's expenses of the Sewer Division, Department of Utilities, said sum to be offset by revenues of the Sewer Division during FY04; or to take any other action relative thereto. (Requested by: Board of Water/Sewer Commissioners)

Selectman James Engel moved that the Town vote:

(1) to raise and appropriate the sum of \$1,174,048 for the FY04 operating, debt service, and capital expenses of the Water Division, Department of Utilities, said sum to be offset by revenues from the water division during FY04 as follows:

for the FY04 Water Budget of \$1,174,048

(which net sum shall be offset by revenues of the water division during FY04); and

(2) to raise and appropriate the sum of \$1,113,383 for the FY04 operating, debt service, and capital expenses of the Wastewater Division, Department of Utilities, said sum to be offset by revenues from the sewer division during FY04. Seconded.

Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 14

To see if the Town will vote: (1) to appropriate a sum of money to survey, design, and construct improvements to the Town's water storage and distribution system (replacing the water main in County Road, painting the exterior of the Plover Hill Water Storage Tank, and replacing lead services); and (2) to raise this appropriation by authorizing the treasurer, with the approval of the Board of Selectmen, to issue bonds or serial notes under the provisions of Massachusetts General Laws Chapter 44, as amended; or to take any other action relative thereto. (Requested by: Board of Selectmen)

Selectman James Engel moved that the Town vote: (1) to appropriate \$1,355,000 to survey, design, and construct

improvements to the Town's water treatment, storage and distribution systems; and (2) to raise this appropriation by authorizing the treasurer, with the approval of the Board of Selectmen, to issue bonds or serial notes under the provisions of Massachusetts General Laws Chapter 44, Section 8, as amended. Seconded.

Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 15

To see if the Town will vote: (1) to appropriate a sum of money under the provisions of Chapter 90 of the General Laws, and to obtain any materiel and/or services incidental thereto; (2) to authorize the Board of Selectmen to acquire easements in conjunction therewith by purchase, gift, lease, eminent domain, or otherwise; (3) in furtherance of the project(s), to authorize the Board of Selectmen to apply for, accept, and expend any federal, state and/or private grants without further appropriation thereof; and (4) to determine whether said appropriation shall be raised by taxes, by transfer from available funds, or by borrowing; or to take any other action relative thereto. (Requested by: Board of Selectmen)

Selectman Harry Lampropoulos moved that the Town vote:

(1) to raise and appropriate the sum of \$218,114 for purposes authorized under Chapter 90 of the General Laws, as amended; and

(2) to authorize the Board of Selectmen to apply for, accept, and expend without further appropriation any federal and/or state grants that may be available for the aforementioned purposes. Seconded.

Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 16

To see if the Town will vote to amend its action taken under Article 13 of the Warrant for the April 01, 2002, Annual Town Meeting by increasing the appropriation authorized there-under, said additional appropriation to be met by transfer of available funds; or to take any other action relative thereto. (Requested by: Board of Selectmen)

Selectman Harry Lampropoulos moved that the Town vote:

(1) to raise and appropriate the sum of \$109,057 for purposes authorized under Chapter 90 of the General Laws, as amended, in addition to that previously raised and appropriated under Article 14 of the April 01, 2002, Annual Town Meeting, and to meet said appropriation by transferring an equal sum from available funds; and

(2) to authorize the Board of Selectmen to apply for, accept, and expend without further appropriation any federal and/or state grants that may be available for the aforementioned purposes. Seconded.

Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 17

To hear and act on the reports of the Committees and to continue such Committees as the Town may vote to continue; or to take any other action relative thereto. (Requested by: Board of Selectmen)

Moderator Grimes read the Commuter Rail Committee Report submitted by Dorcas Rice. It was moved, seconded and so voted to accept the report and continue the committee

Harvey Schwartz read the report for the Town Committee investigating the operations and financial records of the Feoffees of the Grammar School. It was moved, seconded and so voted to accept the report and continue the committee.

Terri Stephens read the report for the Hall-Haskell House Committee. It was moved, seconded and so voted to accept the report and continue the committee.

Carl Nylen read the report for the Open Space Committee. It was moved, seconded and so voted to accept the report and continue the committee.

Toni Poltack read the report for the Government Study Committee. It was moved, seconded and so voted to accept the report and continue the committee.

Larry Seidler read the report for the School Building Committee.

It was moved, seconded and so voted to accept the report and continue the committee.

Town Manager George Howe read the report for the Ipswich Coalition for Youth. It was moved, seconded and so voted to accept the report and continue the committee.

Moderator Grimes moved to continue the Historic District Study Committee and the School Building Needs Committee. It was seconded and so voted.

ARTICLE 18

To see if the Town will vote, pursuant to the provisions of Massachusetts General Laws Chapter 59, Section 21C(g), to raise and appropriate a sum of money to fund a supplement to the FY04 School Department Operating Budget, said appropriation to be contingent upon the passage of an override referendum under the provisions of Massachusetts General Laws Chapter 59, Section 21C (m); or to take any other action relative thereto. (Requested by: School Committee)

School Committee member Joan Arsenault moved that the Town vote, pursuant to the provisions of Massachusetts General Laws Chapter 59, Section 21C(g), to raise and appropriate \$460,000 to fund a supplement to the FY04 School Department Operating Budget, said appropriation to be contingent upon the passage of an override referendum under the provisions of Massachusetts General Laws Chapter 59, Section 21C (m);

The question to be voted on the ballot shall read:

"2. Shall the Town of Ipswich be allowed to assess an additional \$460,000 in real estate and personal property taxes for the purposes of funding a supplement to the School Department Operating Budget for the fiscal year beginning July 1, 2003?

Yes / / No / /"

Seconded.

School Committee unanimously recommended, Board of Selectmen recommended by a vote of 4 to 1 and Finance Committee recommended by a vote of 7 to 1.

Several voters spoke in favor and one against the motion. The question was moved, seconded and so voted. The main motion carried by majority voice vote.

At the Annual Town Election on Tuesday, April 15, 2003, the ballot question (#2) failed with a vote of 1,361 for and 1,401 against.

ARTICLE 19

To see if the Town will vote, pursuant to the provisions of Massachusetts General Laws Chapter 59, Section 21C(g), to raise and appropriate a sum of money to pay for wages and expenses associated with training all permanent full-time police officers and permanent full-time fire fighters as emergency medical technicians [EMTs] at the basic certification level and for on-going EMT wages and expenses, and to obtain any materiel and or services necessary and incidental thereto; said money to be added to the FY04 municipal operating budget appropriated under Article 9 of the Warrant for the April 07, 2003, Annual Town Meeting; said appropriation to be contingent upon the passage of an override referendum under the provisions of Massachusetts General Laws Chapter 59, Section 21C(m); or to take any other action relative thereto. (Requested by: Board of Selectmen)

Selectman James Foley moved that the Town vote, pursuant to the provisions of Massachusetts General Laws Chapter 59, Section 21C(g), to raise and appropriate the sum of \$67,700 to pay for wages and expenses associated with training all permanent full-time police officers and permanent full-time fire fighters as emergency medical technicians [EMTs] at the basic certification level and for on-going EMT wages and expenses, and to obtain any materiel and or services necessary and incidental thereto; said money to be added to the FY04 municipal operating budget appropriated under Article 9 of the Warrant for the April 07, 2003, Annual Town Meeting; said appropriation to be contingent upon the passage of an override referendum under the provisions of Massachusetts General Laws Chapter 59, Section 21C(m).

The question to be voted on the ballot shall read:

"3. Shall the Town of Ipswich be allowed to assess an additional \$67,700 in real estate and personal property taxes for the purposes of paying for wages and expenses associated with training all permanent full-time police officers and permanent full-time fire fighters as emergency medical technicians [EMTs] at the basic certification level and for on-going EMT wages and expenses, and to obtain any materiel and or services necessary and incidental thereto, for the fiscal year beginning July 1, 2003? Yes / / No / /"
Seconded.

Board of Selectmen and Finance Committee unanimously recommended.

Several voters spoke in favor and against. The question was moved, seconded and so voted. The main motion carried by majority voice vote.

At the Annual Town Election on Tuesday, April 15, 2003, the ballot question (#2) failed with a vote of 1,328 for and 1,403 against.

ARTICLE 20

To see if the Town will vote: (1) to appropriate a sum of money to survey, design, and prepare bid documents for construction of a sanitary sewer extension to serve the area of 199-272 High Street, and to approve said extension consistent with the provisions of town bylaws; (2) to determine that this project shall be subject to betterment assessment at a rate sufficient to recover 100% of said project costs, and to determine the method of calculation; and (3) to raise this appropriation by authorizing the treasurer, with the approval of the Board of Selectmen, to issue bonds or serial notes under the provisions of Massachusetts General Laws Chapter 44, as amended; or to take any other action relative thereto. (Requested by: Board of Selectmen)

Selectman James Engel announced that Article 20 would be divided into four motions and each motion would be voted on separately.

Selectman James Engel moved (1) that the Town vote to approve the construction of an extension to the sanitary sewer system in the area of 199-272 High Street, said extension being in excess of 500 lineal feet, consistent with the provisions of General Bylaws Chapter XV, Section 16. Seconded.

Board of Selectmen unanimously recommended. Finance Committee unanimously opposed the motion.

Conservation Commission Chairman David Standley and several voters from the High Street area spoke against the motion. The question was moved, seconded and so voted. The voice vote on the first motion was inconclusive. On a hand count, the Moderator declared the motion failed the required 2/3's vote. Seven voters stood to question the vote on the hand count. On another hand count with 74 in favor and 138 against, the first

motion (1) failed to pass the required 2/3's vote.

Selectman James Engel moved (2) that the Town vote to approve the construction of an extension to the sanitary sewer system in the area of 199-225 High Street, said extension being in excess of 500 lineal feet, consistent with the provisions of General Bylaws Chapter XV, Section 16; said extension, which shall be designed on the basis of the Town's Community Facilities Plan, having been requested by the residents abutting thereto. Seconded.

Board of Selectmen, Finance Committee and Planning Board unanimously recommended. The Open Space Committee took no position.

Mr. Engel answered several questions from the voters in the High Street area. The second motion (2) carried by majority voice vote.

Selectman James Engel moved (3) that the Town vote to a) appropriate the sum of \$116,000 to survey, design, and construct a sanitary sewer extension in the area of 199-225 High Street; b) to determine that, if the project is constructed, the costs authorized herein shall be subject to betterment assessment at a rate sufficient to recover 100% of said costs, using a per unit method based on current dwelling units (or dwelling unit equivalents) plus potential dwelling units allowable under current conventional (non-c.40B) zoning; and c) to raise this appropriation by authorizing the treasurer, with the approval of the Board of Selectmen, to issue bonds or serial notes under the provisions of Massachusetts General Laws Chapter 44, as amended. Seconded.

Board of Selectmen and Finance Committee unanimously recommended. The third motion (3) carried by unanimous voice vote.

ARTICLE 21

To see if the Town will vote: (1) to survey, design and construct extraordinary repairs to the Winthrop and Doyon Elementary Schools, including original equipment and landscaping, paving and other site improvements incidental or directly related to such remodeling, reconstruction or repair, and to obtain any materiel and/or services necessary and incidental thereto; (2) to authorize appropriate town officials to apply for, accept, and expend any federal and/or state grants

and private gifts therefor; to raise said appropriation by authorizing the Treasurer, with the approval of the Board of Selectmen, to issue bonds or serial notes under the provisions of Massachusetts General Laws Chapter 44; or to take any other action relative thereto. (Requested by: School Committee)

School Committee member Edmund Traverso moved that the Town vote: (1) to raise and appropriate the sum of \$500,000 to survey, design and construct extraordinary repairs to the Winthrop and Doyon Elementary Schools, including original equipment and landscaping, paving and other site improvements incidental or directly related to such remodeling, reconstruction or repair, and to obtain any materiel and/or services necessary and incidental thereto; (2) to authorize appropriate town officials to apply for, accept and expend any federal and/or state grants and private gifts therefor; and (3) to raise said appropriation by authorizing the Treasurer, with the approval of the Board of Selectmen, to issue bonds or serial notes under the provisions of Massachusetts General Laws Chapter 44, Section 7 (3A). Seconded.

School Committee, Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 22

To see if the Town will vote:

(a) to accept Hickory Lane as a town street as shown on the "Definitive Subdivision Plan, Bradley Estates, Owner: Ipswich Realty Corp., scale 1"=40', dated July 26, 1996, and revised October 21, 1996, January 10, 1997, and February 14, 1997, prepared by Apple Associates, Inc., Brian J. Buia, Registered Professional Engineer, and recorded at the Essex South District Registry of Deeds, Plan Book 319, Plan 50, a copy of which is on file in the office of the Town Clerk; and to further authorize the Board of Selectmen to acquire by gift an interest in said street either in fee or easement, to use said street (Hickory Lane) for all purposes for which public ways are used in the Town; and

(b) to accept the gift of land designated as Remaining Land (Lot 1) as shown on the above-referenced definitive subdivision plan, said lot containing 23.8671 acres, more or less; said parcel to be transferred to the care, custody and control of the Conservation Commission; or to take any other action thereto.

(Requested by: Planning Board)

Selectman Edward Rauscher moved that the Town vote:

(a) to accept Hickory Lane as a town street as shown on the "Definitive Subdivision Plan, Bradley Estates, Owner: Ipswich Realty Corp., scale 1"=40', dated July 26, 1996, and revised October 21, 1996, January 10, 1997, and February 14, 1997, prepared by Apple Associates, Inc., Brian J. Buia, Registered Professional Engineer, and recorded at the Essex South District Registry of Deeds, Plan Book 319, Plan 50, a copy of which is on file in the office of the Town Clerk; and to further authorize the Board of Selectmen to acquire by gift an interest in said street either in fee or an easement to use said street (Hickory Lane) for all purposes for which public ways are used in the Town; and

(b) to accept the gift of land designated as Remaining Land (Lot 1) as shown on the above-referenced definitive subdivision plan, said lot containing 23.8671 acres, more or less; said parcel to be transferred to the care, custody and control of the Conservation Commission. Seconded.

Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 23

To see if the Town will transfer the care, control and custody of a 29.5 acre property formerly conveyed to the Town by Philip and Mary Ross, situate in the area of High Street (Assessors Map 21, Lot 104) from the Board of Selectmen to the Town of Ipswich Water Division by and through the Board of Water Commissioners, for watershed protection purposes; or to take any other action relative thereto. (Requested by: Board of Selectmen)

Selectman Edward Rauscher moved that the Town transfer the care, control and custody of a 29.5 acre property formerly conveyed to the Town by Philip and Mary Ross, also in the area of High Street (Assessors Map 21, Lot 104) from the Board of Selectmen to the Town of Ipswich Water Division by and through the Board of Water Commissioners, for watershed protection purposes. Seconded.

Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 24

To see if the Town will vote: (1) to appropriate a sum of money, in addition to that appropriated under Article 19 of the April 3, 2000, Annual Town Meeting, as amended under Article 7 of the Warrant for the October 16, 2000, Special Town Meeting, to survey, design, and construct a pedestrian bridge across the Ipswich River and to obtain any materiel and/or services necessary and incidental thereto; and (2) to raise this appropriation by taxes, by transfer from available funds, or by borrowing; or to take any other action relative thereto. (Requested by: Director of Planning and Development Glenn Gibbs)

Selectman Edward Rauscher moved that the Town vote: (1) to appropriate the sum of \$24,000 in addition to that appropriated under Article 19 of the April 3, 2000, Annual Town Meeting, as amended under Article 7 of the Warrant for the October 16, 2000, Special Town Meeting, to survey, design, and construct a pedestrian bridge across the Ipswich River and to obtain any materiel and/or services necessary and incidental thereto; and (2) to meet this appropriation by transferring the sum of \$24,000 from the Ipswich Open Space, Recreation, and Water Supply Protection Fund as most recently amended under Article 20 of the Warrant for the October 18, 1999, Special Town Meeting. Seconded.

Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 25

To see if the Town will vote to accept School Street as a town way, from the intersection of Linebrook Road to the southwesterly property line of land of the Town under the custody of the School Committee (Assessors Map 30B, Lot 6), as shown on "Land of John Wegzyn Plan of Lots 1-8 on School Street, Ipswich, Mass. Scale 1" = 40', prepared by Philip L. Pattison, Registered Professional Civil Engineer & Land Surveyor, January 7, 1965 (Essex South District Registry of Deeds, Plan Book 103, Plan 98)", a copy of which plan and street deed are on file with the Town Clerk; or to take any other action relative thereto. (Requested by: DPW Robert Gravino)

Selectman Harry Lampropoulos moved that the Town vote to accept School Street as a town way, from the intersection of Linebrook Road to the southwesterly property line of land of the Town under the custody of the School Committee (Assessors Map 30B,

Lot 6), as shown on "Land of John Wegzyn Plan of Lots 1-8 on School Street, Ipswich, Mass. Scale 1" = 40', prepared by Philip L. Pattison, Registered Professional Civil Engineer & Land Surveyor, January 7, 1965 (Essex South District Registry of Deeds, Plan Book 103, Plan 98)", a copy of which is plan (and street deed) are on file with the Town Clerk. Seconded.

Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 26

To see if the Town will transfer the care, control and custody of a 91-acre property formerly conveyed to the Town by the Trust for Public Land situated in the area of Jeffreys Neck Road (a portion of Assessors' Map 22D, Lot 48) from the Board of Selectmen to the Town of Ipswich Conservation Commission for conservation purposes; or to take any other action relative thereto. (Requested by: Board of Selectmen)

Selectman Pat McNally moved that the Town transfer the care, control and custody of a 91-acre property formerly conveyed to the Town by the Trust for Public Land situated in the area of Jeffreys Neck Road (a portion of Assessors' Map 22D, Lot 48) from the Board of Selectmen to the Town of Ipswich Conservation Commission for conservation purposes (under Article 97 of the Massachusetts Constitution. Seconded.

Board of Selectmen, Finance Committee and Conservation Commission unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 27

To see if the Town will vote: (a) to appropriate a sum of money to acquire easement interests held by the Estate of John B. Rogers, Sr. (Essex South District Registry of Deeds Book 5723, Page 65) and/or of any other party(ies) upon a parcel of land owned by the Town in the area of High Street (Essex South District Registry of Deeds Book 10017, Page 67; Plan Book 113, Plan 42); (b) to authorize the Board of Selectmen, on behalf of the School Committee, to acquire said easement interests by purchase, gift, eminent domain, or otherwise; and (c) to determine whether said appropriation shall be raised by taxation, transfer from available funds, by borrowing, or otherwise; or to take any other action relative thereto. (Requested by: Board of Selectmen at the request of the School

Committee)

School Committee member Jeffrey Loeb moved that the Town vote:

- (a) to appropriate the sum of \$2,500 to acquire easement interests held by the Estate of John B. Rogers, Sr. (Essex South District Registry of Deeds Book 5723, Page 65) and/or of any other party(ies) upon a parcel of land owned by the Town in the area of High Street (Essex South District Registry of Deeds Book 10017, Page 67; Plan Book 113, Plan 42);
- (b) to authorize the Board of Selectmen, on behalf of the School Committee, to acquire said easement interests by purchase, gift, eminent domain, or otherwise; and
- (c) to meet said appropriation by: transferring \$2,500 from school choice funds.

Seconded.

School Committee, Board of Selectmen and Finance Committee unanimously recommended.

Attorney Peter Ross, representing the estate of John Rogers moved to amend Article 27. Town Counsel questioned the amendment. The amendment was withdrawn and corrected by Mr. Ross.

Mr. Ross moved to amend Article 27 so that the appropriation and transfer of the sum of \$2,500 be deleted and that the sum of \$65,000 be appropriated and that to meet said appropriation the sum of \$65,000 be raised by taxation. Seconded.

Board of Selectmen, Finance Committee and School Committee unanimously opposed the amendment.

The Moderator declared the voice vote failed to pass on the amendment.

The voice vote on the main motion was inconclusive. On a hand count with 5 against and more than 20 in favor, the Moderator declared the main motion passed by the required 2/3's majority vote.

ARTICLE 28

To see if the Town will vote to authorize the Board of Selectmen

to petition the General Court to exempt any work on, or improvements to, the Middle School Annex building and/or property undertaken by a lessee of the building or property from the provisions of M.G.L. Chapter 149, M.G.L. c. 30, and M.G.L. c.7, sec. 38K; said building being situate in the area of 25 Green Street, and shown on Assessor's Map 42A, Lot 99; said improvements to be undertaken by the North Shore Housing Trust for the development of affordable elderly rental housing units; or to take any other action relative thereto. (Requested by: Board of Selectmen)

Selectman Pat McNally moved that action on this article be postponed indefinitely. Seconded.

Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 29

To see if the Town will vote to authorize the Board of Selectmen to petition the Massachusetts General Court to establish an Affordable Housing Trust Fund, said fund to be used for the purpose of creating and maintaining affordable housing in the Town of Ipswich; or to take any other action relative thereto. (Requested by Director of Planning and Development Glenn Gibbs)

Selectman Pat McNally moved that the Town vote to authorize the Board of Selectmen to petition the Massachusetts General Court to establish an Affordable Housing Trust Fund, said fund to be used for the purpose of creating and maintaining affordable housing in the Town of Ipswich; the Legislature may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of this petition. Seconded.

Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 30

To see if the Town will vote to reconsider any or all previous articles raising and/or appropriating money which have a direct impact on the levy for the next ensuing fiscal year, as contained in this warrant, for the purpose of completing a budget which is balanced and in compliance with the levy limit provisions of Proposition 2½, so called; or to take any other action relative thereto. (Requested by: Board of Selectmen)

Selectman James Foley moved that action on this article be postponed indefinitely. Seconded.

Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

Motion to adjourn the Annual Town Meeting was seconded and so voted. The meeting was adjourned at 12:12 p.m.

The voters are further warned that the following three additional questions shall be on the printed ballot for the April 15, 2003, elections to be held at the YMCA Hall, County Road, between the hours of 10:00 a.m. and 8:00 p.m.:

"1. Shall the Town amend the Town Charter (Chapter 620 of the Acts of 1966

"SECTION 28. Annual Budget." by adding the following sentences to the end of said section:

'Between May 15 and July 15 of each year, in closing the fiscal year the Town Manager, with the approval of the Board of Selectmen and the Finance Committee, may transfer funds between departments and categories appropriated within the municipal operating budget for the year then ending; said actions may be taken without further town meeting approval, provided the total budget is not increased, and provided further that the aggregate total of funds transferred pursuant to the provisions of this Section shall not exceed two percent (2.0%) of the total municipal operating budget for the year then ending.'

Yes / / No / /"

"2. Shall the Town of Ipswich be allowed to assess an additional \$460,000 in real estate and personal property taxes for the purposes of funding a supplement to the School Department Operating Budget for the fiscal year beginning July 1, 2003?

Yes / / No / /"

"3. Shall the Town of Ipswich be allowed to assess an additional \$67,700 in real estate and personal property taxes for the purposes of paying for wages and expenses associated with training all permanent full-time police officers and permanent full-time fire fighters as emergency medical technicians [EMTs] at the basic certification level and for on-going EMT wages and expenses, and to obtain any materiel and or services necessary and incidental thereto, for the fiscal year beginning July 1, 2003? Yes / / No / /"

And you are directed to serve this Warrant by posting attested copies thereof at the Post Office and at each of the meeting houses in the Town, by publication at least seven days prior to the time for holding said meeting in a newspaper published in, or having a general circulation in, the Town of Ipswich.

Given unto our hands this 10th day of March in the year of our Lord, Two Thousand and Three.

TOWN OF IPSWICH
BOARD OF SELECTMEN

James W. Foley
Patrick J. McNally
James R. Engel
Harry Lampropoulos
Edward B. Rauscher

SPECIAL TOWN MEETING
November 4, 2003

ESSEX, ss

To the Constable of the Town of Ipswich in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Ipswich, qualified to vote in Town affairs, to meet at the Performing Arts Center of the Ipswich High School/Ipswich Middle School, 134 High Street, in said Ipswich, on MONDAY, THE TWENTIETH OF OCTOBER, 2003, at 7:30 o'clock in the evening, then and there to act on the following articles, viz:

Moderator James Grimes called for a short postponement at 7:30 p.m. as the necessary quorum of 200 voters was not present. At 8:05 p.m. Mr. Grimes adjourned the meeting with only 170 voters present. The final count was 181 at 8:15 p.m. The meeting was rescheduled for Tuesday, November 4th at 7:30 p.m. Following the adjournment, Senator Bruce Tarr presented citations from the State recognizing Ipswich High School as a Compass school.

Special Town Meeting - November 4th, 2003

Moderator James Grimes called the meeting to order at 7:45 p.m. with 217 voters present. The final count was 294 at 9 p.m. Following the Pledge of Allegiance to the Flag, Mr. Grimes recognized and observed a moment of silence for Cynthia Burns, a longtime Town employee, who passed away on November 1st. It was moved, seconded and so voted to admit non-voters. Mr. Grimes informed the voters about town meeting regulations and procedures and appointed the following tellers: Bill Wasserman, Bill Nelson and Laurie Hoffman. Deborah Eliason from Kopelman and Paige was Town Counsel.

ARTICLE 1

To see if the Town will vote to amend its action previously taken under Article 9 of the April 07, 2003, Annual Town Meeting (the FY04 Municipal Operating Budget), by appropriating a sum of money in addition to that appropriated under said Article 9 (said appropriation to be raised by taxes, by the transfer of available funds, or otherwise), by reducing said appropriation by transferring sums of money between departmental accounts, and/or by determining if a portion of said additional appropriations shall be offset by estimated receipts of user fees, in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 53E 1/2; or to take any other action relative thereto. (Sponsor: Board of Selectmen)

Selectman James Foley moved that the Town vote to amend its action taken under Article 9 of the April 7, 2003, Annual Town Meeting (FY04 town operating budget) by:

1) amending the transfer from available funds:	<u>From:</u>	<u>To:</u>
Building Inspection Revolving Fund	\$ 37,500	\$ 76,354
So that the offset transfer total equals		444,994

2) amending the following sums as indicated

<u>Department & Category:</u>	<u>From:</u>	<u>To:</u>
Interest on Anticipation Notes; Debt Issuance Fees	171,265	44,465
Miscellaneous Finance Debt Service-Short Term Principal	43,769	49,881

so that the appropriation of \$11,246,044 originally authorized under this article is reduced to \$11,125,356 and the net to be raised and assessed is decreased from \$10,839,904 to \$10,680,362. Seconded.

Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 2

To see if the Town will vote to amend its action taken under Article 9 of the Warrant for the April 7, 2003, Annual Town Meeting, as further amended under Article 1 of the Warrant for the October 20, 2003, Special Town Meeting (FY04 town operating budget), by increasing the appropriation authorized thereunder to fund salaries and expenses for an open space stewardship position, said increase to be met by an equal sum to be transferred from available funds; or to take any other action relative thereto. (Sponsored by: Open Space Committee and Board of Selectmen)

Selectman James Engel moved that the Town vote to amend its action taken under Article 9 of the Warrant for the April 7, 2003, Annual Town Meeting, as further amended under Article 1 of the Warrant for the October 20, 2003, Special Town Meeting (FY04 town operating budget), by:

1) amending the transfer of available funds:	<u>From:</u>	<u>To:</u>
Open Space, Water Supply Protection, & Recreation Fund	\$ 0	\$ 9,800
So that the offset transfer total equals:		454,794; and

2) amending the following appropriated sums, as indicated:

Department and Category:		
Planning Board Salaries	93,058	102,408

Planning Board Expenses

7,401

7,851;

So that the appropriation of \$11,125,356 authorized under this article is increased by \$9,800 to \$11,135,156 and the net to be raised and assessed remains the same as \$10,680,362. Seconded.

Board of Selectmen, Finance Committee and Open Space Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 3

To see if the Town will vote:

a) to amend its action taken under Article 13 of the April 07, 2003, Annual Town Meeting (the FY04 Water and Sewer Budget) by increasing the water division appropriation to be raised and assessed, said sum to be offset by revenues from the water division during FY04; and

b) to amend its action taken under Article 13 of the April 07, 2003, Annual Town Meeting (the FY04 Wastewater Budget) by transferring funds in Sewer Surplus to offset this appropriation; and

c) to appropriate a sum of money, in addition to that appropriated under Article 13 of the April 07, 2003, Annual Town Meeting, to offset a revenue deficit in the wastewater division for FY03, and to raise this appropriation by transferring an equal sum from Sewer Surplus;

or to take any other action relative thereto. (Sponsor: Board of Sewer Commissioners)

Selectman James Engel moved that the Town vote:

a) to amend its action taken under Article 13 of the April 07, 2003, Annual Town Meeting (the FY04 Water and Sewer Budget) by increasing the water division appropriation to be raised and assessed from \$1,174,048 to \$1,774,048, said additional \$600,000 to be offset by revenues from the water division during FY04;

b) to amend its action taken under Article 13 of the April 07, 2003, Annual Town Meeting (the FY04 Wastewater Budget) by amending the \$1,113,383 wastewater division budget by transferring \$49,805 in Sewer Surplus to offset this appropriation, leaving a net of \$1,063,578 to be offset by revenues from the wastewater division during FY04; and

c) to amend its action taken under Article 13 of the April 01, 2002, Annual Town Meeting (the FY03 Wastewater Budget) by amending the \$1,194,579 wastewater division budget by transferring \$119,163 in Sewer Surplus to offset this appropriation, leaving a net of \$1,075,416 to be offset by revenues from the wastewater division during FY03. Seconded.

Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 4

To see if the Town will vote to amend its action taken under Article 11 of the Warrant for the April 07, 2003, Annual Town Meeting (the FY04 School Department Operating Budget):

a) by appropriating a sum of money in addition to that appropriated under said Article 11, said appropriation to be raised by taxes, by the transfer of available funds, or otherwise;
b) by offsetting the previously-authorized appropriation by transfer of available funds; or
c) by reducing said appropriation; or to take any other action relative thereto. (Sponsor: School Committee)

School Committee member Jeffrey Loeb moved that the Town amend its action taken under Article 11 of the Warrant for the April 7, 2003, Annual Town Meeting (The FY04 School Department Budget):

- a) by reducing the appropriation from \$15,216,568 to \$15,003,142;
- b) by transferring from available funds \$5,000 from the "Insurance Less than \$20,000 Fund" so that the total transferred from available funds shall be \$314,291; and the net to be raised and assessed is reduced from \$14,907,277 to \$14,688,851. Seconded.

School Committee, Finance Committee and Board of Selectmen unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 5

To see if the Town will vote to amend its action taken under Article 12 of the April 07, 2003, Annual Town Meeting (the FY04 Whittier budget) by decreasing the appropriation to meet the FY04 assessment; or to take any other action relative thereto. (Sponsor: Whittier RVTHS Representative Raymond Morley)

Whittier RVTHS Representative Raymond Morley moved that the Town vote: to amend its action taken under Article 12 of the April 07, 2003, Annual Town Meeting (The FY04 Whittier RVTHS Budget) by decreasing the amount to be raised and assessed thereunder from \$303,516 to \$221,695. Seconded.

School Committee, Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 6

To see if the Town will vote to amend its action taken under Article 14 of the Warrant for the April 01, 2002, Annual Town Meeting, as amended under Article 16 of the Warrant for the April 07, 2003, Annual Town Meeting (the FY03 Chapter 90 appropriation), and to amend its action under Article 15 of the Warrant for the April 7, 2003, Annual Town Meeting (the FY04 Chapter 90 appropriation), by decreasing the appropriations to match the actual funds to be allotted under Chapter 90 for FY03 and FY04; or to take any other action relative thereto. (Sponsor: DPW Director Bob Gravino)

Selectman Patrick McNally moved that the Town vote to rescind its action taken under Article 14 of the April 1, 2002, Annual Town Meeting, thereby reducing the appropriation previously authorized thereunder from \$109,470 to \$0. Seconded.

Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 7

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to pay unpaid bills incurred in prior years and remaining unpaid; or to take any other action relative thereto. (Sponsor: Board of Selectmen)

Selectman James Foley moved that the Town vote (a) to appropriate the sum of \$14,783.78 to pay unpaid bills incurred in prior years and remaining unpaid:

<u>Miscellaneous Finance</u> (Benefits-Health Insurance)	
Robert Leet (refund - overpayment of premiums)	\$4,985.82
<u>Animal Control</u> (Expense)	
Verizon Communications, Inc.	258.21
<u>Combined Building Maintenance</u> (Expenses)	
Breen & Sullivan Heating Contractors	465.92
<u>Veterans Services</u> (Expense)	
Frederic Jewett, MD	15.00
Lahey Clinic	15.00
<u>School Department:</u> (Benefits-Health Insurance)	
Anna L. Standley (refund - overpayment of premiums)	\$5,926.13
Marie White (refund – overpayment of premiums)	<u>3,117.70</u>
	\$14,783.78

and (b) to meet this appropriation by raising \$14,783.78 in taxes. Seconded.

Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 8

To see if the Town will vote to:

1) amend the Protective Zoning Bylaw of the Town of Ipswich by:

a) amending “III. DEFINITIONS” as follows:

Delete the definitions of AREA OF INFLUENCE, AQUIFER, CONFINING LAYER, PERMEABLE DEPOSIT, RATED CAPACITY, RECHARGE AREAS;

Delete the definition of IMPERMEABLE SURFACE and substitute in lieu thereof the following definition: “Material or structure on, above, or below the ground that does not allow precipitation or surface water to penetrate directly into the soil beneath.”; and

Add, in the correct alphabetical sequence, the following definitions:

“ZONE I (GROUND WATER): The area closest to the well, within a 400 foot radius of the well.

ZONE II (GROUND WATER): The primary recharge area for the aquifer. This area is defined by hydrogeologic studies and approved by the DEP.

ZONE A (SURFACE WATER): The landward area 400 feet from the edge of a reservoir and 200 feet from the edge of its tributaries and the land area between the surface water source and the upper boundary of the bank, provided that the edges of reservoirs and tributaries thereto are defined as the landward edges of any associated Bordering Vegetated Wetlands (“BVW”) or, where BVW is not present, as the top of bank of reservoirs and tributaries thereto. Delineation of BVW and of “top of bank” shall be in accordance with current guidance published by the Mass. Department of Environmental Protection (“MADEP”) or its successor agency.

ZONE C (SURFACE WATER): The remaining area in the Water Supply Protection District not designated as Zone A, Zone I, or Zone II.

WATER SUPPLY PROTECTION DISTRICT: The zoning district defined to overlay other zoning districts in the Town of Ipswich. The Water Supply Protection District may include specifically designated recharge areas.

POTENTIAL DRINKING WATER SOURCES: Areas or aquifers which could provide significant drinking water in the future.

NORMAL HOUSEHOLD USE: any or all of the following:

- i. 600 gallons or less of oil on site at any time to be used for heating of a structure or to supply an emergency generator, or
- ii. A total of 25 gallons (or the dry weight equivalent) or less of other

hazardous or toxic materials on site at any time, including oil not used for heating or to supply an emergency generator

TREATMENT WORKS: Any device, process and property, real or personal, used in the collection, pumping, transmission, storage, treatment, discharge, disposal, recycling, reclamation, or reuse of waterborne pollutants, but not including any works that receive a hazardous waste from off the site of the works for the purpose of treatment, storage, or disposal.

VERY SMALL QUANTITY GENERATOR: Any public or private entity, other than a residence, that produces less than 27 gallons by volume or an equivalent 100 kilograms by weight a month of hazardous waste or waste oil, but not including any acutely hazardous waste as defined in 310 CMR 30.136.

b) amending “IX. SPECIAL REGULATIONS” by deleting subsection “C.” in its entirety and substituting in lieu thereof the following:

“C. Water Supply Protection Districts

1. Purpose of District. The purpose of this Water Supply Protection District is to:
 - a. promote the health, safety, and general welfare of the community by ensuring high quality and safe drinking water for the residents, institutions, and businesses of the Town of Ipswich; and
 - b. preserve and protect existing and potential sources of drinking water supplies.
2. Scope of Authority. The Water Supply Protection District (WSPD) is an overlay district, superimposed on the zoning districts, which operates in conjunction with other applicable local and state regulations. The WSPD shall apply to all: (a) new construction; (b) reconstruction or expansion of existing buildings; and (c) new or expanded uses in zones delineated for water supply protection. Specifically exempted from this section is normal household use of hazardous materials. Applicable activities and uses in a portion of one of the underlying zoning districts which fall within the WSPD must additionally comply with the requirements of this district. Uses prohibited in the underlying zoning districts shall not be permitted in the WSPD.
3. Definitions. The following terms used in this section are defined in SECTION III of the zoning bylaw: Groundwater, Impervious Surface, Normal Household Use, Potential Drinking Water Sources, Recharge Areas, Treatment Works, Very Small Quantity Generator, and Water Supply Protection District.
4. For the purposes of this section, a Hazardous Material is defined as follows: Any substance or mixture of physical, chemical, or infectious characteristics posing a significant actual or potential hazard to water supplies or other hazards to human health were such substance or mixture released in the Town of Ipswich.

Hazardous materials include, without limitation; synthetic organic chemicals, petroleum products, heavy metals, radioactive or infectious wastes, acids and alkalis, and all substances defined as Toxic or Hazardous under Massachusetts General Laws (M.G.L.) Chapter(c.) 21C and 21E and 310 CMR 30.00.

- 5. Establishment and Delineation of WSPD. The WSPD established in this section consists of watersheds or recharge areas which are delineated on a map entitled "Water Supply Protection District, Town of Ipswich," and is dated September 19, 2003. This map is hereby made a part of the Official Zoning Map of the Town of Ipswich and is on file in the Office of the Town Clerk. The boundaries of the WSPD do not necessarily coincide with property lines. In such instances, the regulations of this section shall apply only to that portion of a lot which lies within the WSPD.

- 6. The WSPD consists of four zones (A, C, I, II), defined in 310 CMR 22.02. These zones are drawn around surface water supplies, community water supplies, and non-community water supplies as defined in 310 CMR 22.02.

- 7. Use Regulations.
 - a. Within the Water Supply Protection District all of the requirements of the underlying zoning districts continue to apply except that:
 - i. Uses designated with a dash (—) in the Water Supply Protection Table of Uses shall not be permitted; and
 - ii. Uses designated with "SPB" may only be permitted by special permit from the Planning Board, even if the underlying district requirements are more permissive.
 - b. Uses designated with "P" or "NA" shall be controlled by requirements of underlying zoning districts.
 - c. For uses located in areas within both the Zone A and Zone II, the most restrictive requirement shall apply.
 - d. Except for uses related to the operation and maintenance of the Ipswich public water supply as defined in 310 CMR 22.00, no activities or uses are permitted within Zone I, as defined in Section III. of this bylaw.
 - e. Uses allowed in the underlying zoning district but prohibited by the Water Supply Protection Table may be allowed by Planning Board special permit, if the Planning Board finds that the Applicant has demonstrated, on the basis of geophysical evidence, that the proposed use or activity is located on property that should not have been included in Zone II, Zone A, or Zone C of the Water Supply Protection District. Any application for said special permit shall be accompanied by documentation prepared by a professional who meets the following two requirements:
 - i. Is experienced in delineating hydrogeologic zones or wetlands in Massachusetts; and
 - ii. Has one or more of the following credentials:

<u>Title</u>	<u>Conferring Entity</u>
Registered Professional	American Institute of Professional

Hydrologist	Geologic Scientists
Certified Professional Geologic Scientist	American Institute of Professional Geologic Scientists
Professional Wetland Scientist	Society of Wetland Scientists
Certified Groundwater Professional	Association of Groundwater Scientists and Engineers

The applicant shall provide information in substantial conformance with the criteria set forth in 310 CMR 22.00 and in the DEP's Guidelines and Policies for Public Water Systems for the delineation of Zones, as administered by the Massachusetts Department of Environmental Protection, to show that the proposed use or activity is not within the Water Supply Protection District. The Planning Board may engage a professional as defined above to review the application containing said groundwater analysis and shall charge the applicant for the cost of the review.

Water Supply Protection District Table of Uses	Surface water Zone A	Ground water Zone II	Surface Water Zone C
1) The creation, replacement, expansion or repair of water bodies and dams, splash boards, and other water control, supply and conservation devices for non-Ipswich public water supply purposes, where otherwise legally permitted	SPB	P	SPB
2) Drilling to a depth greater than 15 feet below existing grade, not including drilling of monitoring wells by the Town of Ipswich.	SPB	SPB	P ¹
3) Replacement or repair of an existing sewage treatment works subject to 314 CMR 3.00 or 5.00, that will not result in a design capacity greater than the design capacity of the existing treatment works	P	P	P
4) Discharge from sewage treatment subject to 314 CMR 3.00 or 5.00, except as described in 3) above	SPB	SPB	SPB
5) Replacement or repair of an existing treatment or disposal works, as approved by DEP, subject to 314 CMR 5.00 for non-sanitary wastewater including industrial and commercial process wastewater, that will not result in a design capacity greater than the design capacity of the existing treatment works	P	P	P

6) Publicly owned treatment works as approved by DEP, subject to 314 CMR 5.00 for non-sanitary wastewater including industrial and commercial process wastewater	—	SPB	SPB
7) Treatment or disposal works, as approved by DEP, subject to 314 CMR 5.00 for non-sanitary wastewater including industrial and commercial process wastewater, except as described in 3), 5), and 6) above.	—	—	SPB
8) Water remediation treatment works approved by DEP, designed and operated in accordance with 314 CMR 5.00, for the treatment of contaminated ground or surface waters	SPB	SPB	SPB
9) Hitching, standing, feeding and grazing no closer than 100 feet from the edge of a surface-water source or tributary, if that 100 feet constitutes an established and maintained vegetative buffer strip ²	P	NA	NA
10) Application of animal manure applied to the soil as fertilizer, subject to Town of Ipswich Board of Health regulation, in accordance with the specifications of the Natural Resource Conservation Service Agricultural Waste Management Field Handbook, Appendix 13 ³	P	P	P
11) Enlargement or alteration of existing uses that do not conform to the Water Supply Protection District. A special permit shall not be issued unless: a. Construction, use, or possible abandonment of project improves or does not affect quality of the water supply; b. In making its determination, the SPGA shall be guided by input from the Board of Health, the Water Commissioners, and the Director of Utilities for the Town of Ipswich.	SPB	SPB	SPB

13) Removal of soil, loam, sand, gravel, or any other mineral substance within four (4) feet of historical high groundwater table elevation as determined from monitoring wells, redoximorphic features, or historical water table fluctuation data compiled by the United States Geological Survey, not including:

— — SPB

- a. Earth removal if substances removed are permitted to be and are re-deposited within 45 days of removal on site to achieve a final grading greater than 4 feet above the historical high water marker⁵; or
 - b. Excavations for building foundations, roads, utility works, or wetland restoration
-

Water Supply Protection District Table of Uses	Surface water Zone A	Ground water Zone II	Surface Water Zone C
14) New sand and gravel operations	—	—	—
15) Any new floor drainage system, in industrial or commercial process areas or hazardous material and/or hazardous waste storage areas, which discharges to the ground without a DEP permit or authorization.	—	—	—
16) Landfills receiving only wastewater and/or septage residuals including those approved by the DEP pursuant to M.G.L. c. 21, §26 through §53; M.G.L. c. 111, §17; M.G.L. c. 83, §6 and §7, and regulations promulgated thereunder; and other landfills and open dumps, as defined in 310 CMR 19.006	—	—	—
17) Solid waste combustion or handling facilities	—	—	—
18) Storage and/or disposal of sludge and septage	—	—	—
19) Automobile graveyards and junkyards, as defined in M.G.L. c. 140B, §1, and other salvage or junkyards	—	—	—
20) On-site discharge or disposal of industrial waste other than non-sanitary wastewater	—	—	—
21) Facilities that generate, treat, store, or dispose of hazardous waste that are subject to M.G.L. c. 21C and 310 CMR 30.00, not including: a. Very small quantity generators of hazardous waste, as defined under 310 CMR 30.353; b. Household hazardous waste centers and events under 310 CMR 30.390⁶; c. Waste oil retention facilities required by M.G.L. c. 21, § 52A⁶; or d. Water remediation treatment works approved by DEP, designed and operated in accordance with 314 CMR 5.00, for the treatment of contaminated ground or surface waters	—	SPB	SPB
22) Installation or replacement of underground tanks for storage of hazardous materials, including heating fuel, not including replacement of previously legally existing commercial underground storage tanks for storage of hazardous materials ⁵	—	—	—

Water Supply Protection District Table of Uses	Surface water Zone A	Ground water Zone II	Surface Water Zone C
23) Storage of liquid hazardous materials or other leachable materials, as defined in M.G.L. c. 21E, liquid petroleum products and/ other leachable materials ⁷ , unless such storage is: a. Above-ground level on an impervious surface, and b. The storage is incidental to: i. Normal household use, outdoor maintenance, or the heating, ventilation and/or air conditioning (HVAC) systems of a structure; ii. Use of emergency generators, provided that no more than 600 gallons is stored on site at any time; or iii. A response action conducted or performed in accordance with MGL c. 21E and 310 CMR 40.000 and which is exempt from a groundwater discharge permit pursuant to 314 CMR 5.05(14); and c. Either i. in container(s) or above ground tank(s) within a building, or; ii. outdoors in covered container(s) or above ground tank(s) in an area that has a containment system designed and operated to hold either 10% of the total possible storage capacity of all containers, or 110% of the largest container's storage capacity, whichever is greater in which instance such storage is allowed by written approval of the Utilities Department	—	SPB	SPB
24) Operation of dry cleaning facility	—	—	SPB
25) Operation of commercial car washing facility, indoor or outdoor	—	SPB	SPB
26) Establishment for repair and/or service of new and/or used automobiles, trucks, aircraft, boats, motorcycles, and household and camping trailers	—	—	SPB

27) Petroleum, fuel oil and heating oil bulk stations and terminals, including, but not limited to, those listed under Standard Industrial Classification (SIC) Codes 5171 and 5983, not including liquefied petroleum gas	—	—	—
28) Wholesale distribution and/or warehousing of commercial packaged liquid petroleum products, including Class A, B, and C motor fluids	—	P	P
29) Bulk storage of deicing chemicals and sanding materials, unless such storage, including loading areas, is within a covered structure designed to prevent the generation and escape of contaminated runoff and/or leachate, in which instance the storage is allowed by written approval of the Utilities Department	—	—	—
30) Stockpiling and disposal of snow and ice containing deicing chemicals, brought in from outside the zone	—	—	—
31) Outdoor storage of fungicides, rodenticides, pesticides, herbicides	—	—	—
32) Storage of fertilizers (as defined in MGL Chapter 128, §64), animal manure and/or stockpiling agricultural wastes, not including such storage if enclosed within a structure designed to prevent the generation and escape of contaminated runoff and/or leachate, in which instance the storage is allowed by written approval of the Utilities Department	—	—	—
33) Disposal of animal remains and operation of cemeteries (human and animal) and mausoleums	—	P	P

¹ Subject to obtaining permit from the Building Inspector

² Vegetated buffer strips means either “Filter Strips” or “Field Borders” as defined in the MADEP Nonpoint Source Management Manual, and shall be not less than 100 feet in width.

³ NRCS Handbook available in Planning Office, Town Hall.

⁴ The system of storm water management and artificial recharge of precipitation shall be designed to prevent untreated discharges to wetland and surface water; preserve hydrologic conditions that closely resemble pre-development conditions; reduce or prevent flooding by managing peak discharges and volumes of runoff; minimize erosion and sedimentation; not result in significant degradation of groundwater; reduce suspended solids and other pollutants to improve water quality; and provide increased protection of sensitive natural resources.

These standards may be met using the following or similar best management practices:

(a) For single or two family residences, recharge shall be attained through site design that incorporates natural drainage patterns and vegetation to maintain

pre-development stormwater patterns and water quality to the greatest extent possible. Stormwater runoff from rooftops, driveways and other impervious surfaces shall be routed through vegetated water quality swales, as sheet flow over lawn areas or to constructed stormwater wetlands, sand filters, infiltration systems, organic filters and/or similar systems.

- (b) For multi-family residential and non-residential uses, a stormwater management plan shall be developed which provides for the artificial recharge of precipitation to groundwater through site design that incorporates natural drainage patterns and vegetation and uses constructed (stormwater) wetlands, wet (detention) ponds, water quality swales, sand filters, organic filters, infiltration systems, or similar site appropriate best management practices capable of removing nitrogen and other contaminants from stormwater, in compliance with the Stormwater Management Standards and technical guidance contained in the Massachusetts Department of Environmental Protection's 1997 Stormwater Management Handbook, Volumes 1 and 2. No runoff shall be discharged directly to rivers, streams, and other surface water bodies, wetlands or vernal pools.

Except when used for roof runoff from non-galvanized roofs, all such wetlands, ponds, swales or other infiltration facilities shall be preceded by oil, grease and sediment traps or other best management practices to facilitate control of hazardous materials spills and removal of contamination and to avoid sedimentation of treatment and leaching facilities. All such artificial recharge systems shall be maintained in full working order by the owner(s) under the provisions of an operations and maintenance plan approved by the permitting authority to ensure that systems function as designed. Infiltration systems greater than three (3) feet deep shall be located at least one hundred (100) feet from drinking water wells. Any infiltration basins or trenches shall be constructed with a three (3) foot minimum separation between the bottom of the structure and maximum groundwater elevation.

⁵ Not allowed in Zone A.

⁶ Not allowed in Zone A unless an existing use.

⁷ These storage requirements shall not apply to the replacement of existing tanks or systems for the keeping, dispensing or storing of gasoline provided the replacement is performed in accordance with applicable state and local requirements.

8. Procedures for Issuance of Special Permit.

- a. Special Permit Granting Authority. The Special Permit Granting Authority (SPGA) under this bylaw shall be the Planning Board.
- b. Review by Other Boards and Officials. Upon receipt of the special permit application, the Planning Board shall transmit one copy each to the Board of Health, Water Commissioners, Conservation Commission, and the Department of Utilities for their written recommendations. Failure to respond in writing to the Board within 35 calendar days of receipt shall indicate approval or no desire to comment by said agency. The applicant shall furnish the necessary number of copies of the application.
- c. Criteria. The Planning Board may grant the required special permit only

upon finding that the proposed use meets the criteria established in IX.J of this bylaw, as well as the following criterion:

The proposed use shall in no way, during construction or thereafter, adversely affect the existing or potential quality or quantity of water that is available in the Water Supply Protection District; and further, the use shall be designed to avoid substantial disturbance of the soils, topography, drainage, vegetation, and other water-related natural characteristics of the site to be developed.

- d. Regulations. The Planning Board may adopt regulations to govern design features of projects. Such regulations shall be consistent with subdivision regulations adopted by the Planning Board of the Town of Ipswich.
 - e. Submittal Requirements. The applicant shall file six copies of a site plan and attachments. The site plan shall be drawn at a proper scale as determined by the Planning Board and be stamped by a professional engineer. All additional submittals shall be prepared by qualified professionals. The site plan and its attachments shall at a minimum include the following information where pertinent:
 - i. A complete list of chemicals, pesticides, herbicides, fertilizers, fuels, and other potentially hazardous materials to be used or stored on the premises in quantities greater than those associated with normal household use;
 - ii. For those activities using or storing such hazardous materials, a Hazardous Materials Management Plan shall be prepared and filed with the Hazardous Materials Coordinator, Fire Chief, and Board of Health. The plan shall include provisions to protect against the discharge of hazardous materials or wastes to the environment due to spillage, accidental damage, corrosion, leakage, or vandalism, including spill containment and clean-up procedures.
9. Monitoring. Periodic monitoring of existing on-site groundwater monitoring wells and/or permission to installation of new wells on the applicant's property may be required by the Planning Board as a condition of the special permit, subject to the conditions of this bylaw. Such monitoring may include sampling of wastewater disposed to on-site septic systems or cesspools, or to drywells, and sampling from groundwater monitoring wells to be located and constructed as specified in the special permit. Reports shall be submitted to the Planning Board and the Board of Health. The cost of complying with the requirements of this paragraph shall be borne by the applicant.
10. Violations and Enforcement. Written notice of any violation of this bylaw shall be given to the responsible person as soon as possible upon observation, detection, knowledge or proof that a violation has occurred. Notice to the assessed owner of the property shall be deemed notice to the responsible person. Such notice shall specify the requirements or restriction violated and the nature of the violation, and may also identify the actions to remove or remedy the violations, preventive measures required for avoiding future violations, and a

schedule of compliance. A copy of such notice shall be submitted to the Planning Board, Board of Health, the Conservation Commission, and the Department of Utilities. The cost of containment, cleanup or other action of compliance shall be borne by the assessed owner of the property.

For situations that require remedial action to prevent impact to the water resources within the Water Supply Protection District, the Building Inspector, the Board of Health, or any of their agents may order the owner and/or operator of the premises to remedy the violations. If said owner and/or operator does not comply with said order, the Building Inspector, the Board of Health, or any of their agents, if authorized to enter upon such premises under the terms of the special permit or otherwise, may act to remedy the violation. The cost of remediation shall be the sole responsibility of the owner and/or operator of the premises.

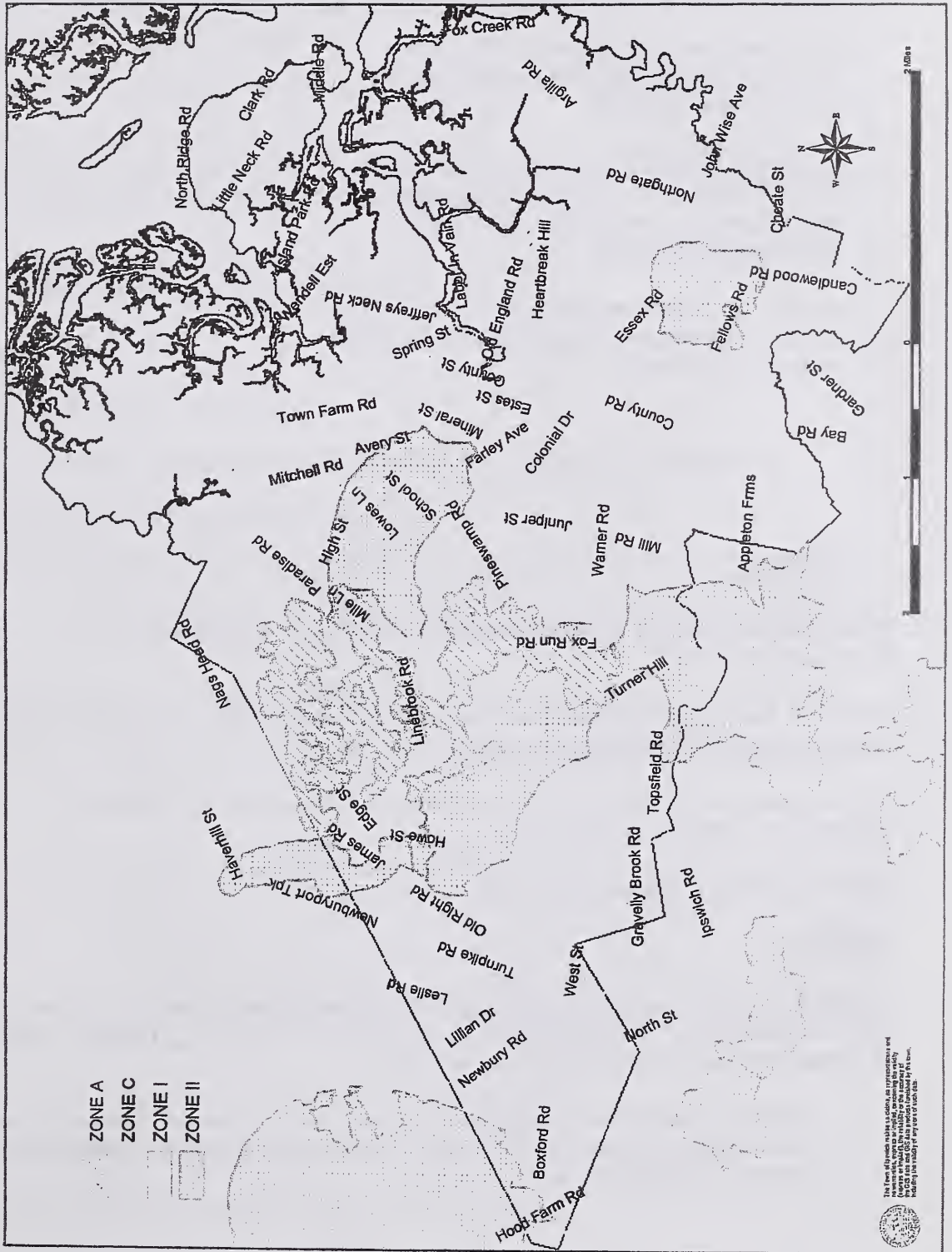
11. Severability. A determination that any portion or provision of this Water Resource Protection District Bylaw is invalid shall not invalidate any other portion or provision thereof, nor shall it invalidate any special permit issued previously thereunder.
12. Effective Date: The provisions of this subsection IX.C. shall go into effect on November 1, 2003.”; and
- 2) amend the Official Zoning Map of the Town of Ipswich by mapping the Water Supply Protection District as shown on the attached map; or to take any other action relative thereto. (Sponsored by: Planning Board)

Planning Board member David Santomenna moved that the Town vote to amend The Protective Zoning Bylaw of the Town of Ipswich and the Official Zoning Map as presented in Article 8 of the Warrant for the October 20, 2003, Special Town Meeting, with the following revision: under (1) b) 8., in the Water Supply Protection District Table of Uses, add use “12”, said use and its allowances and prohibitions to read as follows:

MKU-USELJ
 WATER SUPPLY PROTECTION DISTRICT
 TOWN OF IPSWICH

September 19, 2003

MAP FOR ARTICLE 8



This map is prepared solely for informational purposes and does not constitute a warranty of any kind. The Town of Ipswich makes no representation or warranty as to the accuracy or completeness of the information shown on this map. The Town of Ipswich makes no representation or warranty as to the accuracy or completeness of the information shown on this map. The Town of Ipswich makes no representation or warranty as to the accuracy or completeness of the information shown on this map.

“Water Supply Protection District Table of Uses	Surface water Zone A	Ground water Zone II	Surface Water Zone C
12) The rendering impervious of:			
a. no more than fifteen percent (15%), or two thousand five hundred (2,500) square feet, of any lot, which ever is greater	P	P	P
b. no more than twenty percent (20%) of any lot, if artificial recharge is provided, ⁴ or, if artificial recharge is infeasible, an alternate system of stormwater management	SPB	SPB	SPB
c. more than twenty percent (20%) of any lot, if a system of stormwater management and/or artificial recharge is provided. ⁴	—	SPB	SPB

” Seconded.

Planning Board, Board of Selectmen and Finance Committee unanimously recommended.

Selectman James Engel responded to questions from Samantha Bailot of 242 High Street about her horses and agricultural activities.

Mr. Santomenna revised his motion by including the footnotes that appeared on the printed copy of the motion that he read.

Motion carried by unanimous voice vote.

ARTICLE 9

To see if the Town will vote to revise the Protective Zoning Bylaw of the Town of Ipswich by amending “VI. DIMENSIONAL AND DENSITY REGULATIONS, B. Table of Dimensional and Density Regulations, as follows:

- Under the “maximum building area” column, for “commercial, wholesale” and “transportation, & industrial” uses in the “Industrial” District, change “40” percent to “50” percent; and

- Under the “minimum open space” column, for the “commercial, wholesale” and “transportation, & industrial” uses in the “Industrial” District, change “30” percent to “20” percent;

or to take any other action relative thereto (Sponsored by: Planning Board)

Planning Board member Michael Ryan moved that the Town vote to amend The Protective Zoning Bylaw of the Town of Ipswich as presented in Article 9 of the Warrant for the October 20, 2003, Special Town Meeting. Seconded.

Planning Board, Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 10

To see if the Town will vote to:

1) amend the Protective Zoning Bylaw of the Town of Ipswich as follows:

amend Section “IV. ZONING DISTRICTS” by:

- revising “A. Type of Districts” by adding, in the correct numerical order, “4. Village Incentive (VI) District” and by renumbering “5.” through “13”, accordingly; and
- revising “B. Intent of Districts” by
 - adding, in the correct numerical order, “2. Village Incentive (VI) District”, to read as follows:

“2. The Village Incentive (VI) District is intended primarily for residential uses in the areas located on the outskirts of the town center, generally situated between the Intown Residence District and the Rural Residence District. The predominantly permitted uses are single-family and two-family residences. Community facilities necessary to service the residential uses are permitted, but commercial and industrial uses are generally not permitted. Most of the properties in the district are served by municipal water supply and sewerage facilities.”; and
 - renumbering “3.” through “10.” accordingly; and

amend Section “V. USE REGULATIONS, Table of Use Regulations”, by

- adding, after the “RRC” column, the “VI” column;

- adding, under the heading “Residential”, the use “Village Development Project”, and assigning it a “SPB” under the “VI” column and a “-” under the remaining columns; and
- assigning to the “VI” District the same prohibitions and allowances as under the “RRA” District; and

amend “VI. DIMENSIONAL AND DENSITY REGULATIONS” as follows:

- Amend “B. Table of Dimensional and Density Regulations” by
 - adding, under District, after “Rural Residence B (RRB)” and before “Intown Residence (IR)”, a new District, the “Village Incentive (VI) District”;
 - assigning to the VI District the uses “Single-family, detached”, “Single-family attached”, “Single-family attached”, “Single-family detached”, “Two-family”, Open Space Preservation Zoning”, “All other permitted uses”, and “Village Incentive Development”;
 - assigning for the uses “Single-family, detached”, “Single-family attached”, “Single-family attached”, “Single-family detached”, “Two-family”, Open Space Preservation Zoning”, and “All other permitted uses”, the same dimensional requirements as required for those uses in the “RRA” & “RRC” Districts;
 - for the use “Village Development Project”, assigning “See Section IX.L²⁵” under the column “Minimum Lot Area”; “90” under the “Minimum Lot Width” column; “75” under the “Minimum Lot Frontage” column; “25”, “15”, and “20” under the front, side and rear minimum setback columns, respectively; “25” under “Maximum Building Area (%)” column; “35” under “Maximum Floor Area (%)” column; and “50” under “Minimum Open Space (%)” column; and
 - adding the footnote “29.” as shown on the table, said footnote to read as follows:

“29. For uses that are developed in accordance with “Section IX. SPECIAL REGULATIONS, L. Village Incentive Zoning”, the maximum allowable density may be increased by up to 300%, by special permit from the Planning Board.”; and
- Amend “B. Table of Dimensional and Density Regulations, Accessory Buildings” by:
 - adding, under District, after “Rural Residence B (RRB)” and before “Intown Residence (IR)”, a new District, “Village Incentive (VI)”;

- assigning to the VI District the uses “Accessory buildings & structures in a Village Development Project¹⁷” and “All other accessory buildings & structures¹⁷”;
- assigning for “Accessory buildings & structures in a Village Development Project¹⁷” minimum front, side, and rear setback requirements of “25”, “15”, and “10”, respectively;
- assigning for “All other accessory buildings & structures¹⁷” the same setbacks as required for said uses in the Rural Residence Districts; and

amend “Section VIII. SIGNS, D. Sign Requirements per Zoning District” as follows:

- In paragraph 1., after the phrase “In Rural Residence A, B, C;” add “Village Incentive”;
- In paragraph 2., after the phrase “In Rural Residence A, B, and C;” add “, Village Incentive”; and

amend Section “IX. SPECIAL REGULATIONS”, by adding a new subsection “L. Village Incentive District Regulations”, to read as follows:

“L. Village Incentive District Regulations

1. Purpose: The purpose of the Village Incentive Zoning Bylaw is to:
 - a. Conserve significant open space parcels and protect natural features including historic farms and landscapes, wetlands, forests, streams, and scenic areas in the Town’s rural sections;
 - b. Foster housing patterns that extend the village character of Ipswich’s downtown neighborhoods to appropriate nearby areas;
 - c. Encourage a greater diversity of housing options in the Town, including affordable housing;
 - d. Create attractive and pedestrian-friendly village-style neighborhoods that are in close proximity to shops, services, schools, and public transportation; and
 - e. Promote a more efficient layout of streets, utilities and other public services by allowing dwellings in a compact village setting.
2. Applicability: The Village Incentive Zoning Bylaw provides an optional development method whereby an applicant may develop a “Village Development Project (VDP)” in the Village Incentive Zoning District upon the issuance of a special permit from the Planning Board. The VDP shall require a minimum tract of one (1) acre.

For any proposed development in the Village Incentive Zoning District that would create six (6) or more dwelling units on a property or set of commonly-owned contiguous properties, the applicant shall be required to either undergo the VDP Application and Review Process in accordance with the provisions of Section IX.L.9 or submit a special permit application to the Planning Board for Open Space Preservation (Cluster) Zoning in accordance with the provisions of Section IX.A. Applicants may also submit a conventional subdivision plan at the same time, in accordance with the Ipswich Subdivision Rules and Regulations. The Planning Board shall, in compliance with Massachusetts General Laws Chapter 40A, Section 9, hold a public hearing on the proposed VDP application, and a concurrent public hearing on the proposed conventional subdivision plan, if applicable. In the event both a VDP plan and a conventional subdivision plan are submitted, the Planning Board shall recommend, prior to the close of the public hearing, which plan it considers most beneficial to the Town, and applicants shall, also prior to the close of the public hearing, elect which plan they wish to pursue, and shall inform the Planning Board of their choice in writing. For subdivisions that would create five (5) or fewer dwelling units on a tract of land or set of commonly owned properties, applicants may undergo the VDP Application and Review Process or submit an special permit application for Open Space Preservation (Cluster) Zoning, in addition to filing a conventional subdivision plan. Any special permit application submitted under the provisions of this subsection, which involves the subdivision of land, shall be subject to the approval of the Planning Board under the Rules and Regulations Governing the Subdivision of Land in Ipswich.

- 3. Permitted Uses: Within a VDP, the following uses, and no others, may be permitted:
 - a. Single-family detached dwelling;
 - b. Single-family attached dwelling;
 - c. Two-family dwelling;
 - d. Community uses;
 - e. Religious uses; and
 - f. Educational uses.

- 4. Density Standards: Within a VDP, the maximum allowable density shall be calculated as follows.
 - a. Base Density: In order to determine the Basic Maximum Number of Dwelling Units, the developer shall submit a “Yield Plan” that indicates the maximum number of lots achievable under a conventional layout in accordance with Section VI. DIMENSIONAL AND DENSITY REGULATIONS, B. Table of Density and Dimensional Regulations. The development depicted in the Yield Plan shall not alter any land areas in which such activity would be precluded by normal application of state and/or town laws and/or regulations governing wetlands and riverfront areas, or by the existence of floodplain areas or steep (over 25%) slopes. If the proposed VDP would utilize public sewer, then the Yield Plan may assume that public sewer is available. If the proposed VDP

will not utilize public sewer, the applicant shall provide evidence acceptable to the Planning Board that on-site wastewater treatment and disposal systems may be permitted and constructed to serve all the lots proposed under the Yield Plan as submitted. This evidence shall include documentation demonstrating suitable soil and groundwater conditions determined by representative sampling and testing of the buildable areas of the tract using methods approved by the Board of Health, and shall at a minimum consist of one determination of soil permeability and one observation of maximum ground water elevation per two acres of otherwise buildable land, such tests to be distributed with reasonable uniformity over the tract. For the Yield Plan to be approved, all such determinations and observations shall meet this requirement, except that if more than five are made, only seventy-five percent (75%) of said determinations and observations need meet this requirement.

- b. Open Space Conservation Requirement: To be eligible for a density bonus, an applicant must conserve open space in the Town of Ipswich by utilizing one of the following two methods:

- (1) Land Conservation Method: The applicant is required to provide ELIGIBLE OPEN SPACE, which is permanently restricted in accordance with IX.L.8. of this bylaw. For purposes of this subsection L., ELIGIBLE OPEN SPACE is defined as areas of land in the Rural Residence Districts which are determined by the Planning Board to have value as open space. The Board shall use as a basis for such determination the CRITERIA FOR EVALUATING OPEN SPACE as amended, and shall seek the recommendation of the Open Space Committee before making the determination. ELIGIBLE OPEN SPACE shall not include land that is within floodplain, riverfront area or which has slopes greater than 25%, and no more than 25% of the land shall be wetlands.

- (2) Payment-in-Lieu Method: The Planning Board may allow the applicant, in lieu of providing permanently restricted open space, to contribute funds to the Town's Open Space and Water Supply Protection Fund. Said funds shall be used for the purchase of open space not previously protected or acquired by the Town, or for other activities related to the protection and stewardship of open space. The amount of the contribution to this fund per bonus dwelling unit shall be a base amount of \$50,000. The base amount may be adjusted by the Planning Board from time to time by the issuance of regulations. The required contribution shall be the base amount plus an annual adjustment based on the median values of residential property types 101-103, as prepared by the Ipswich Assessor's Office using the Massachusetts Department of Revenue LA-4 form and based on the most recently certified tax rate. The base year for purposes of calculating the annual adjustment shall be FY04.

- c. Density Bonus: The number of dwelling units within a VDP may be increased pursuant to compliance with L.5.b above. For the Land

Conservation Method, the density bonus for dwelling units shall be calculated by multiplying the number of acres of ELIGIBLE OPEN SPACE times 1.5, then rounding down to the next lower whole number. In no instance shall a density bonus for dwelling units in a VDP exceed three hundred percent (300%) of the Basic Maximum Number of Dwelling Units allowed in the VDP.

- d. Inclusionary Housing Requirement: Ten percent of the residential units in a VDP shall comply with the affordability requirements of Section IX.I. of this bylaw.

5. Dimensional Requirements: The dimensional requirements in a VDP shall be as follows:

- a. The minimum lot size for a single-family detached dwelling unit shall be 10,000 square feet. The minimum lot size for a single-family attached dwelling unit or a two-family dwelling unit shall be 12,000 square feet. The minimum lot size for all permitted non-residential uses shall be 20,000 square feet.
- b. The minimum frontage, setbacks, and open space, and the maximum building area and floor area shall be as specified in the B. Table of Dimensional and Density Regulations.

6. Development Standards: The following development standards shall apply to any VDP.

- a. Water Service: The development shall be served by a water system deemed adequate for fire protection and domestic use by the Planning Board, based on the recommendations of the Water Commissioners and the Fire Chief.
- b. Wastewater Disposal: The development shall be served by the Town's sanitary sewer system or by a private central sanitary sewer system. All systems shall be subject to approval by the Board of Health and any other permitting authority of competent jurisdiction.
- c. Buildings: The VDP may consist of any combination of single-family detached, single-family attached and two-family residential structures. Applicants are encouraged to build structures that: (1) have articulated footprints, pitched roofs, and varied facades; and (2) are oriented toward the street serving the premises.
- d. Parking: Parking shall be required as specified in Section VII. of this bylaw.
- e. Common Driveways: Common driveways serving not more than two (2) residential lots may be provided in a VDP pursuant to Section IX.E of this bylaw.

7. Open Space Restriction: If the applicant chooses to satisfy the Open Space Conservation Requirement using the Land Conservation Method described in Section

IX.L.5.c (1), the open space that is conserved shall be restricted in a manner acceptable to the Planning Board by one or more of the following methods:

- a. Conveyed to the Town of Ipswich and accepted by it for open space use to be held in the care, custody and control of the Conservation Commission, pursuant to M.G.L. Ch. 40, Section 8c;
- b. Conveyed to the Commonwealth of Massachusetts as part of a state forest, park, or wildlife management area;
- c. Conveyed to a non-profit corporation, the principal purpose of which is the conservation of open space, for conservation purposes; or
- d. Made subject to a conservation restriction prepared in accordance with the provisions of Section 31 and Section 33, inclusive, of chapter 184 of the General Laws of the Commonwealth of Massachusetts running in favor of either the Town or, upon the approval of the Planning Board, a non-profit corporation, the principal purpose of which is the conservation of open space. The conservation restriction shall provide that such land shall be kept, in perpetuity, in an open or natural state, in accordance with the above-noted sections of Chapter 184 of the General Laws.

8. Application and Review Process: The VDP application and review process shall be as follows:

- a. Pre-application Process: An applicant for a VDP is encouraged to request a pre-application review at a regular business meeting of the Planning Board. The purpose of the pre-application review is to minimize the applicant's costs of engineering and other technical experts, and to commence negotiations with the Planning Board at the earliest possible stage in the development. At the pre-application session, the applicant may outline the proposed VDP, seek preliminary feedback from the Planning Board and/or staff, and set a preliminary timetable for submittal of a formal application. With the permission of the applicant, and at the expense of the applicant, the Planning Board may engage technical experts to review the informal plans of the applicant and to facilitate submittal of a formal application for a special permit.
- b. Concept Plan and Special Permit Application: All special permit applications for a VDP shall be made and filed on the appropriate application form. The VDP Concept Plan shall comply with the Form and Contents for a Preliminary Subdivision (Section 4.3 of the Ipswich Subdivision Rules and Regulations) and shall also show the approximate location of proposed lot lines, buildings, trails and sidewalks, as well as a regrading plan for the site. The Concept Plan shall be prepared by a registered professional land surveyor and a registered professional landscape architect. The Special Permit Application shall discuss the methods by which the VDP will satisfy the Open Space Conservation Requirement and the Inclusionary Housing Requirement. For an application to be considered complete, it shall provide all the information required by the Rules and Regulations Governing Granting of Special Permits, available from

the Department of Planning and Development. The Special Permit Application shall also include a Yield Plan as described in Section IX.L.5. If a proposed development filed under this subsection also requires subdivision approval, the VDP Concept Plan shall be considered to have served the purpose of a preliminary subdivision plan.

- c. **Public Hearing:** At the time of filing the VDP Concept Plan and Special Permit Application, applicants may also file a definitive subdivision plan. Alternatively, applicants may wait and file the definitive subdivision plan following the Planning Board's decision on the VDP Special Permit Application. Following the submission of the VDP Special Permit Application and/or definitive subdivision plan, the Planning Board shall, in compliance with Massachusetts General Laws Chapter 40A, Section 9, hold a public hearing on the VDP proposal, and a concurrent public hearing on the proposed conventional subdivision, if applicable. In the event both a VDP and a conventional subdivision plan are submitted, the Planning Board shall, prior to the close of the public hearing, determine which plan it considers most beneficial to the Town, and applicants shall, also prior to the close of the public hearing, elect which plan they wish to pursue, and shall inform the Planning Board of their choice in writing.
- d. **Special Permit Decision:** The Planning Board may approve, approve with conditions, or deny an application for a VDP after having determined if the VDP better promotes the purposes of this Section IX.L and Section XI.J.2 (Special Permit Criteria) than would a conventional development on the same site.
- e. **Definitive Plan:** If the Planning Board approves a VDP Special Permit, the applicant shall then submit a definitive subdivision plan to the Planning Board under the Ipswich Subdivision Rules and Regulations, unless such plan was approved at the same time as the VDP Special Permit. If there is substantial variation between the definitive plan and the development described in the VDP Concept Plan and Special Permit Application, the Planning Board shall determine whether a public hearing must be held on the modifications to the Concept Plan.”; and

amend subsection I. of “IX. SPECIAL REGULATIONS” as follows:

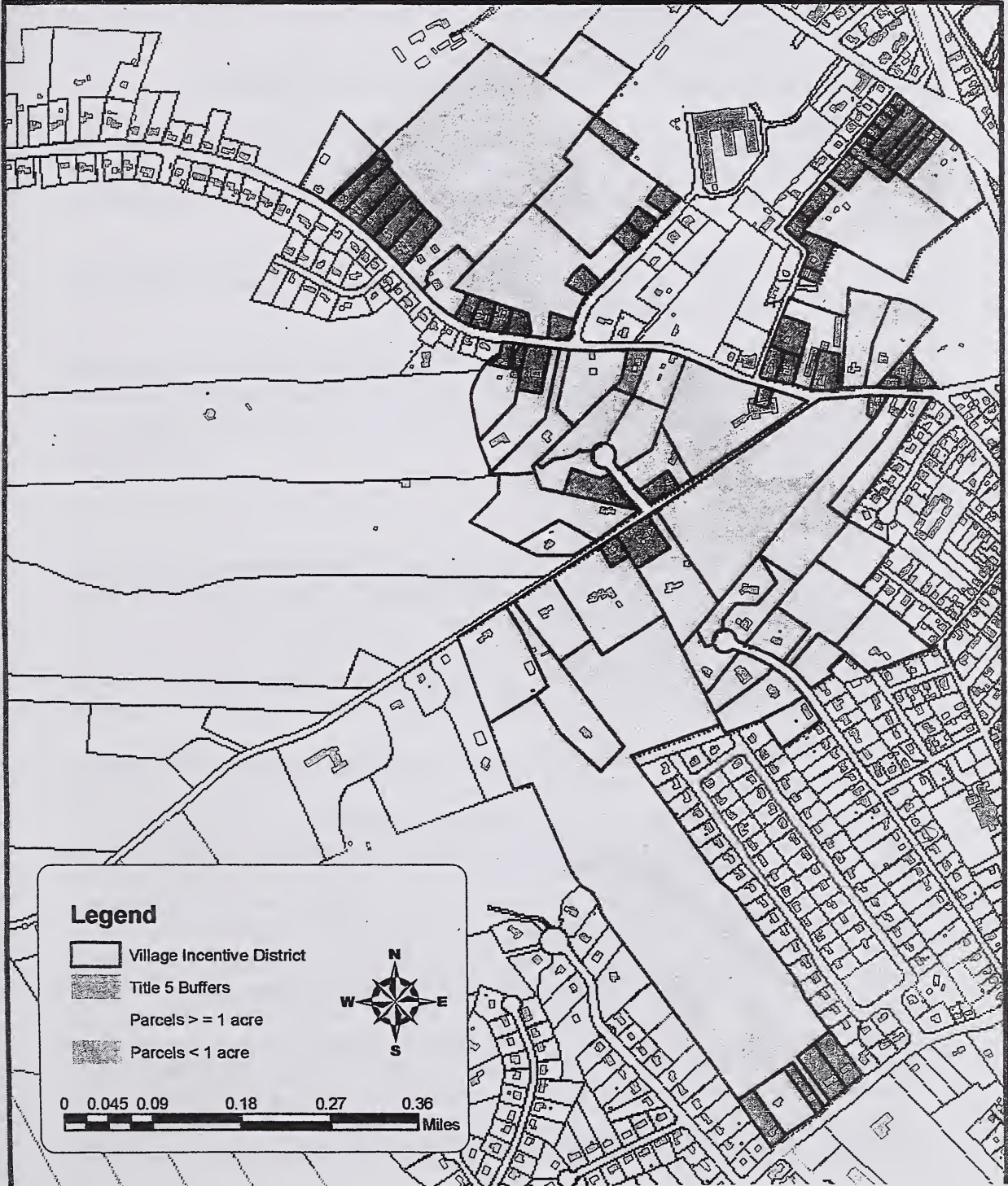
- revise 2.b., first sentence, by adding, before “RRA, RRB, and RRC Districts”, the “VI” District;
- revise 3.b., first sentence, by adding, before “RRA or RRB Districts”, the “VI” District;
- revise 3.c., first sentence, by adding, before “RRA and RRB Districts”, the “VI” District;

**Village Incentive Zoning:
Rezone Portion of RRA District to VI District**



Data compiled from airphotos
taken April 1998

Map prepared by:
Ipswich Planning and Development
June 2003



- revise 5.c., 3rd sentence, by deleting “two hundred percent (200%)” and substituting in lieu thereof “three hundred percent (300)%”; and
- 2) Amend the Official Zoning Map of the Town of Ipswich by rezoning a portion of the “Rural Residence A (RRA)” District to the “Village Incentive (VI)” District as shown on a map entitled ‘Village Incentive Zoning: Rezone Portion of RRA District to VI District’, dated July, 2003;

or to take any other action relative thereto. (Sponsored by: Planning Board)

Planning Board member Charles Allen moved that the Town vote to amend The Protective Zoning Bylaw of the Town of Ipswich and the Official Zoning Map as presented in Article 10 of the Warrant for the October 20, 2003, Special Town Meeting. Seconded.

Planning Board, Board of Selectmen and Open Space Committee unanimously recommended. Finance Committee voted 6 to 1 in favor.

Several voters spoke in favor and against the motion. Mr. Allen responded to questions from the voters on related issues. The question was moved and so voted. The voice vote on the motion was inconclusive. On a hand count with 151 in favor and 115 against, the motion failed the required 2/3 majority vote.

ARTICLE 11

To see if the Town will vote to amend the Protective Zoning Bylaw of the Town of Ipswich by revising “VI. DIMENSIONAL AND DENSITY REGULATIONS, B. Table of Dimensional and Density Regulations” as follows:

- Within the “Intown Residence” row, for the use “Single-family detached”, add a footnote “28.” to the value “10,000”, said footnote to read as follows:

“28. For lots held separately or combined with an adjoining lot or lots, which conform to the original subdivision layout, have at least 5,000 square feet of area and at least fifty feet of street frontage, and upon which no house has been built, the minimum square footage requirement for a detached single-family dwelling may be reduced by 50% by special permit from the Planning Board, provided that the proposed dwelling (a) does not exceed 2,000 square feet of floor area; (b) satisfies all of the dimensional requirements of the Intown Residence (IR) District, except that the minimum lot width and front yard setback requirements shall be fifty feet and ten feet, respectively; and (c) is made permanently affordable as defined in and accordance with IX.I. of this zoning bylaw. In lieu of making the dwelling unit permanently affordable, the applicant may pay a fee to the Town to provide affordable housing in Ipswich, pursuant to paragraph 3.(2) in IX.I. For any lot located within a National Register Historic District, the Planning Board, in addition to applying the special permit general conditions described in XI.J. of this bylaw, shall review the special permit application in accordance with the following criterion: the proposed structure, in

terms of design, setting, massing, scale, materials and setbacks, shall be consistent with the architectural character of the street within the historic district.”;

or to take any other action relative thereto. (Sponsor: Planning Board)

Planning Board member Charles Allen moved that the Town vote to amend The Protective Zoning Bylaw of the Town of Ipswich and the Official Zoning Map as presented in Article 11 of the Warrant for the October 20, 2003, Special Town Meeting, with the following revision: amend proposed footnote 28., sub-paragraph (b), by adding, after the words “affordable housing in Ipswich,” the following words: “in the amount of \$50,000. The fee may be adjusted by the Planning Board from time to time by the issuance of guidelines or regulations”. Seconded.

Planning Board unanimously in favor; Finance Committee voted 6 to 1 in favor and the Board of Selectmen voted one in favor and three against.

Mr. Allen responded to questions from the voters. The voice vote on the motion was inconclusive. On a hand count with 136 in favor and 28 against, the motion passed the required 2/3 majority vote.

ARTICLE 12

To see if the Town will vote to:

(1) amend the Protective Zoning Bylaw of the Town of Ipswich as follows:

amend IV. ZONING DISTRICTS by revising “A. Type of Districts” as follows: delete “6. Business (B) District” and substitute in lieu thereof “6. General Business (GB) District”; add, in the correct numerical order, “7. Central Business (CB) District”; and renumber “8.” through “14”, accordingly; and

revise “B. Intent of Districts” by

- amending the description of the Business District in “4.” by deleting the language in its entirety and substituting in lieu thereof the following:

“4. The General Business District is intended primarily for retail, trade, service, and other commercial uses with some compatible light industrial uses. Multi-family residential uses may be permitted. The District is generally served by municipal water supply and sewerage facilities.”; and

- adding, in the correct numerical order, “5. Central Business District (CB) District”, to read as follows:

“5. The Central Business (CB) District is intended primarily to accommodate a composite of business and retail uses, multi-family

residential uses, office uses, and institutional uses, all of which comprise the Town's central core. The district is served by municipal water supply and sewerage facilities."

- renumbering "6." through "11." accordingly; and

amend V. USE REGULATIONS, Table of Use Regulations, by

- revising the column heading "B" by changing it to "GB", but keeping the same prohibitions and allowances currently shown in the table, with the following exception: after "Formula fast food establishments...", change SPB to "-";
- Adding, after the "GB" column, the "CB" column, and by assigning it the same prohibitions and allowances shown under the "B" column, with the following exceptions: for "Establishment selling and/or renting new and/or used automobiles...", change "SPB" to "-"; for "Establishment for repair and/or service of new and/or used automobiles...", change "SPB" to "-"; for "shopping center", change "P" to "SPB"; for "Enclosed construction uses including materials and equipment storage and supplies", change "SBA" to "-"; for "Bakery, laundry, or dry cleaning plant", change "P" to "SBA"; for "Keeping, raising, and breeding of farm animals.... on one acre or more", change from "P" to "SBA"; for "Keeping, raising, and breeding of farm animals.... on less than one acre", change from "SBA" to "-"; and
- Revising the principal use "Bakery, laundry, or dry cleaning plant" by adding, before the word "Bakery", the words "Non-retail"; after the word "Laundry", the word "plant"; and by rephrasing the use description so that it reads as follows: "Laundry plant, dry cleaning plant, or non-retail bakery"; and

amend "VI. DIMENSIONAL AND DENSITY REGULATIONS by

revising B. Table of Dimensional and Density Regulations, as follows:

- under "District", change "Business (B)" to "(CB)" but keep the same dimensional requirements shown in the table under that column;
- under "District", after "Central Business (CB)" and before "Highway Business (HB)", add the "General Business (GB) District", assigning the dimensional requirements shown under the CB District, with the following exception: change the frontage setback from "0²⁴" feet to "10²⁸" feet, and add the footnote "28.", said footnote to be placed in the correct numerical sequence under FOOTNOTES TO TABLE OF DIMENSIONAL AND DENSITY REGULATIONS, and to read as follows: "28. A principal building may be constructed to a front setback of less than ten (10) feet if granted an exception by Planning Board special permit."; and
- within "Accessory Buildings and Structures" under "District", change

“Business (B)” to “(CB)” but keep the same dimensional requirements shown in the table under that column; under “District”, after “Central Business (CB)” and before “Highway Business (HB)”, add the “General Business (GB) District”, assigning the dimensional requirements as shown under the CB District; and

- under FOOTNOTES TO TABLE OF DIMENSIONAL AND DENSITY REGULATIONS, amend Footnote “9.” By deleting the word “business” from the first and second sentence and in each instance substituting in lieu thereof “Central Business (CB) District”; and

revising “G. Other General Dimensional and Density Requirements, 3.” by deleting the words “a Business” and substituting in lieu thereof the words “the Central Business or General Business”; and

amend “VII. OFF-STREET PARKING AND LOADING REGULATIONS”, “I. Municipal Parking Lot Exemption” as follows:

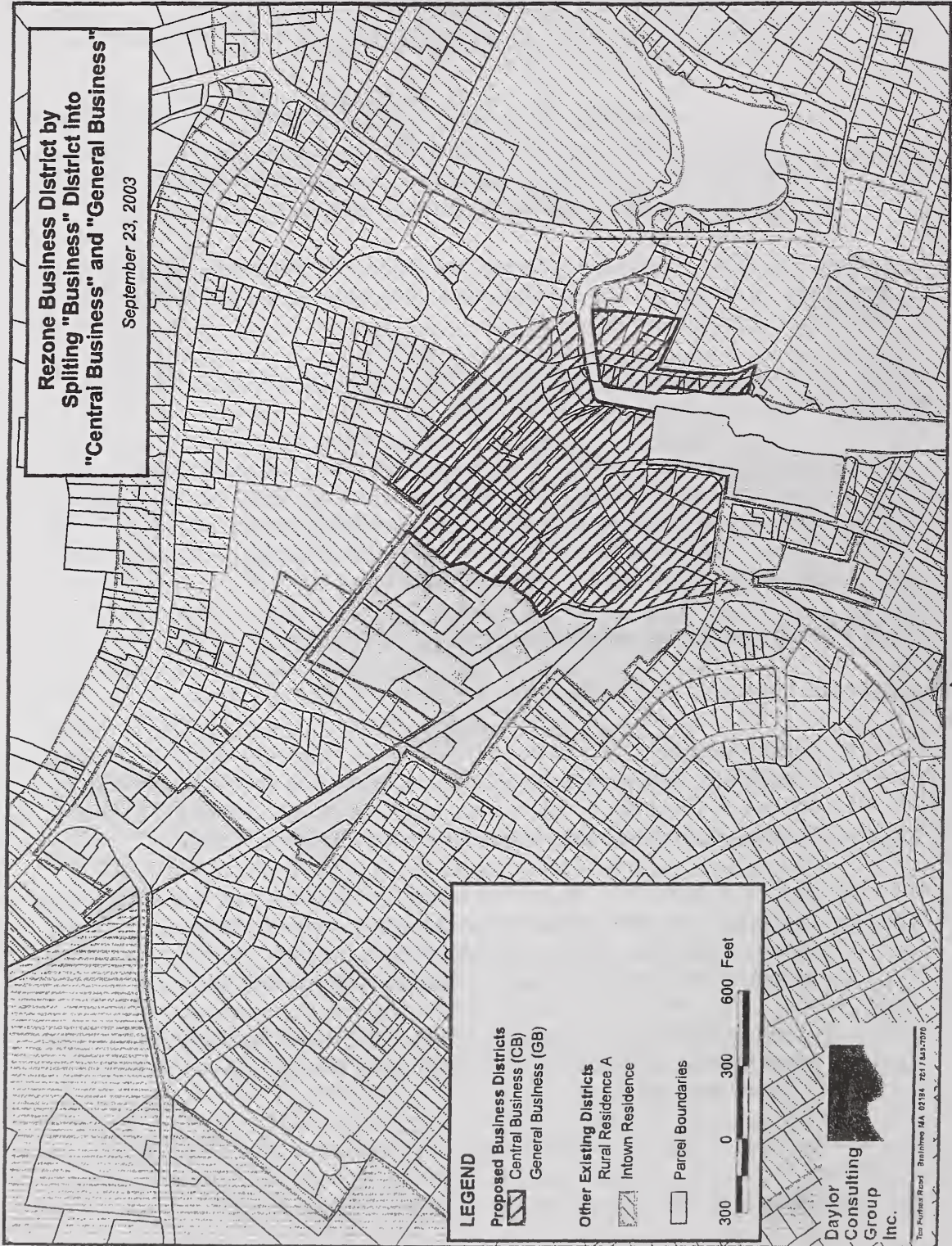
- Revise the first sentence by deleting the phrase “Except for business uses which occupy more than 12,000 square feet of space or are located in buildings constructed after September 1, 1994,” and by adding, after the phrase “business uses need not provide off-street parking if they are located”, the words “in the Central Business District or”; and
- Delete the second and third sentences in their entirety; and

amend “VIII. SIGNS, D. Sign Requirements per Zoning District” as follows:

- under paragraph “3.”, delete the words “In Highway Business, Planned Commercial, and Business Districts, but not including those Business Districts covered in paragraph 4. below,” and substitute in lieu thereof the following: “In Highway Business and Planned Commercial Districts,”; and
- under paragraph “4.”, delete the words “In Business and Industrial-zoned Districts within the center of Ipswich (Lord Square, Washington Street, Downtown Business District, and South Main Street)” and substitute in lieu thereof “In the Central Business and General Business Districts,”; and

amend “IX. SPECIAL REGULATIONS, G. Wireless Communications Facilities, under Wireless Communication District B, by deleting the word “Business” and substituting in lieu thereof “Central Business”; and

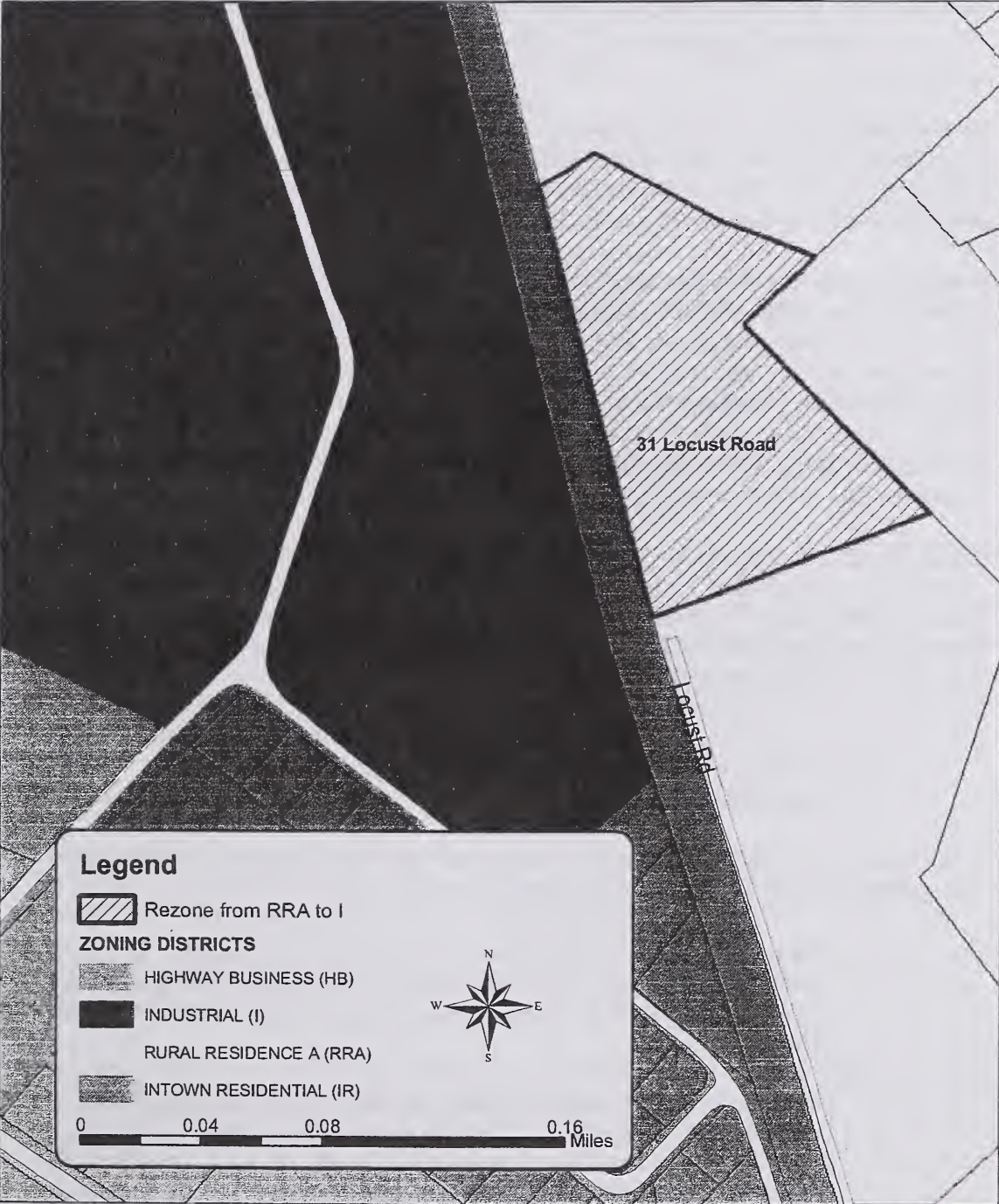
(2) amend the Official Zoning Map of the Town of Ipswich by renaming the “B” District as “GB” and by mapping the CB District as shown on the attached map; or to take any other action relative thereto. (Sponsored by: Planning Board)



Article 13: Rezoning 31 Locust Road

Data layers compiled from
Airphotos taken April 1998

Map prepared by:
Ipswich Planning and Development
July 2003



Planning Board member Michael Ryan moved that the Town vote to amend The Protective Zoning Bylaw of the Town of Ipswich and the Official Zoning Map as presented in Article 12 of the Warrant for the October 20, 2003, Special Town Meeting. Seconded.

Planning Board, Board of Selectmen and Finance Committee unanimously recommended. Motion carried by 2/3 majority voice vote.

ARTICLE 13

To see if the Town will vote to amend the Official Zoning Map of the Town of Ipswich by rezoning 31 Locust Road, further identified as Lot 44 on Assessor's Map 21, from Rural Residence A (RRA) to Industrial (I), as shown on the attached map; or to take any other action relative thereto. (Sponsored by: Planning Board)

Planning Board member Timothy Purinton moved that the Town vote to amend the Official Zoning Map of the Town of Ipswich by rezoning 31 Locust Road, further identified as Lot 44 on Assessor's Map 21, from Rural Residence A (RRA) to Industrial (I), as shown on the map attached to this Article 13 on the Warrant for the October 20, 2003, Special Town Meeting. Seconded.

Planning Board, Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 14

To see if the Town will vote to amend the Protective Zoning Bylaw of the Town of Ipswich by revising "VI. DIMENSIONAL AND DENSITY REGULATIONS B. Table of Dimensional and Density Regulations", as follows:

- Under the "minimum lot area" column, for the "multi-family use and the "Mixed Residential/business use" in the "Business" District, place the footnote "11" on the allowed minimum lot area;
- Under the "FOOTNOTES TO TABLE OF DIMENSIONAL AND DENSITY REGULATIONS FOOTNOTES", revise Footnote "11." by:
 - Deleting, from the second sentence, the words "may include, but not be limited to, providing low and moderate income housing" and substituting in lieu thereof "shall mean affordable housing as defined in IX.I. of this bylaw";
 - Deleting the third and fourth sentences in their entirety, and substituting in lieu thereof the following: "Under no circumstances shall the Planning Board waive the density and dimensional requirements to exceed 5,000 square feet plus 2,000 square feet per unit in overall density for multi-

family, and 3,000 square feet plus 1,500 square feet in overall density for mixed residential/business use.;

or to take any other action relative thereto. (Sponsored by: Planning Board)

Planning Board member Robert Weatherall moved that the Town vote to amend The Protective Zoning Bylaw of the Town of Ipswich as presented in Article 14 of the Warrant for the October 20, 2003, Special Town Meeting. Seconded.

Board of Selectmen, Finance Committee and Planning Board unanimously recommended. Motion carried by 2/3 majority voice vote.

ARTICLE 15

To see if the Town will vote to amend the Protective Zoning Bylaw of the Town of Ipswich by amending IX. SPECIAL REGULATIONS "H. Great Estate Preservation Development (GEPD)" as follows:

- Amend "2. Permitted Uses, f." by deleting in its entirety the two sentences under "(1)" and substituting in lieu thereof the following: "(1) No more than 50% of the units may contain more than two bedrooms, and none of the units shall contain more than three bedrooms;"
- Amend "3. Density Standards, b. Floor Area of Development:, (2) Additional Floor Space for Rehabilitation of Existing Buildings", by adding a new sentence after the first sentence, said sentence to read as follows: "If the Planning Board determines that the reconstruction or replacement of an existing building is more consistent with IX.H.1. than the building's rehabilitation or renovation, then the Applicant may increase new floor space by five square feet for every one square feet of floor space to be replaced or reconstructed."

or to take any other action relative thereto. (Sponsored by: Planning Board)

Planning Board member David Santomenna moved that the Town vote to amend The Protective Zoning Bylaw of the Town of Ipswich as presented in Article 15 of the Warrant for the October 20, 2003, Special Town Meeting. Seconded.

Planning Board, Board of Selectmen and Finance Committee unanimously recommended.

The voice vote on the motion was inconclusive. On a hand count with 18 against and 109 in favor, the motion carried by the required 2/3 majority vote.

ARTICLE 16

To see if the Town will vote to amend the Protective Zoning Bylaw of the Town of Ipswich by:

(1) amending “II. APPLICABILITY, B. Nonconforming Uses and Structures” by adding a paragraph “7.”, to read as follows:

“7. Compliance with Other Special Permit Requirements. The granting of a special permit for expanding or altering nonconforming uses or nonconforming structures other than single and two family structures as authorized herein does not supersede any other special permit requirements for such use or structure as indicated in the Table of Use Regulations or elsewhere in this bylaw.”; and

(2) amending “III. DEFINITIONS” by revising the definition of “STORY” as follows: After the word “That”, add the word “habitable”, so that the definition as amended reads as follows: “That habitable portion of a building between the upper surface of a floor and the upper surface of the floor or roof next above. A basement shall be considered a story if it meets the definition of ‘story above grade’ as defined in 780CMR 502.0”; and

(3) amending “SECTION V. USE SCHEDULE, Table of Use Regulations”, as follows:

Within said Table under the heading ACCESSORY, add the use “Offices customary to a principal commercial or industrial use allowed in the district”, and inserting a “P” under the “B”, “HB”, “PC”, “I”, and “LI” columns, and a “-” under the remaining columns;

Within said Table under the heading Commercial, for the use “Personal & consumer service establishment”, change the allowance in the PC District from “SBA” to “SBA²⁴”; and under FOOTNOTES TO USE REGULATIONS, add footnote “24.”, said footnote to read as follows: “24. Except that a personal consumer establishment shall not require a special permit if it is 1,000 square feet in size or less.”; and

(4) amending “VI. DIMENSIONAL AND DENSITY REGULATIONS, B. Table of Dimensional and Density Regulations” as follows:

In the “Intown Residence” District, for the use “Multi-family, under the “Minimum Lot Area” column, add, after “9,000”, the words “for first dwelling unit” and after “5,000/DU add the word “thereafter”;

In the “Highway Business” District, for the use “Multi-family, under the “Minimum Lot Area” column, add, after “25,000”, the words “for first dwelling unit” and after “5,000/DU” add the word “thereafter”;

In the “Business” District, for the use “Multi-family, under the “Minimum Lot Area” column, add, after “5000”, the words “for first dwelling unit” and after “2,500/DU add the word “thereafter”; and for the use “Mixed Residential/Business Use”, under the “Minimum Lot Area” column, add, after “3,000”, the words “for first dwelling unit” and after “2,000/DU add the word “thereafter”; and

(5) amending “IX. SPECIAL REGULATIONS , A. Open Space Preservation (Cluster) Zoning (OSPZ), 5. Development Requirements” as follows:

- amend “c. Open Space Restriction” by deleting the first sentence of the last paragraph in its entirety and substituting in lieu thereof the following sentence: “In designating open space, the Applicant shall apply guidelines entitled CRITERIA FOR EVALUATING OPEN SPACE, adopted by the Planning Board and amended from time to time”; and
- amend “e. Application and Review Process” by deleting the first sentence of the third paragraph in its entirety.; and

(6) amending “XI. ADMINISTRATION, K. Variances,” by adding, after the second sentence, the following sentence: “Such a variance, however, shall not supersede any special permit requirements for a use or activity as indicated in the Table of Use Regulations or elsewhere in this bylaw”;

or take any other action relative thereto. (Sponsored by: Planning Board)

Planning Board member David Santomenna moved that the Town vote to amend The Protective Zoning Bylaw of the Town of Ipswich as presented in Article 16 of the Warrant for the October 20, 2003, Special Town Meeting, with the following modification: delete proposed revision “(2)” in its entirety, and renumber proposed revisions “(3)” to “(6)” accordingly. Seconded.

Planning Board, Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 17

To see if the Town will vote: (1) to appropriate a sum of money to acquire an interest in fee (or lesser interest) in land now or formerly of Gladys Carter, 12 Fowlers Lane (Assessors Map 30B, Parcel 42), consisting of approximately 31.6 acres, for wastewater treatment purposes, or for general municipal purposes; (2) to authorize the Board of Selectmen to acquire said parcel by purchase, gift, lease, eminent domain, or otherwise; (3) to authorize the Selectmen to apply for, accept and expend without further appropriation any federal and/or state grants pertaining to said acquisition; and (4) to raise said appropriation by transfer from available funds and/or by authorizing the Treasurer, with the approval of the Board of Selectmen, to issue bonds or serial notes; or to take any other action relative thereto. (Sponsored by: Board of Selectmen)

Selectman James Engel moved that action on this article be postponed indefinitely. Seconded.

Board of Selectmen and Finance Committee voted unanimously in favor of indefinite postponement. Motion carried by unanimous voice vote.

ARTICLE 18

To see if the Town will vote to amend its action taken under Article 21 of the April 06, 1999, Annual Town Meeting, as most recently amended by Article 20 of the October 20, 2002, Special Town Meeting (White Lion Sewer Bonds) by determining that the project expenditures shall be recovered by sewer betterment using a “per unit method” of calculation based on current dwelling units (or dwelling unit equivalents) plus potential dwelling units allowable under current conventional zoning; or to take any other action relative thereto. (Sponsored by: Board of Sewer Commissioners)

Selectman Patrick McNally moved that the Town vote to amend its action taken under Article 21 of the April 06, 1999 Annual Town Meeting, as most recently amended by Article 20 of the October 20, 2002 Special Town Meeting (White Lion Sewer Bonds) by determining that the project expenditures shall be recovered by sewer betterment using a “per unit method” of calculation based on current dwelling units (or dwelling unit equivalents) plus potential dwelling units allowable under current conventional zoning. Seconded.

Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 19

To see if the Town will vote to:

- (1) accept the 2003 Ipswich Community Development Plan, adopted by the Planning Board on July 24, 2003 and the Board of Selectmen on September 15, 2003, as the planning strategy for the Town of Ipswich, with the understanding that the Plan shall be updated and presented to Town Meeting for acceptance no sooner than five years and no later than ten years from this date;
- (2) amend the General Bylaws of the Town of Ipswich, CHAPTER XI. GENERAL ADMINISTRATIVE PROVISIONS, by adding a new “Section 11.”, to read as follows:

“Section 11. Conformance with Community Development Plan

When taking actions and/or making decisions relative to land use or other subjects addressed by the 2003 Community Development Plan (CDP), Town boards and commissions shall indicate in their decisions and/or minutes whether or not said action or decision was, in their opinion, consistent with the CDP. If a Board or Commission indicates that its action or decision is consistent with the CDP, then it shall also provide its reason for such determination in its decision and/or minutes. If a Board or Commission indicates that its action or decision is not consistent with the

CDP, then it shall explain its rationale for taking such action in its decision and/or minutes.”; and

- (3) authorize the Town Manager to appoint a "Community Development Plan Implementation Task Force", comprised of at least five persons but no more than nine, for the purpose of advocating for and monitoring compliance with the CDP. Said task force shall have a tenure of one year, subject to extension by Town Meeting, and shall report its findings to the Special Town Meeting in Fall 2004; or take any other action relative thereto. (Sponsored by: Planning Board)

Planning Board member Robert Weatherall moved that the Town vote:

- (1) to accept the 2003 Community Development Plan, adopted by the Planning Board on July 24, 2003 and the Board of Selectmen on September 15, 2003, as the planning strategy for the Town of Ipswich;
- (2) amend the General Bylaws of the Town of Ipswich, CHAPTER XI. GENERAL ADMINISTRATIVE PROVISIONS, by adding a new “Section 11.”, to read as follows:

“Section 11. Conformance with Community Development Plan

When taking actions and/or making decisions relative to land use or other subjects addressed by the 2003 Community Development Plan (CDP), Town boards and commissions shall indicate in their decisions and/or minutes whether or not said action or decision was, in their opinion, consistent with the CDP. If the Board or Commission indicates that their action or decision is consistent with the CDP, then they shall also provide their reason for such determination in their decision and/or minutes. If the Board or Commission indicates that their action or decision is not consistent with the CDP, then they shall explain their rationale for taking such action in their decision and/or minutes. The failure of a Board or Commission to satisfy the requirements of this Section 11 shall not in and of itself invalidate the decision to which it pertains.”; and

- (3) to authorize the Town Manager to appoint a "Community Development Plan Implementation Task Force", comprised of at least five persons but no more than nine, for the purpose of advocating for and monitoring compliance with the CDP. Said task force shall have a tenure of one year, subject to extension by Town Meeting, and shall report its findings to the Special Town Meeting in the fall of 2004. Seconded.

Planning Board, Board of Selectmen and Open Space Committee unanimously in favor. Finance Committee voted majority in favor with one abstention.

Motion carried by majority voice vote.

ARTICLE 20

To see if the Town will vote:

a) to amend the General Bylaws of the Town of Ipswich, "CHAPTER XI GENERAL ADMINISTRATIVE PROVISIONS", Section 3. Conveyances of Land", paragraph (c), by adding after the words "open space preservation", the words "and affordable housing", so that the said paragraph, as amended, shall read as follows: "(c) The Board of Selectmen is authorized to accept in the name of the Town gifts of restrictive covenants on the use of land for open space preservation and affordable housing purposes."; and

b) to authorize the Town to accept the affordable housing restrictive covenant on three rental units at 19 Depot Square (Assessors Map 41B, Lot 298), executed on April 22, 2003, and recorded at the Essex South District Registry of Deeds on May 2, 2003, Book 20728, Page 189;

or to take any other action relative thereto. (Sponsored by: Planning Board)

Selectman Harry Lampropoulos moved that the Town vote:

- (a) to amend The General Bylaws of the Town of Ipswich as presented in Article 20(a) of the Warrant for the October 20, 2003, Special Town Meeting; and
- (b) to authorize the Board of Selectmen to accept an affordable housing restriction encumbering the rental units of the property located at 19 Depot Square (Assessors Map 41B, Lot 298), as described in Article 20(b) of the Warrant for the October 20, 2003, Special Town Meeting. Seconded.

Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 21

To see if the Town will vote to amend the General Bylaws of the Town of Ipswich, CHAPTER XVI PROCEDURE FOR DELAYING THE DEMOLITION OF HISTORICALLY OR ARCHITECTURALLY SIGNIFICANT BUILDINGS", "Section C. Procedure" by replacing the words "six months" with the words "twelve months" in the following places:

paragraph "7." in the fourth line; and paragraph "8. (b)" in the first and fifth lines, so that said paragraphs, as amended, shall respectively read as follows:

- "7. Upon such determination by the Commission, the Commission shall so advise the applicant and the Building Inspector, in hand or by certified mail, within twenty-one days of the conduct of the hearing, and no demolition permit may be issued until twelve months after the date of such determination by the Commission, except under the conditions of paragraph 8 of this subsection." ; and

“8. (b) the Commission is satisfied that, for at least twelve months, the owner has made continuing, bona fide, and reasonable efforts to locate a purchaser to preserve, rehabilitate, and restore the subject building, and that such efforts have been unsuccessful. These efforts would include listing the building with a realtor or realtors for the twelve months, advertising in local general circulation newspapers, and advertising in one Boston general circulation newspaper.”;

or to take any other action relative thereto. (Sponsored by: Historical Commission)

Historical Commission member John Moss moved that the Town vote to amend the General Bylaws of the Town of Ipswich, CHAPTER XVI PROCEDURE FOR DELAYING THE DEMOLITION OF HISTORICALLY OR ARCHITECTURALLY SIGNIFICANT BUILDINGS,” “Section C. Procedure” by replacing the words “six months” with the words “twelve months” in paragraph “7.” In the fourth line, so that said paragraph, as amended, shall read as follows:

“7. Upon such determination by the Commission, the Commission shall so advise the applicant and the Building Inspector, in hand or by certified mail, within twenty-one days of the conduct of the hearing, and no demolition permit may be issued until twelve months after the date of such determination by the Commission, except under the conditions of paragraph 8 of this subsection.”

Seconded.

Historical Commission and Board of Selectmen voted unanimously in favor. Finance Committee voted five against and one in favor. Planning Board unanimously opposed.

Voice vote on the motion was inconclusive. Seven voters stood and questioned the voice vote. On a hand count with 62 in favor and 95 against, the motion failed to pass.

ARTICLE 22

To see if the Town will vote to authorize the Board of Selectmen, acting as Electric Commissioners, to sell and grant, for a minimum price of \$1.00 and upon such terms and conditions as the Board of Selectmen shall determine to be appropriate, an easement to Massachusetts Electric Company, a Massachusetts corporation having an address at 55 Bearfoot Road, Northborough, Massachusetts 01532, for the installation, operation and maintenance of capacitor banks and related electrical equipment, in the area of 276 High Street (Assessors Map 20D, Parcel 8), said easement to be substantially in the form of a draft easement instrument and as shown on an easement plan, both of which are on file in the office of the Town Clerk; or to take any action relative thereto. (Sponsored by: Electric Commissioners)

Selectman James Engel moved that the Town vote to authorize the Board of Selectmen, acting as Electric Commissioners, to sell and grant, for a minimum price of \$1.00 and

upon such terms and conditions as the Board of Selectmen shall determine to be appropriate, an easement to Massachusetts Electric Company, a Massachusetts corporation having an address at 55 Bearfoot Road, Northborough, Massachusetts 01532, for the installation, operation and maintenance of capacitor banks and related electrical equipment, in the area of 276 High Street (Assessors Map 20D, Parcel 8), said easement to be substantially in the form of a draft easement instrument and as shown on an easement plan, both of which documents are on file in the office of the Town Clerk. Seconded.

Board of Selectmen and Finance Committee unanimously recommended. Motion carried by unanimous voice vote.

ARTICLE 23

To see if the Town will vote to reconsider any or all previous articles raising and/or appropriating money contained in this warrant for the purpose of completing a budget which is balanced and in compliance with the levy limit provisions of Proposition 2½, so called; or to take any other action relative thereto. (Sponsor: Board of Selectmen)

Selectman James Foley moved that action on this article be postponed indefinitely. Seconded.

Board of Selectmen and Finance Committee unanimously recommended indefinite postponement. Motion carried by unanimous voice vote.

Motion to adjourn the Special Town Meeting was seconded and carried by unanimous voice vote. The meeting was adjourned at 10:13 p.m.

And you are directed to serve this Warrant by posting attested copies thereof at the Post Office and at each of the meeting houses in the Town, and by publication at least fourteen (14) days prior to the time for holding said meeting in a newspaper published in, or having a general circulation in, the Town of Ipswich.

Given unto our hands this twenty-ninth day of September in the year of our Lord, Two Thousand and Three.

TOWN OF IPSWICH
BOARD OF SELECTMEN

James W. Foley
Patrick J. McNally
James R. Engel
Harry Lampropoulos
Edward B. Rauscher

BOARD OF SELECTMEN

James W. Foley, Chair

The year 2003 was a year of both restraint and creativity for the Board of Selectmen. The Town experienced local aid cuts by State government that prompted the Board to implement budget reductions and the elimination of capital improvement projects. Fiscal matters that impacted all Town departments were dealt with efficiently and expeditiously. A charter amendment that allowed transfer of funds between departments, year-end budget reversions and savings in the Town insurance budget assisted local government with a very difficult task. New private projects such as Turner Hill and New England Biolabs allowed a new growth scenario for the Town.

The Board of Selectmen dealt with personnel administration matters in cooperation with the Town Manager. A review of the Early Retirement Incentive Program, Group Health Insurance issues, collective bargaining outlines, and a five percent cost shift for health insurance occurred during the past year. As Electric Light Commissioners, the Board dealt with a review of the operation of the municipal power plant. The future of the facility and configuration of personnel are being examined for structural changes in power production and purchase power agreements. The Water Department has begun the process of planning for distribution system upgrades and Filtration Plant improvements in 2004.

The Town has dealt with a series of facility issues in the past year. The sale of the Memorial Building, the renovation of the former Town Hall Annex for affordable elderly housing, and the ongoing negotiations with the State over the future of the Ipswich District Court all took considerable time and effort. The Public Safety Facility Committee continued to examine sites for a new public safety facility to deal with an aging and obsolete central fire headquarters.

In areas of public safety, the Town signed a new contract with Lyons Ambulance Service for an extended three-year period. The Police Department entered a mutual aid pact with surrounding police departments to deal with liability and jurisdictional issues. The Fire Department placed a new

1500 GPM pumper truck in service at Central Fire Headquarters and await the arrival of a new squad truck in 2004. The Department was successful in the area of both State and Federal Grant Programs. Training, public education, homeland security and equipment were all areas that Ipswich received funding.

The Town continued in areas of roadway and sidewalk reconstruction, stormwater management, strategic plan updates and open space stewardship. The importance of these long-term projects is vital for continued growth in today's municipal government environment.

I wish to express my deep appreciation to all departments, boards and commissions for their cooperation and dedication to the Town and its citizens.

TOWN MANAGER

George E. Howe

The year 2003 could best be ascribed as one of "hunkering down and riding out the storm" of fiscal adversity. In early January, Governor Romney sought 9C authority and received approval thereof from the General Court, upon which he immediately implemented mid-year cuts in local aid, a vital part of our revenue budget for FY 2003. To address this course of events, we sequestered funds and relied on traditional year-end reversions to cover the municipal share (about \$83,000) of revenue shortfalls. We constructed a FY2004 budget based on deeper cuts in local aid, which materialized and prompted further mid-course budget reductions at the special town meeting in October.

Part of the fallout from the fiscal adversity with which we have been coping has been that there are no collective bargaining units under agreement for FY2004 and thereafter; and there has been virtually no discretionary capital outlay funded within the municipal operation budget. We've managed to cover service on existing debt, to maintain a modest roadway reclamation and paving program, and to replace one police cruiser through scheduled capital expenditures.

Other activities in finance administration included use for the first time of the new charter amendment that enabled us to transfer funds between departments and categories at

year-end to cover shortfalls; that financial tool was handy in covering a substantial overrun in the snow and ice control budget. We achieved \$8,000 savings in our FY04 insurance budget because of concerted efforts by staff and citizen boards in undertaking loss control measures recommended by MIIA. Finance Director Rita Negri completed her first set of financial documents for an audit in compliance with the new GASB-34 standard, including depreciation of fixed assets. And as town manager I developed several scenarios on projected "new growth" levy capacity we may anticipate receiving as a result of the Turner Hill and New England Biolabs developments.

In the personnel sphere, extended review of the Early Retirement Incentive program was undertaken, together with a review of whether the Board of Selectmen should accept a coalition bargaining statute for group health insurance. The Board decided against acceptance of both initiatives. The Town agreed to fund a 5% cost shift for health insurance, commencing in FY2004, and to bargaining with the unions over the terms of its implementation. In late fall, as a cooperative effort of the Town, the Utilities department, and the Schools, a consultant was hired to assist in negotiating improved health insurance rates and to suggest ways in which the Town's and its employees' health dollars could be expended more effectively. We implemented the new HIPAA policies, a new callout procedure for electric distribution staff, and placed employee leave accruals on the payroll module.

Our plant and facilities initiative saw some changes in 2003 as well. Director Joe Lucido was hired in March. In addition to updating the Town Hall project punch list, he oversaw installation of acoustical ceiling treatment in the several meeting rooms, replaced the water and sewer services in the Old Town Hall, and analyzed changes to our building security systems. The Memorial Building was sold, finally, in late fall. And the ZBA granted a Comprehensive (40B) Permit to the North Shore Housing Trust for development of affordable elderly housing in the Annex adjacent to the town hall on Green Street.

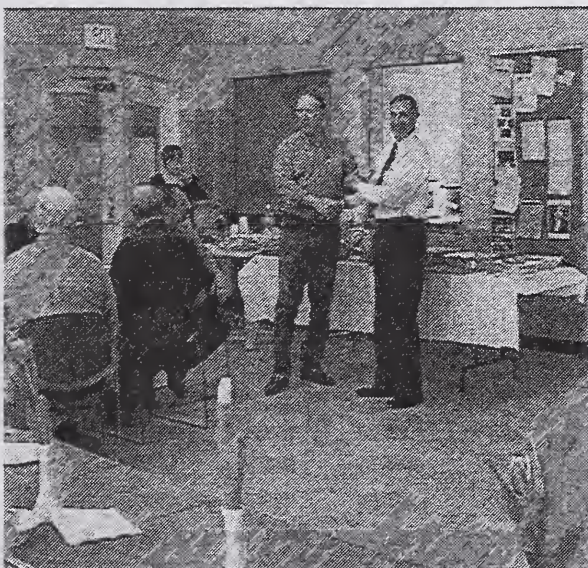
Public Safety and the Judiciary also could be ascribed as undergoing some transitional pressures in this turbulent fiscal climate. The override to fund expenses to train all police and fire personnel to become EMT-qualified was unsuccessful. The future of the District Court in Ipswich

became very much in doubt. Cost estimates were presented to the Selectmen from Hamilton, Wenham, and Topsfield for what it would take to cover Ipswich's costs to maintain the Old Town Hall for the Court, if the Court were to continue beyond FY04.

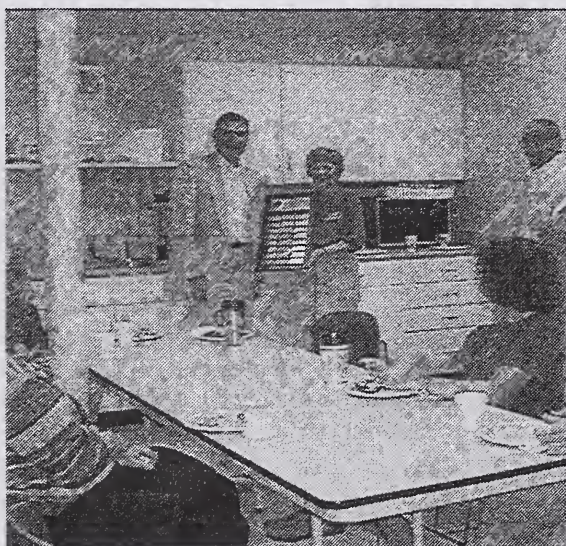
The Public Safety Facilities Subcommittee evaluated the feasibility of the Elm Street/South Main Street campus for a possible new fire headquarters, in which the Police would move into the old town hall and the existing police station would be demolished for parking. As the aged Central Fire Station experiences accelerating structural deterioration, the impetus to pursue this alternative seemed to grow. Two other events occurred: the police entered into a mutual aid agreement; and a new contract was signed with Lyons Ambulance service, recognizing the changes in operations since the closure of the Cable Emergency Room.

The Public Works, Utilities, and Planning directorates worked closely together this past year on several initiatives. Examples include the North Main Street improvements project, roadway and sidewalk projects, and water main replacement projects. A stormwater management plan was adopted, as was a Community Development Plan. Town staff inserted the comments from the Selectmen and the Finance Committee, and updated the Town's Strategic Plan as a bi-annual update exercise.

A thank you is extended to the Board of Selectmen, Finance Committee, town staff, and to the citizenry for their support during this difficult year.



James Graffum was voted by his peers for the Employee Recognition Award for January 2003



Elizabeth Dorman received the Employee Recognition Award in July 2003

DEPARTMENT OF PUBLIC SAFETY - Charles D. Surpitski, Director

POLICE DEPARTMENT

Charles D. Surpitski, Chief

Peter A. Foote, Deputy Chief

I am again pleased to report that our community remained relatively safe during 2003. As always, much of the credit and gratitude for this reality goes to the professionalism and dedication of our police offices and the willingness of citizens to become involved in keeping our community safe.

During the past year the Department actively participated in the grant process and was successful in being awarded significant amounts of grant monies. Much of the training and innovative patrol strategies implemented as well as significant capital investments to the Department that allowed your police to meet crime and quality of life challenges are the direct results of these awards. Of significant note are trainings conducted in how to better manage crisis situation by training the entire department in the nationally recognized Incident Command System, training our officers to respond effectively to active shooter situations, and the emergency medical technician program. These are merely highlights of the extensive training done. Innovative patrol strategies implemented were bicycle and foot patrols, traffic "hot spot" patrols to reduce citizen complaints and accidents, and the availability of a domestic violence civilian advocate to assist victims of this crime. Crime mapping, medical aids and other incidents reported to the police were mapped using GIS technology and patterns identified. The School Resource Officer program continued to be recognized as a valuable asset to the school system as did a partnership with the YMCA and the Ipswich Middle School to implement a meaningful after school program. Capital improvements included the purchase of a command vehicle containing the physical and communications equipment necessary to manage any and all situations and a community notification system to notify residents of public safety emergencies. How and if it should be used for other citizen notifications is under review.

The Department is also grateful for the support shown by the residents. In these difficult and uncertain times it is

important to remain vigilant and report unusual or suspicious incidents to the police. We recognize that the involvement of the citizenry is vital to the success of the police mission. While we need not be paranoid about potential incidents, we expect that the police be prepared to properly respond to any incident that may arise. What we have accomplished in training and capital improvements coupled with your support bring us closer to the goal of a crime free community prepared to meet any challenges it may encounter.

Below are some of the statistics recorded by the Department:

Alarms	873	Medical Aids	734
Assaults	33	M/V Crashes	381
Disturbances	209	Suspicious Activity	411
Breaking and Entering	53	Arrests	168
Domestic Disputes	224	Calls for Service	9,995

FIRE DEPARTMENT

Chief Henry Michalski, Jr.

The Department responded to 2,575 requests for service, which shows an increase in responses over last year. Request for emergency services increased by 300 responses, bringing our response to 1,888 requests due to various emergency situations, included were 15 structure fires as well as 822 medical aid and rescue incidents (includes 110 motor vehicle accidents). The Fire Department response to the Linebrook area increased from 167 times to 202 responses, which break down to 106 request for medical assistance, 34 motor vehicle accidents with personal injury and 62 fire related incidents.

Fire Prevention continues to be active. Lieutenant Maker has conducted 687 various inspections throughout the community as well as taking care of the general administrative issues which fall under his job description. Fire prevention needs to be seriously looked at. The time has come to add an additional inspector to the division in order to complete necessary safety inspections and paper work.

Training continues to play an active part in Department activities also. During the past year, Department members both career and call attended numerous training classes, some of which were Department run and others that the Massachusetts Fire Academy sponsored.

This has been a busy year with on-going concerns dealing with building, staffing and equipment issues. With that in mind; I would like to take this opportunity to welcome aboard three new members to the call force, Daniel Berry, Brian Cole, and Dennis Ryan. All three have attended Firefighter I one night a week and weekends for a period of five (5) months. The Firefighter I program is a new program being offered by the fire academy for newly appointed firefighters. Several openings still exist on the call force. Anyone interested in becoming a member of the call force should stop by fire headquarters and pick up an application so we can begin the process of appointment.

The expectation of the modern fire department, like most government agencies, is to do more with less. Budgets, and subsequently the number of personnel, have not grown at a rate equal to local growth and demand for services. While no agency can staff at levels to handle all potential risks or demands, fire departments are measured by their ability to provide service in a timely manner. It is up to you the taxpayers of Ipswich to decide what level of emergency service you desire. The Ipswich Fire Department is comprised of a combination force utilizing both full time career fire fighters and part time call fire fighters. The staffing levels and diversity of the department requires personnel to be multi-talented and dynamic to meet the goals and objectives of the Department. Our mission statement states, "that the primary mission of the fire department is to protect the lives and property, through fire prevention, fire suppression, medical assistance, hazardous materials control, and terrorism mitigation to all who live, work or invest in the community."

As in the past, I would like to extend my sincere thanks to all the department members both career and call for their efforts to improve the department through training evolutions as well as responses to various situations. I would also like to thank and other departments throughout the Town for their help throughout the year.

A special thanks needs to go out to the family members of the firefighters. Due to the number of hours of training required yearly, and responses to various emergencies, family members are often put in second place to emergency services. When you see a spouse or child of an emergency service person on the street, you should thank them for the giving of their time and protector to protect the general public in their times of distress.

Remember that the Fire Department is always there to serve you in whatever situation you may encounter. Do not hesitate to call or stop by the station and ask questions and to see your tax dollar in operation.

ANNIMAL CONTROL

Harry Leno, Animal Control Officer

Dyan Katz, Assistant Animal Control Officer

In May of 2003, an open house was held for our new state-of-the-art animal shelter. This facility was built using the Town's workforce for site preparation and the sanitary sewer connection. The remainder of the project was organized and constructed entirely with money raised by the Ipswich Humane Group. They organized many diverse fund raising activities to make this project a reality. The Department is truly indebted to the many volunteer organizers and workers as well as to the citizens of Ipswich for their monetary donations.

The Department is also very grateful to the Ipswich Humane group for their day-to-day support in caring for the animals of Ipswich. This group is a well organized, tightly knit group of volunteers that has been in existence for the past 23 years. The townspeople should be extremely grateful for their vision of quality care for all creatures that reside in our community and for their anticipated future support.

The past year brought two positive rabies incidents. Both of these incidents required medical intervention and follow-up. There were also two positive cases of West Nile Virus reported to the Department of Public Health. We will continue to work closely with local and state public health officials to monitor and control these diseases. As importantly, the Department will continue to educate the

citizenry on prevention strategies involving the introduction and spread of these diseases to humans, domestic pets, and wild animals.

The Department continued to stress in 2003 the importance of high quality pet care which will improve the quality of community life in the long term. Proper adherence to animal issues and regulations such as the removal of dog wastes from public areas, vicious dogs, barking dogs, wildlife issues, and loose animals demanded a great deal of the time of our personnel and contributed to the diminishing of the quality of neighborhood life.

Below are some of the incidents that the Department dealt with during 2003:

Animals Adopted	74	Dog Licenses Issued	1653
Animals Killed by M/V's	158	Multi License Issued	65
Citations Issued	79	Dogs Picked Up	88
Complaints received	3465	Animals Found	161
Complaints Investigated	3206	Quarantine Orders	96



HARBORS DEPARTMENT

Charles D. Surpitski, Harbormaster

Charles B. Schwartz, Assistant Harbormaster

The Harbors Department is pleased to report that there were no major boating accidents during the 2003 boating season. Much of the credit for this belongs to responsible boaters and the presence of our police officers in the patrol boat

and on the Jet Ski in those areas most prone to congestion, competing use, and irresponsible behavior.

The pump out boat continued to be a valuable asset to the cleanliness of our waterways. Approximately 3,050 gallons of boat waste was pumped by this craft and transported to a proper sewerage treatment facility. Our operation is closely coordinated with that of the Town of Rowley in order to have the greatest impact in Plum Island Sound and the Castle Neck River. This coordination adds both to the immediate availability of pump out services and the cleanliness of the waterways. Again this year, the service was funded through a grant and offered at no charge to boaters.

There were a number of medical emergencies on the waterways, reports of irresponsible boating activity, minor crimes, and directed patrols that were handled by the officers manning the boat and/or Jet Ski. These issues continue to be of area of concern as the numbers of boats in our waterways continues to grow. We must remain vigilant in preventing irresponsible boaters and negative behaviors from impacting either safety or the ability to enjoy our waterways by all users.

The Harbors Department has worked and continues to work closely with the Waterways Advisory Committee, the Massachusetts Public Access Board, and the United States Army Corps of Engineers to determine the feasibility or dredging the river and its maintenance once dredged.

There were 674 mooring permits issued for the 2003 boating season and 198 seasonal launch permits. As in all past years, our waterways were visited by hundreds of transient boaters.

SHELLFISH DEPARTMENT

Phil Kent, Shellfish Constable

Commercial shell fisherman harvested 4,674 bushel of clams during 2003. This converts to approximately 233,750 pounds of shellfish. Although to many this may seem like a lot of clams, the state of the resource can best be described as poor during 2003. The Department is hopeful that the resource will rebound as in years past, but a definitive

answer by examining the flats for "seed" clams will remain elusive until the ice from our early winter recedes.

Unfortunately there were 131 days when the clam flats were closed due to rainfall amounts exceeding acceptable limits. An additional 21 days were lost in June due to the arrival of the red tide.

The following permits were issued:

- 88 Commercial Shell fishing permits
- 84 Non-Resident recreational permits
- 69 Resident recreational permits
- 122 Family recreational permits

The Department continued to work closely with State agencies monitoring the water quality in our waterways.

We are indeed fortunate to have such a natural resource in our town. We are confident that all the citizens will continue to support the careful stewardship of the shellfish treasure. The Department will continue to play its role in protecting the resource and ensuring that the rules are both known and obeyed.

EMERGENCY MANAGEMENT

Charles H. Cooper, Director

This past year marked my first as Emergency Management Director for the Town of Ipswich. It has been a challenge that I have thoroughly enjoyed, and I believe that we have accomplished a lot.

During the first few months of the year, I completed several training courses in such topics as Terrorism Planning, Emergency Management Operations, Hurricane Preparedness, and attended meetings at the Region 1 Headquarters in Tewksbury, as well as the Local Emergency Planning Council meetings.

We were fortunate to receive several grants from the State. One of these grants allowed us to update our Comprehensive Emergency Management Plan. We worked with personnel from Region 1 to bring our resource manual up to date. The appropriate sections of the CEMP were then distributed to the various Town departments.

We received a grant to start a Citizens Emergency Response Team. This program is being conducted in conjunction with the Town of Rowley. The training consists of eight two and one-half hour sessions and will provide residents with the necessary information and skills to assist the professional public safety personnel in the event of a major emergency. We currently have seven instructors for this program. Fire Chief Michalski should be given a lot of credit being instrumental in establishing this CERT program for Ipswich and Rowley. By the time you read this, we will have trained approximately 15 people to be responders. We anticipate receiving additional grant money this year to continue this program and train more of our residents.

We also used grant money to update and expand our radio communications capability. We purchased and installed an Amateur Radio two-meter repeater at the public safety transmitter site. We have identified approximately twelve HAMS, in Ipswich and Rowley, who have expressed a desire to become part of an emergency communications team. This team will interface with the CERT team(s) and be able to provide reliable radio communication. Several of these HAMS have enrolled in the Amateur Radio Relay League Emergency Communications Courses. Using the new equipment, we now conduct monthly communications nets with area HAMS. I have also been participating in the MEMA monthly radio nets.

Using materials from various sources, and with the generous help from the ELD, Rick Dorr, Joe Lucido and others, the photo lab in the Police Station was renovated into a limited Emergency Operations Center. Again using grant money, radio equipment was purchased, eliminating any gaps that previously existed in our public safety communications capability. We can now communicate with any and all local, state and federal agencies, using a variety of modes and frequencies. The new equipment also provides redundancy for the Public Safety Dispatch Center.

A weather station was installed in the EOC with a remote display installed at the Public Safety Dispatch Center. Hopefully, over this year we will integrate this data into our Town website. We currently provide via the NWS Skywarn program, weather reports to NWS Taunton.

In addition, we established several emergency talk-groups using the Nextel phones. These talk-groups were designated for use in a School Emergency, Town Emergency, or Public Safety Emergency. These talk-groups will facilitate instant inter-department

communication and coordination between key town personnel, wherever they may be, should an emergency occur.

I anticipate building on the above programs in 2004 to ensure that should a major event occur, whether natural or man-made, Ipswich will be ready and able to effectively deal with it. This year we will be offering a public training session in conjunction with the National Weather Service, Taunton Office for their "Skywarn" Weather Spotter Program. This session will run from 7-10 PM and will be held in the Performing Arts Center at the High & Middle Schools. We will be the only Essex County venue for Skywarn training this year. We will also be co-sponsoring along with the ARRL- Eastern Massachusetts Amateur Radio Emergency Services, an emergency communications workshop. This will be the only such training offered this year in eastern Massachusetts.

PUBLIC WORKS DIRECTORATE - Robert C. Gravino, Director

PUBLIC WORKS DEPARTMENT

Robert C. Gravino, Director

The Public Works Department is a customer focused service organization, dedicated to maintaining and improving the Town's infrastructure through the efforts of a professional work force. With that as our mission, DPW incorporates an on-going review of what we do and how we do it, with the intent of delivering high quality service to our customers and enhancing the quality of life in our diverse community. Customer focus, continuous process improvement, human resource development, and resource management are the keys to our success.

Public Works accomplished or is working on the following items in support of our mission:

- Prepared and implemented a Storm Water Management Plan to comply with the Phase II Storm Water Rule Regulations of the Federal Clean Water Act.
- Created a link on the Town's Website that allows residents to report discrepancies and problems, or ask questions, using the Internet. Work requests are automatically generated for distribution to the DPW Division responsible for taking action.

- Developed and implemented Operation and Maintenance plans for water quality appurtenances that have been previously installed for storm water management.
- Developing an expansion capacity analysis to determine the resources required for the DPW organization to bring fleet maintenance of all Town owned vehicles in-house.

HIGHWAY DIVISION

Norman Stone, Foreman

A review of division operations was undertaken to determine the best utilization of personnel and equipment. In the warmer months, the focus of operations is on outdoor construction projects, where personnel skills and heavy equipment can produce significant infrastructure repairs and improvements to roads, sidewalks, and catch basins. A work order system was introduced to better schedule assignments when weather or personnel availability precludes accomplishment of major jobs.

Pleasant Street and Broadway Avenue were reclaimed and repaved, and sidewalks on Pleasant, Broadway, and Topsfield Road were reconstructed. A stretch of 3.5 miles of Topsfield Road, from the Topsfield Town Line to Farley Avenue, were overlaid with 1-½ inches of hot top. Roadway paving (1-½ inch overlay) was done on Plains Road (1,250 feet starting at Old Right Road), Old Right Road (1,600 feet starting at Route 1), Linebrook Road (2,100 feet, Boxford Town Line to Boxford Road), West Street (720 feet), Blaisdell Terrace, and Cleveland Avenue.

FORESTRY DIVISION

John Adams, Forestry Leader

A portion of the Forestry budget is funded by the Utilities Department as reimbursement for the line clearing that Forestry does for the Electric Division. A significant percentage of the line clearing performed this year dealt with new utility construction for Turner Hill and the New England BioLabs facility on Route 1A.

EQUIPMENT MAINTENANCE DIVISION

Robert Hetnar, Diesel Mechanic

No new or replacement vehicles or large equipment were purchased this year. Closer inspection and additional

preventive maintenance of vehicles should help extend the service life and stabilize maintenance costs of our DPW fleet.

TRANSFER STATION

On April 30, 2003, the Transfer Station stopped accepting trash, metals, recyclables, white goods, televisions and cathode ray tubes, and car batteries and tires. Operations were also reduced from five days a week to Wednesdays and Saturdays, 8:00 AM until 3:30 PM. The Transfer Station now accepts yard waste only, specifically grass clippings, leaves, brush, and small branches. Reduced operations at the Transfer Station are a result of increasing costs to the Town, the costly duplication of Town funded curbside and Transfer Station disposal of trash and recyclables, and environmental issues related to the handling of metals and other items at the Transfer Station's location on Town Farm Road. White goods, electrical appliances, and TV's and computer monitors are now disposed of curbside by the Town's trash contractor through the purchase of a \$25 sticker, available at the Public Works office in Town Hall. The full-time Transfer Station operator position was eliminated; and the Transfer Station is now manned by a member of the Highway Division.

The DPW-sponsored quarterly paint collections now accept car batteries, fluorescent bulbs, and tires as a result of the reduced operations at the Transfer Station. The November 2003 quarterly collection was held for the first time in conjunction with the Health Department's Household Hazardous Waste Collection Day to better serve Town residents.

SANITATION

With the reduced operations at the Transfer Station, the costs to dispose of recyclables and the amount of trash per household have decreased, as both are now only picked up curbside by the Town's trash contractor. Recyclables previously dropped off at the Transfer Station were assessed a fee to be hauled away, while recyclables picked up curbside are covered under a flat fee schedule.

DPW takes every opportunity to educate residents that each pound of recyclable material that is diverted from the trash stream is a reduction in our costs, since the Town is

charged a fixed fee for pickup of recyclables and a tipping fee for every pound of trash.

SNOW AND ICE OPERATIONS

The winter of 2002/2003 was a long and harsh one for the Town employees who worked to keep the roads and public sidewalks safe and passable during the winter months. The cost for snow and ice operations exceeded the budgeted amount by \$138,000, an amount slightly greater than that in the account appropriation.



Sidewalks in close proximity to schools became a high priority for snow removal due to the reduction in students being transported by the Town's bus contractor and the resultant increase in students walking to school.

PLANT & FACILITIES OPERATIONS

Joseph T. Lucido, Director

Although it was created in 2001, the Facilities Department has made some significant strides in maintaining the facilities which the Town operates out of on a daily basis. The Department is responsible for the maintenance and upkeep of the Town Hall and Annex, the Police Station and associated facilities, the Central and Linebrook Fire Stations, the Public Library, the Ipswich District Courthouse, all of the Public Works facilities, Ipswich High/Middle School, Winthrop

Elementary School, Doyon Elementary School, the Payne Administration Building, and the Utilities Department facilities. In the summer of 2003, the Memorial Hall was sold, and we turned the keys over.

The Department has overseen some large projects in 2003 and has completed some smaller projects. We oversaw and managed the application of the finish coat of paving at the High School/Middle School. Also managed the completion of a few loose ends to the HS/MS Construction Project. We have completed 75% of the lighting for the Tennis Courts. The Department was also responsible for oversight of the Winthrop School roof replacement and boiler replacement projects. In 2003, we oversaw the completion of the new rubber-flooring surface in the gymnasium at Winthrop School. We have completed minor electrical upgrades to the Winthrop School, similar to what was done at Doyon in 2002.

On the Town side, we are continuing to work through the contingency detail sheet for the new Town Hall building which saw the installation of the acoustical ceiling spray applied to Meeting Rooms A, B and C along with the Council on Aging and Recreation Department Common Room. There were also a handful of smaller items on the list that were completed by in-house personnel. The Police Station has had somewhat of a facelift in the painting of some of the interior rooms and holding cells. The fire station had a new overhead door installed to accommodate the new Engine 3. We discovered some problems with the north wall of the Fire Station and hope to have it repaired in 2004. We also assisted in replacing some of the corroded doors at the Water Treatment Facility and did some needed repairs to the controls of the HVAC system in the lab of the Wastewater Treatment Facility. We also replaced the old clay Sewer Service from the District Court building to South Main Street with a new service. In the process, we ended up abandoning the old galvanized water line from the same location and rerouted the water service from Elm Street.

The Department is continuing to grow and branch out in covering different issues. We are charged with maintaining both the newer high tech building operation systems and some of the older systems as well. We are responsible for making

sure these facilities will be around for a long time. We will continue to provide a safe comfortable environment for the employees, citizens, and students of the Town of Ipswich.



CEMETERIES/PARKS DEPARTMENT

James Graffum, Superintendent

The Cemetery and Parks Division is responsible for the upkeep the maintenance of nine cemeteries and seven parks. This past year we assisted the contractor in the installation of new fencing at Bialek Park Little League fields.

We have also been assigned the task of clearing and maintaining paths on the former Wendel Estate "Strawberry Hill", and the Dow Brook Conservation property which is located off High Street. We are also responsible for the maintenance of all the Towns open space, Town commons, Crane Beach "Ipswich side" boardwalk, and the Pavilion Beach area.

During the winter season as weather permits, Bakers Pond and the rink at Bialek Park are plowed off to accommodate skaters.

We also continue to assist civic groups in the many activities that take place throughout the year, as well as

supply aid to the Public Works Department in snow removal, sanding operations, and any other emergency situations as needed.

There were one hundred and two funerals in 2003.

REVENUE

Chapel Tent:	\$1,650
Foundations:	2,437
Openings:	37,200
Perpetual Care:	9,500
Sale of Lots:	<u>11,400</u>
TOTAL	\$62,187

DEPARTMENT OF CODE ENFORCEMENT - James A. Sperber, Director

BUILDING DEPARTMENT

James A. Sperber, Building Inspector

Category / Construction	# of Permits	Total Fees	Value of Work
Additions	44	\$ 23,723.00	\$ 3,093,069.00
Certificate of Occupancy	55	\$ 1,375.00	N/A
Commercial - New	5	\$ 31,297	\$ 46,509,908.00
Decks & Porches	44	\$ 3,383.00	\$ 283,190.00
Demo & Reconstruct	9	\$ 7,636.00	\$ 1,004,200.00
Demolition	13	\$ 703.00	\$ 79,000.00
Detached Accessory	42	\$ 4,302.00	\$ 396,893.00
Fence	11	\$ 660.00	\$ 31,092.00
Multi-Family Dwelling	8	\$ 18,846.00	\$ 2,433,220.00
Miscellaneous	26	\$ 1,762.00	\$ 196,650.00
Remodel / Alteration	155	\$ 27,453.00	\$ 6,109,211.00
Repair	77	\$ 5,788.00	\$ 636,516.00
Roofs, Siding, Windows	214	\$ 19,098.00	\$ 2,082,168.75
Single Family Attached	5	\$ 12,014.00	\$ 1,707,565.00
Single Family Dwelling	18	\$ 44,368.00	\$ 6,400,672.00
Sign	29	\$ 1,315.00	\$ 23,459.00
Stove	15	\$ 700.00	\$ 24,950.25

Swimming Pools	10	\$ 1,164.00	\$ 127,859.00
Tents	10	\$ 350.00	\$127,859.00
Totals	790	\$ 205,937.00	\$ 71,267,482.00

Plumbing	Total Fees	Gas	Total Fees
244	\$ 29,765.00	216	\$ 12,830.00

** As in prior years, fees for plumbing and gas permits are split 50% / 50% for the salary of Plumbing / Gas Inspector Robert Hyde and the Town of Ipswich.

Please remember that building permits are required for not only new construction, but for repairs and replacement of existing structures, decks, sheds, signs, & fences also. If you have any question about whether your project may require a building permit, please call our office at 978-356-6605. Thank you.

HEALTH DEPARTMENT

Colleen E. Fermon, Health Agent

Following is the yearly report of activities for 2003:

Licenses and Permits Issued

Food Service	65
Retail Food	24
Caterer	8
Temporary Food	12
Mobile Food	6
Frozen Desserts	3
Disposal System Construction	
Permits	105
Septic Haulers	16
Septic Installers	56
Septic System Inspectors	26
Swimming Pools	8
Recreational Camps	6
Massage Practitioners	31
Massage Establishments	13
Tanning Facilities	3
Private Well Permits	9
Tobacco	23
Funeral Directors	2

Health Inspections and Investigations

Food Service Inspections	180
Housing Inspections	13
Nuisance & Environmental Complaints	29
Percolation Tests	124
Deep Hole Observations	255
Septic System Inspections	263
Swimming Pool Inspections	7
Surface Water Testing	105

Sealer of Weights

& Measures Inspections

Liquid Measuring Meters	91
Scales & Balances	69
Scanners	2

COMMUNITY HEALTH

Immunization and Clinics

Influenza	453
Pneumonia	2
Tetanus	0
Well Elderly Clinics	17
Hepatitis B	12

Public Health Follow-up

Lyme Disease	48
Camphylobactor	9
Hepatitis C	7
Salmonella	3
Bebesiosis	2
Encephalitis	2
Erlichia	2
Streptococcus	2
Tuberculosis	2
Influenza	1
Legionella	1
Pertussis	1
Rabies	1

REGULATION PASSED

The Board of Health Environmental Tobacco Smoke Regulation became effective August 1, 2003. The Youth Access Tobacco Regulation was amended effective September 1, 2003.

BOARD OF HEALTH MEMBER RETIRES/NEW BOARD MEMBER APPOINTED

After twenty years of dedicated service to the Board of Health, Dr. Kenneth Zinn retired from the Board. Dr. Spencer Amesbury was appointed in August 2003 to serve on the Board of Health.

ZONING BOARD OF APPEALS

Keith B. Hughes, Chairman

David G. Mollica, Vice-Chair

Robert A. Gambale, Vice-Chair

James A. Sperber, Director of Code Enforcement

Linda F. Valle, Administrative Assistant

There were one hundred seven (107) petitions before the Zoning Board of Appeals in 2003, an increase of one (1) from 2002. There were four (4) Appeals of the Building Inspector's decisions (the same as 2002). Three (3) were granted and one (1) was denied. There were thirty-four (34) Special Permit requests, eight (8) less than 2002. Twenty-nine (29) were granted, and five (5) were withdrawn. There were sixty-six (66) Variance requests, six (6) more than 2002. Forty-three (43) were granted, seven (7) were denied,

thirteen (13) were withdrawn, and three (3) were continued. There were three (3) requests for Comprehensive Permits this year, as compared to none (0) in 2002, with two (2) granted and one (1) continued.

The Board finds its need for administrative support continues to increase. Files are constantly updated and entered on a database.

The Zoning Board of Appeals is composed of five (5) Members and two (2) Associate Members, all of whom were appointed. Numerous hours are put in by these unpaid volunteers, the Chairman especially; and they perform a valuable service for the Town. Keith Hughes was again the Board's Chairman, and David Mollica and Robert Gambale were the Vice-Chairs. The two other Members were Arthur N. Sotis and Kevin B. Lombard. The two Associate Members were Roger D. LeBlanc and Timothy S. Perkins.

Members Keith Hughes, David Mollica, and Arthur Sotis resigned in December. Their resignations were accepted with regret. They had more than 33 years of service to the Town, and their experience and integrity will be greatly missed by all. At the time of printing, there had not been any appointments made to the Zoning Board by the Board of Selectmen.

The Board would also like to thank Jim Sperber, the Building Inspector, and Linda Valle, the Board's Administrative Assistant, for their administrative support and a job well-done.

DEPARTMENT OF PLANNING & DEVELOPMENT - Glenn C. Gibbs, Director

PLANNING & DEVELOPMENT DEPARTMENT

Glenn C. Gibbs, Director

The Department of Planning & Development is responsible for guiding the development and conservation of land in the Town of Ipswich, both through the regulatory process and through the development and implementation of long-range plans. It does this in part by providing support and guidance for each of the boards and commissions within its directorate: Planning Board, Conservation Commission, the Historical Commission, and the Affordable Housing

Partnership (reports on their activities are given below). The Department also provides support to the Open Space Committee and various ad hoc committees. Listed below are some of the initiatives undertaken by the Department in 2003:

- In conjunction with the Growth Management Steering Committee and Daylor Consulting, coordinated the final revisions to and the public review and adoption of, the 2003 Community Development Plan.
- Submitted grant application for \$547,447 in transportation enhancement funds to enhance the streetscape of the North Main Street and Meetinghouse Green area. Goals of the project include improving pedestrian safety and access to the area and restore the historic and scenic character of the North Green.
- Working with an ad hoc water supply protection committee, state officials, and interested citizens, refined the comprehensive rewrite of the water supply protection provision of the zoning bylaw.
- In conjunction with the DPW Director, oversaw the construction of the North Main Street/North Green area drainage improvements.
- Enlisted a graduate student team from Tufts University to conduct a rental housing survey, which provided valuable information to the Affordable Housing Partnership.
- Developed general bylaw to establish regulations controlling excessive noise, directed primarily commercial and night-time activity
- Under the leadership of Tracie Hines, Open Space Program Manager, took the following actions to protect properties listed as critical open space by the Open Space Bond authorization:
 - Negotiated agreement to purchase 22-acre Gaspar property off High Street, the last privately-held parcel of land within the complex of municipally owned watershed lands surrounding the Dow and Bull Brook Reservoirs. The purchase of the property, at a cost of \$33,000, will enhance the protection of the Town's drinking water supply.

- Acquired the 34-acre Dow Brook Conservation Area on High Street for \$350,000 (A State Self-Help Grant Program reimbursed the Town \$199,105 of the cost.). A planning process for providing a public parking area and access trails on the property is currently underway.
- Completed the planning and permitting process for six car parking area at the Strawberry Hill (formerly Wendel) property on Jeffreys Neck Road. Construction will be undertaken in the spring of 2004.
- Initiated successful effort to expand 7.5 hour per week Open Space Program Assistant position into a 15 hour per week Stewardship Coordinator/Open Space Assistant position. The position's responsibilities include: (a) coordinating general property maintenance, public access improvements, property signage, neighbor relations and ecological monitoring and restoration on Town owned conservation lands; and (b) monitoring Town-held conservation restrictions on private land.

The year 2003 was a year of transition for the Planning Office. Long-time Planning Assistant Joan Vontzalides resigned her position in September to take a part-time position in a nearby town. In November, Kate Day of West Newbury was hired to be the new Planning Assistant. Also in November, the Department said goodbye to Tracie Hines, who resigned her position to return to school and her two young children. A search for her replacement is currently underway.

Finally, in December of this year, Open Space Program Assistant Beth O'Connor was appointed as the new Stewardship coordinator for the Town. Beth continues to do many of her previous functions, but now has additional hours and responsibilities. We bid a sad farewell to Joan and Tracie, and offer a hearty welcome to Kate and congratulations to Beth.

PLANNING BOARD

David T. Santomenna, Co-Chair

Charles Allen, Co-Chair

The year 2003 saw significant change and high levels of activity for the Planning Board. With long-time Chair Leslie Brooks' departure, the Board elected to adopt a co-chair structure, with David Santomenna taking responsibility for chairing Planning Board meetings and the day-to-day functioning of the Board, and Charlie Allen managing the Board in its long-term planning functions, most notably with regard to zoning-related items to be presented at the Fall Town Meeting. Tim Purinton was appointed to fill Santomenna's associate position. Josh Massey stepped down mid-year and was replaced by Tim Purinton; Jim Monahan was then appointed to fill the Associate Member position.

Planning Matters

Year 2003 marked the completion of the Community Development Plan, which was adopted by the Planning Board and endorsed by Town Meeting as the Town's primary guidance document on growth, zoning and planning issues. The Planning Board looks forward to using the Community Development Plan as it considers new zoning and development proposals.

The efficacy of the co-chair structure was established at Fall Town Meeting, when eight out of nine proposals put forth by the Planning Board were approved by Town Meeting. Charlie Allen was successful in integrating earlier and more thoughtful consideration of zoning articles into the Board's deliberations, and great effort was put into enhanced outreach to other boards, organizations, the local news outlets and the public, with the goal of having broader support and better understanding of the various articles prior to Town Meeting. Changes were approved to provide additional infill housing opportunities, the existing water supply protection scheme was extensively overhauled, an industrial property was re-zoned to better reflect the existing development patterns, and certain changes were made to the Great Estate bylaw, among other items. The one item that failed to pass, the creation of a Village Incentive District that would enable higher-density development in a specific area, when coupled with open

space protection and the creation of affordable housing, was debated in a thoughtful and civil manner, and was narrowly defeated.

Regulatory Matters

The Board reviewed ten applications for site plan review in 2003. Of these, seven were new projects, and three were modifications of previous approvals. All of the applications were approved, with the exception of one which is pending.

Nine special permit applications were also filed with the Planning Board. The Board approved a multi-family special permit for three dwelling units on Soffron Lane, a special permit for the residential conversion of an existing accessory structure, two modifications to the special permit for New England Biolabs, and one amendment to the Ipswich Country Club special permit, among others. One application is pending.

As for subdivisions, the Board approved a one-lot definitive subdivision plan off Pineswamp Road, modified a one-lot subdivision approval off Chattanooga Road, and is currently reviewing a one-lot subdivision plan off Linebrook Road. In perhaps the Board's most difficult and complicated matter, the Board voted in January to deny a seven-lot definitive subdivision plan for property off Heartbreak Road. In May the Board rescinded the applicants' constructive approval; subsequently, the Board voted in December to revoke its previous denial, based on the Applicant's compliance with the reasons for disapproval. Three separate appeals of this matter are pending.

Finally, the Board reviewed and endorsed ten applications for ANR (Approval Not Required under Subdivision Control Law).

The Board wishes once again to thank Glenn Gibbs, Director of Planning and Development, and Kate Day, for their tireless efforts on our behalf.

CONSERVATION COMMISSION

David Standley, Chair

Mary Capkanis, Vice Chair

David Pancoast, Conservation Agent

Marie Rodgers, Recording Secretary

The Conservation Commission is composed of seven appointed Town residents who serve as unpaid volunteers. During 2003, former board member Sandra Hamilton's term expired. She was replaced by new appointee Barbara Beaman who is a retired teacher from the Ipswich public school system. Also, Nathan Harris, a local tree farmer, was appointed as an associate member.

The Commission continued its role as regulator, administrative land manager, and advisor to other municipal officials and boards on conservation matters. The Commission also serves the public as a provider of information on conservation and land preservation activities in the community. Most of the Commission's time is dedicated to its role as the local environmental regulatory board under the Massachusetts Wetlands Protection Act and the local Ipswich Wetlands Protection Bylaw. In 2003 the Commission continued to work in concert with the Open Space Committee and Open Space Program Manager on land acquisition. This past year the Commission also continued a program of reviewing and revising certain of its policies, regulations and documentation in an effort to enhance its services to the public and streamline its operations. The staff is preparing new filing guidance materials expected to issue in 2004. The website was improved significantly in 2003 and is a continuing process.

In 2003, the Commission continued regulatory review of several complex projects, including New England Biolabs' construction of new quarters at the former Don Bosco Estate on County Road, and Turner Hill LLC's construction of an eighteen-hole golf course and housing development at the former La Salette Shrine/Rice Estate on Topsfield Road. A committee has been formed to look at assessing impacts from several projects and violations in the vicinity of the central portion of town near the divergence of Pineswamp and Linebrook Roads, in an ongoing process. The Commission also continues to work on the issues of illegal dumping in town and beaver activity management with continuing

development of a local policy to assist affected owners in beaver management and to encourage use of water level/flow control devices known as beaver deceivers.

This year the Commission took 136 official regulatory actions, as listed below, which demonstrates the permitting activities as compared with the previous six years.

Activity	1997	1998	1999	2000	2001	2002	2003
Notice of Intent	62	52	77	44	36	46	39
Order of Conditions	59	64	63	40	43	40	39
Abbrev. Notice of Resource Area Delineation	---	---	---	---	5	2	7
Request for Determination of Applicability	67	47	26	45	27	21	33
Certificate of Compliance	10	16	25	13	24	17	17
Extension Permits	5	5	2	14	12	4	5
Enforcement Actions/Orders	5	6	8	10	8	7	15

To accomplish this permitting process, Commission members attended twenty-two regularly scheduled evening meetings, visited numerous projects and fielded dozens of citizen's queries. Staff continues to respond to hundreds of routine queries, and to inspect all proposed project sites. Staff attempts with limited success to periodically inspect permitted sites under construction, due to time/personnel constraints.

In 2003 the Commission struggled with several difficult and vexing situations of direct non-compliance with the laws and regulations and with Commission Orders. These efforts require considerable time and energy, and are distracting and disturbing to all involved. They illustrate the desirability of greater public awareness and understanding of the wetlands laws, regulations and procedures, the need for an enhanced program of project inspections, and the need for a more effective, efficient, rational and fair system of enforcement. The Commission is currently attempting to address those needs, within its capabilities and significant workload.

EMPACT Grant Report

The U.S. Environmental Protection Agency EMPACT Grant, awarded to the Town of Ipswich in December 2000 for the purpose of monitoring the Ipswich River and Parker River watersheds, continued its final year of monitoring in 2003.

The water quality monitoring took place during the spring, summer and fall of 2003 at three sites in the two watersheds. At one of those sites the data was transmitted via cell phone telemetry, which was processed daily to update the data on the IPSWATCH web site in near real-time. The results of the monitoring program can be accessed on the IPSWATCH web site, www.ipswatch.unh.edu, along with other relevant environmental information specific to the watersheds.

Nearly five thousand brochures promoting the IPSWATCH website were distributed this past year in over a dozen towns throughout the watersheds in libraries, Town Halls and places of recreation. A portion of the grant was also allocated to conduct water quality sampling at the new storm drain treatment receptors located on Town Hill in Ipswich, which drains into Farley Brook and out into the Ipswich River behind Market Street.

A final technical and financial report will be prepared and presented to the EPA in March 2004, including results concluded from the monitoring program, in conjunction with the sampling data compiled from our project partners. The Town of Ipswich was fortunate to have been the recipient of one of the last EMPACT grants awarded through the EPA, as the EMPACT program was eliminated in 2001; nevertheless, the EMPACT web page is still accessible at <http://www.epa.gov/empact/index.htm>.

HISTORICAL COMMISSION

John P. Moss Jr., Chairman

The annual Mary Conley Award was presented to Matthew Cummings for his work in the design and renovation of the Knowlton House on County Street. The project began last year after several years of discussion among the owners, town officials, the Historical Commission, and the Massachusetts Historical Commission. The building once housed the workshop of Abraham Knowlton, one of the earliest of the colonial carpenters and cabinetmakers. Many of the buildings original fixtures and structural elements are now incorporated into several condominium units. All of the work was done with care to preserve the historical features of the house and its relationship to the streetscape.

Another major historical accomplishment took place at the other side of town. This involved the recording of a preservation restriction on the property located at 417-19 Linebrook Road. The owner worked closely with the Zoning Board of Appeals and the Commission to preserve the historic portion of the house. The property has now been sold with a preservation covenant which prevents the destruction of the historic features of the house. Both the Knowlton house and the Linebrook property are examples of how the Commission, the Town boards and the property owners can work together to preserve Ipswich's historic character to the benefit of everyone.

The Selectmen and Town Manager again agreed to approve the continuation of the revolving account for the Commission which will allow the Commission to secure funds independently. The fund was established by Walter Pojasek with the help of the treasurer's office. Walter has arranged for the sale of a limited edition of copies of the Ipswich Declaration of Independence. The copies will be sold through the Ipswich Historical Society, which will share in the proceeds. Several of these copies have been sold, and we anticipate selling the remaining copies in 2004. There will be only 100 copies, which will be numbered and accompanied by a certificate attesting to the authenticity and explaining the history of the "Ipswich Declaration".

At the fall town meeting, the Commission presented an article, which would have increased the time period of the demolition delay bylaw from six months to one year. The Commission strongly recommended this bylaw change as a needed tool for the Town to protect historic structures from hasty demolition. The bylaw amendment was supported by the Selectmen but failed to pass at town meeting. The Commission is looking forward to working with the Planning Board and any other interested town boards or organizations to draft a new proposal to protect the historic structures of Ipswich.

HOUSING PARTNERSHIP

William Gallagher, Chairman

The Ipswich Affordable Housing Partnership concentrated its efforts this year on the following objectives of its Mission Statement:

- promote and assist with the development of affordable housing in Ipswich which reflects the goals and character of the community;
- establish housing priorities for the town; and
- assist in the resolution of concerns regarding specific development proposals.

The Partnership's chief undertaking in 2003 was the commissioning of a Housing Affordability Study conducted by a graduate student team from Tufts University. The central component of the study was a rental survey, which provided the Partnership with an improved understanding of the rental housing market in Ipswich.

Other activities of the Partnership in 2003 included:

- recommended that Selectmen commit additional \$20,000 of HOME funds toward the reuse of the Whipple Annex for elderly rental housing;
- assisting the Planning Board with the development of housing-related zoning initiatives;
- provided \$6,500 in down payment assistance to an individual purchasing a condominium at Appleton Park, under the Town's first-time homebuyer program;
- reviewed with project proponents proposed 40B developments at 187 County Road, 112 County Road, and 62 Topsfield Road, and provided comments and direction.

Current members of the Partnership are William "Jay" Gallagher, Ed Dick, Don Greenough, Don Bowen, Karen Wallen, Don Gill, Jim Warner, and Michael Schaaf. Staff

assistance in 2003 was provided by Glenn Gibbs and Marie Rodgers.

DEPARTMENT OF HUMAN SERVICES - Elizabeth M. Dorman, Director

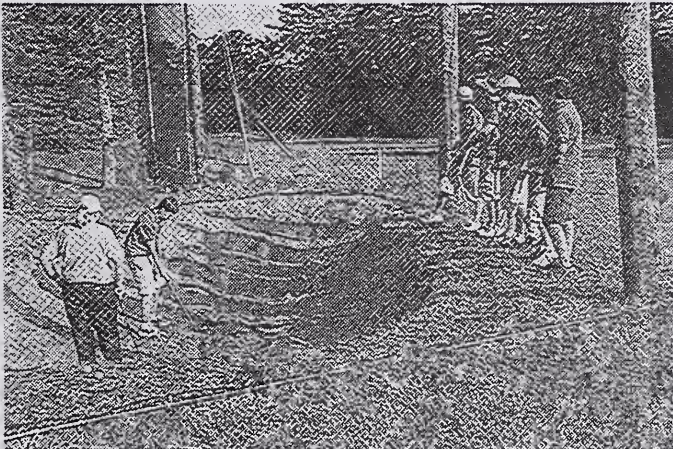
RECREATION DEPARTMENT

Elizabeth M. Dorman, Recreation Director

A variety of programs, services, and activities were organized for all age groups including a number of community-based social services.

Family events included the July 4th Parade & Field Day, a Halloween parade & program, and parades on Memorial Day and Veterans' Day organized by local veterans groups. Cooperation with the Ipswich Holiday Happenings provided a memorial tree lighting ceremony and a Santa Parade in conjunction with holiday shopping initiatives.

Summer offerings included tennis lessons at Bialek Park, golf lessons at Ipswich Country Club, Workreation and social events for young teens, Jr. Summer Fun, the annual youth Sand Sculpture Day at Crane's Beach, and drop-in activities at Bialek Park with optional field trips. Swim lessons were contracted at the YMCA and resident lot parking attendants were contracted at Crane's Beach.



Summer evening programs featured the West Newbury Volunteer Fire Association Band, a UNH Caravan Show, a magic show by Rich Nunziato on "Harry Potter's Birthday", and a Kids Dog Show with a demonstration by the Old Colony Obedience Club.

The Recreation Department-sponsored community band provided concerts outdoors at Cable Gardens and indoors at the Performing Arts Center.

Fall activities included Homework and Computer Projects, Crafts Club, Cooking Club, Adventure activities, a Creative Hands quilting and knitting group, and weekly off-site trips to skateparks, movies, and bowling activities. Winter programs included two learn-to-ski programs for grades 3-5 and 6-8, several February vacation week activities including a Harry Potter Day, and adult sessions of volleyball, and ping pong. Golf classes were offered at the Rowley Country Club for children during spring and fall seasons.



Town Hall facilities including a program room, kitchen and snack bar area, storage pantry, cafeteria/lounge, crafts room, and gymnasium are being shared by the Recreation Department, the Council on Aging, and number of evening users for a variety of programs and services.

A successful fund-raising effort with sales of coffee mugs and some generous private donations made it possible to purchase an almost new 2002 van in time for summer programs and some after school trips. It also was available as a back-up to the 1998 Council on Aging van.

Volunteer efforts by local moms helped to paint the gazebo at Bialek Park while parents and staff from the Birth to Three Center raked fall leaves at Fr. Ryc Park and planted bulbs for the spring. Voluntary contributions of funds and direct help provided scholarships so that interested

students could be involved regardless of their ability to pay for fee-based programs.

The seven-member Recreation Commission and Recreation Director met regularly throughout the year to discuss programs, facilities, and policies as well as to plan for the future. Members continued to volunteer at a number of programs.

YOUTH SERVICES

Marcia Ford, Youth Director

Youth services in Ipswich are dedicated to improving the lives of Ipswich youth by offering a number of varied programs to meet recreational, academic, and social needs of this unique population. Our foundation continues to be community collaboration, and many programs were developed as joint ventures with other local agencies in direct response to community needs.

Community service projects were organized for volunteer teens, church youth groups, and those referred through the local courts and Juvenile Diversion programs. They were involved in cleaning and painting projects, outdoor work at park sites, and some services for needy senior citizens.

After school clubs continued led by local students and experts recruited to teach a variety of classes. The Thursday early release days provide opportunities for field trips to area skate parks, movies, and a bowling program. In addition, many inter -generational experiences have developed such as senior citizens helping to teach children knitting and quilting.

Talk To a Friend, our peer leadership program for Ipswich Youth, met weekly to receive training based on current youth issues. Peer Leaders also helped chaperone activities for younger children, assume some mentoring and mediation responsibilities, and organize intergeneration suppers with local senior citizens. They also continue to prepare for outreach and speaking engagements such as the Essex County Youth Conference and are an active voice in teen policies and programs.

The Zone Café is flourishing as a focal point for teen programs. Occasional concerts continued to showcase local talent for high school students, and Middle School drop-in nights and dances continued weekly to serve younger teens. The student-operated snack bar provided on site training in retail sales and management while offering reasonably priced items to attendees.

Family advocacy services were provided on an as-needed basis to families in need who met with the youth director to determine their current needs and secure connections to available services. Regular meetings provided further monitoring and coordination of related services. In addition, the director was available for after-hours' support and crisis intervention for at-risk families.

Regular training sessions were provided for summer and school year support staff to maintain skills in safety practices, basic first aid, motivation of students, conflict resolution, and group management. The outdoor project adventure site continued to serve as team building resource and field trip destination for our younger charges.



COUNCIL ON AGING

Diane Mitchell, Director

A wide variety of programs for senior citizens of Ipswich were provided under the umbrella of Council on Aging Services.

A senior center operated weekdays, 8:00-4:00, at the Town Hall. Three part-time receptionists welcomed guests, answered the phone, and assisted with the daily operation of the center.

Regular programs included the Silver Strands choral group, a book discussion group, travel club, bridge and card groups, knitting and quilting groups, a theatre group, art classes and a monthly lunch club. Health-related programs included monthly health screenings, weekly blood pressure clinics, a monthly nutrition program, Tai Chi, tennis, exercise and line dancing classes, and a swimming group. Tickets were sold for day trips sponsored by the Recreation Department and the Friends of the Ipswich Elderly.

Special offerings included inter-generational programs, a dining program, a stroke prevention clinic, an arthritis management seminar, a summer picnic, speakers on a variety of health, financial and legal issues, social gatherings for special observances, and classes for a wide range of interests. A monthly newsletter written by the Director reached 1,700 elder households through support of local advertisers and a grant for postage. A Caregivers Support Group helped those dealing with frail elders. The Director continued to coordinate the Senior Citizen Property Tax Work-Off Program that placed five senior citizens in paid positions in various Town departments.

A handicapped accessible, 12 -passenger van continued to provide local transportation to Ipswich seniors. Use of this van has steadily increased providing over 8,300 one -way rides and logging approximately 21,000 miles of service. The Friends group continued to raise funds and support projects that fall outside of the COA budget. The Friends also contributed to a Christmas party for 185 seniors held at the Gymnasium at the Town Hall. Grants from the Executive Office of Elder Affairs and the Coburn Charitable Society provided a part -time administrative assistant, a part -time activities coordinator, a volunteer recognition luncheon, and gasoline for the COA van. The Coburn Charitable Society provided additional funding for curtains for the COA drop-in center.

The Outreach program enlisted a corps of 40 volunteers who provided 1,650 hours of volunteer service to local elders. This program also provided volunteers who drove senior

citizens 18,575 miles to out-of-town medical appointments. Other services of the Outreach program included social visits, phone calls, help with chores, and guidance in making personal, medical, housing and financial decisions. The Outreach program served 568 senior citizens during the year. Other assistance included Money Management and Bill Paying for elders.

Town contributions to Action, Inc., provided fuel assistance to those who qualified as well as Income Tax Assistance to any elder who needed guidance. Contributions to SeniorCare provided support for elderly still living on their own who needed outside support to facilitate their independent living arrangements.

A seven-member council met monthly to review programs and operations and plan additional offerings.



The Council On Aging Staff with Santa
l-r, Patsy Valcour, Lynne Gibbs, Diane Mitchell, Santa
(Rick Dorr), Kathy Lampropoulos, Patricia Frohman,
Sheila Taylor, and Giles Tremblay



Council on Aging Christmas Dinner

EASTERN ESSEX DISTRICT
DEPARTMENT OF VETERANS' SERVICES
Terrance P. Hart, District Director

This department is charged under Chapter 115 Massachusetts General Laws with providing all manner of services to veterans and their dependents including widow(er)s. Principal workload under state law includes the administration of aid to veterans and dependents, which deals with the unpredictable variables of illness, unemployment, unemployability, labor disputes and the economy.

Communities fund this program, which is subsequently 75% reimbursed the following fiscal year by the Commonwealth. This is a need-based program, and the Department is required to conduct periodic comprehensive review of the cases to insure no substantive facts have changed, while working with the veteran to identify alternative or long-term solutions to individual circumstances. During the calendar year, nine Ipswich veterans/widows were on this program for varying periods. Under state law the Department also assists qualified veterans to obtain bonuses, and qualified veterans, widows and parents to obtain state annuities, property tax abatements, and other benefits.

The Veterans' Services program also mandates extensive interaction within the federal community, principally with the Department of Veterans' Affairs. The Veterans' Service Officer (VSO) assists veterans and their dependents in filing for pensions, service connected injury/illness compensation, dependency indemnity compensation for survivors, VA healthcare enrollment, insurance claims, decedent claims, and many other issues. Federal benefits processed by this department are paid directly to those eligible to receive the assistance or entitlement. Federal VA dollars brought into this community exceed \$1 million annually, with the current staff responsible for approximately \$360,000 dollars paid to or saved by those assisted in Ipswich.

Additionally, the Department interacts within the federal community to correct military records, obtain needed documentation and insure veterans/dependents receive awards and recognition to which entitled. The VSO provided information, advice or assistance to 199 of the town's 1,168 identified veterans and 21 of the 248 identified veterans' widows during 2003.

The Director and the Assistant to the Director, Georgia Gadbois, advocate for veterans on issues at the local, state and federal level, interact with elected and appointed officials on many issues, and work with local organizations in serving the community. We also provide support and information assistance for National Guard and Reserves called up for service in Iraq or Afghanistan and their families. Additionally, the District sponsored a Korean War Commemorative ceremony in June at Ipswich Town Hall in which 63 of the 173 honorees were Ipswich veterans. Special Guests included Korean Consul General Jayson Park, Lieutenant Governor Kerry Healey, Senator Bruce Tarr, Representative Brad Hill, and Selectman James Foley.



The Eastern Essex District is composed of the Towns of Essex, Georgetown, Hamilton, Ipswich, Rowley, West Newbury and Wenham. A Board of Directors consisting of one selectman (or designee) from each town maintains oversight. Mr. James Foley is the Ipswich member of the Board of Directors.

UTILITIES DEPARTMENT - Timothy Henry - Director

ELECTRIC DIVISION

Raymond R. Shockey - Manager

The energy market continued to evolve by adding another step during 2003. May 1, 2003 saw the implementation of a new regional power-delivery and pricing system called Locational Marginal Pricing or LMP. This will alter the method of pricing and distributing electricity through New England by adjusting pricing mechanisms based on geographic location. We are also continuing discussions regarding the future of the Ipswich power plant.

We completed work at our Fowlers Lane substation and will complete the High Street substation project during the first half of 2004.

The utility also lost two senior line workers to retirement, Distribution Foreman David MacIntyre and Lead Lineman Tom Poirier.

In addition, construction of electric lines to two new commercial/industrial customers, Turner Hill on Topsfield Road and Kortec on Old Right Road, were completed and energized. We also started the new feeder and service to the New England BioLabs project on Fellows Road that will be completed in 2004.

Kilowatt-hour sales increased 4.8% over 2002 and should increase substantially again in 2004 with the addition of the new industrial customers.

2002 sales: 89,987,000
2003 sales: 94,307,000

WATER DIVISION
Tim Henry - Manager

A wet spring and summer combined with the introduction of a new seasonal rate structure allowed the water department to avoid imposing water restrictions in 2003. The new rate structure increased the current base water rate of \$3.90 / 100 cubic feet by 1.5 times to \$5.85 / 100 cubic feet during the summer months (May - October), while dropping the base rate to \$2.04 / 100 cubic feet November - April. The minimum monthly charge of \$15.60 was eliminated as part of the new structure.

During the summer the 6" cast iron water main on Fellows Road from Lakeman's Lane to the entrance of New England BioLabs was replaced by New England BioLabs with a new 12" ductile iron water main. Fire flows with the existing 6" pipe proved inadequate for the new facility at the site, prompting its replacement.

There were 4 extensions to the distribution system in 2003.

Mitchell Road	175 feet of 8" CLDI
Partridgeberry Place	1700 feet of 8" CLDI
Topsfield Road	300 feet of 10" CLDI
Soffron Lane	175 feet of 6" CLDI

2003

Meters Replaced 139

New Services	35
Hydrants Installed	4
Hydrants Replaced	13
New Water Mains Installed (ft)	2,350
Total Length of Mains (ft)	494,235
Water Services	
Metered Services	4509
Unmetered Services	69 Fire Lines
Water Usage (Million Gallons)	
Reservoirs (Dow and Bull Brook)	222
Brown's Well	93
Essex Road Well	32
Fellows Road Well	17
Mile Lane Well	32
Winthrop Wells	18
Total Water Usage (MG)	414

WATER FILTRATION PLANT

Joyce S. Kippen, Superintendent

The Filtration Plant has completed several Capital Projects: a new high lift, finished water pump, and a state-of-the art chlorine dioxide unit have been installed. Because of the high metal and organic species in the water supply reservoirs and the potential for Trihalomethane formation in the treated water, chlorine dioxide is used. It is a powerful oxidizer and is elemental chlorine free; thus, Trihalomethanes are not formed. The state-of-the art unit, processed by a fully automated computer logic panel, is able to achieve high chemical conversion efficiencies without undesirable by-products such as in the old processes. Consequently the metals have been oxidized and the Trihalomethanes have been minimized.

The SCADA system, (System Control and Data Acquisition), which monitors and operates the wells and treatment plant functions, has been upgraded in various areas. As in the past, the water quality has met or surpassed all state requirements.

Please remember to conserve our water supply.

WASTEWATER DIVISION

John A. Quigley, Jr., Superintendent

We have completed construction and replacement of Lappin's and the High School pump stations on High Street, with one Lappin's station. This station has auxiliary power now which neither had before. The station has been problem free since installation.

The other project was replacement of the two digester blowers and a new aeration system. This project is also completed and running smoothly.

For the year 2003, we treated 25,890 million gallons of wastewater. We took 1,818,100 gallons of septage. We processed 1,920 cu. yds. of bio-solids. We recorded 48.22 inches of rain.

The following violations occurred in 2003:

<u>MONTH</u>	<u># OF VIOLATIONS</u>	<u>PARAMETER VIOLATED</u>
January 03	2	(2) fecal coliform
February 03	2	(2) fecal coliform
March 03	1	(1) ph
April 03	4	(4) ph
June 03	1	(1) copper
July 03	5	(3) copper (2) fecal coliform
August 03	1	(1) fecal coliform
September 03	6	(2) copper (4) fecal coliform
October 03	19	(19) fecal coliform
November 03	2	(2) fecal coliform
December 03	2	(2) copper

Composting Operations -

Agresource has been working with Town of Ipswich managing the composting operations located at the end of Town Farm Road for over ten years. This year the agreement between Agresource and the Town was renewed for another three years; and Agresource hopes that when the agreement ends in June 2006 the Town will renew for another term.

The compost facility has typically made about 20,000 cubic yards of compost per year and the Town also receives a credit of \$0.50 per cubic yard for all compost sold. In addition, 1,500 cubic yards are provided to Town residents

and the Public Works Department for no charge. We feel that this facility has been a benefit to both the Town of Ipswich and the region. DEP has supported the facility and reviews the operations. Every two years the permit for distribution of compost must be renewed by DEP. The most recent renewal was in November of 2003.

Compost generated from the facility has been a valuable product that is provided not only to Town residents but used in the region. Agresource has donated compost to improve the field located near Town Hall used by the Youth Football team and donated 250 yards this year for the environmental landscaping performed at the Housing Authority/Habitat for Humanity project. Agresource has provided the Town with examples of projects that have used compost generated at Ipswich in the past years and will continue to promote local use of the product.

FINANCE DIRECTORATE - Rita M. Negri, Finance Director

ACCOUNTING OFFICE

Rita M. Negri - Town Accountant

The Town Accountant's Office consists of two full-time staff and a full-time Town Accountant who also serves as Finance Director. The Accounting Department is responsible for processing the payroll for all employees, processing invoices for vendor payments, and preparing all W-2's and 1099's at year-end in accordance with IRS regulations.

The Town Accountant's Office maintains all of the accounting records for the Town's revenues and expenditures, ensures that reconciliations are performed between applicable Town departments, assists in providing information on benefits available to employees, and oversees the operation of the Town's financial computer system.

The Town Accountant also coordinates the annual independent audit of the Town's financial statements that was last completed by September 19, 2003, for the year ended June 30, 2003. The financial results for fiscal year 2003 were good. This was due to good collections on receivables, and responsible spending of appropriations.

Free Cash for fiscal year 2003 was certified by the Massachusetts Department of Revenue Division of Local Services in November 2003 in the amount of \$799,966.

TREASURER/COLLECTOR

Daniel M. Sullivan
Interim Treasurer/Collector

The Treasurer/Collector is responsible for the collection and investment of all Town revenue, approximately \$48,490,668.88 per year, along with borrowing both long-term funds and trust funds, tax title accounts, cash flow and reconciling monthly with the Town Accountant. The office also handles all of the billing and data processing involved with Real Estate, Personal Property, Motor Vehicle and Boat Excise. All receipts were deposited and faithfully recorded.

We were saddened with the departure of our Treasurer, Virginia M. Cleary, in early May. Virginia gave more than 15 years of dedicated service to the Town and is sorely missed. Daniel M. Sullivan has been welcomed aboard with his appointment in November as interim Treasurer/Collector.

Beach sticker sales declined slightly in the calendar year 2003 to just below 6,000, possibly due to a price increase instituted July 1. The price of a beach sticker rose from \$10.00 to \$15.00.

Thank you to our staff, Susan LeMieux, Carol Thurber and Corinna Warner for a job well done. Additional thanks go to Carol Poirier and Margaret Whittier for their assistance in our office with special projects. We would also like to thank all the Council on Aging volunteers and Town Hall staff for helping to ensure the timely delivery of our tax bills.

ASSESSORS OFFICE

Frank J. Ragonese, Chief Assessor

The total valuation of Real Estate and Personal Property January 1, 2003, was \$2,110,469,355.

The valuation of the Town by Class is:

		\$	%
Class <u>I</u>	Residential	1,944,771,352	92.1488
Class <u>II</u>	Open Space	-	-
Class <u>III</u>	Commercial	95,173,941	4.5096
Class <u>IV</u>	Industrial	54,795,700	2.5964
	Personal Property	15,728,362	0.7452
	Total:		100.00

The Tax Rate for Fiscal Year 2004 was \$9.54 per thousand for all property classes.

TOWN CLERK

ELECTIONS ADMINISTRATOR

Frances A. Richards, CMC

The Town Clerk's office is responsible for local and state elections, recording and certification of all official actions from town meetings, census and voter registration, maintenance and issuance of vital records, processing and issuing licenses and permits approved by the Board of Selectmen and various other licenses including dog, shellfish, sporting and marriage licenses.

The Town Clerk's staff continues to function with all the noises and interruptions in the hall outside the office. The staff consists of the Town Clerk and Assistant Town Clerk Elise "Lee" Graves. Lee's outstanding dedication and effort make it possible to run this office with only two people.

Special thanks to my dedicated volunteers! Isobel Coulombe has been filing the old original marriage records into permanent storage binders and has been responding to some of our requests for genealogy. Janet Trask joined our volunteer staff in July after her retirement from the IRS. She has done an incredible job cleaning up the old files, indexing the records for easy retrieval, and has completed the index on birth records. I am deeply indebted to Janet for helping us with projects that we would never have time to complete.

On July 1st, Terry French from the State Archives and the Town Clerk cleaned out the remaining town records in the

"steel room" at the old town hall and transferred the records that must be kept permanently to the new town hall. Mr. French also reviewed the old records in the new vault and marked up many for destruction. After cleaning up the new vault, Peter Parker and Cynthia Swank from the Inlook Group started updating the inventory and arrangement of our vault records.

Population Statistics from the Resident List as of June 1, 2003

Ages 0 - 5.....	669	Ages 36 - 45.....	2,217
Ages 6 - 11.....	944	Ages 46 - 55.....	2,380
Ages 12 - 14.....	557	Ages 56 - 65.....	1,677
Ages 15 - 18.....	686	Ages 66 - 75.....	1,026
Ages 19 - 25.....	969	Ages 76 - 100.....	996
Ages 26 - 35.....	1,254		

Total Population 13,375

Total number of households - 5,285

Comparative Vital Statistics recorded in the past three years

	<u>2001</u>	<u>2002</u>	<u>2003</u>
Births	106	118	130
Deaths	112	94	122
Marriages	81	78	78

There were 48 females and 60 males born to Ipswich residents in 2003. Of the total number of deaths recorded (71 females, 46 males), 108 were residents. Of the 78 marriages recorded in Ipswich, 23 took place elsewhere; in 7 marriages, one party was non-resident and in 31 marriages, both parties were non-resident.

Revenue Report for the Town Clerk's Office- 2003

Antiques & Old Metals Licenses.....	\$ 180.00
Auction Permits.....	550.00
Automatic Amusement Licenses.....	1,350.00
Beer & Wine Licenses.....	9,350.00
Bowling Alley Licenses.....	80.00
By-Laws, Maps Sold.....	1,342.00
Class I Licenses.....	200.00
Class II Licenses.....	1,400.00
Class III Licenses.....	100.00
Certified Copy Fees.....	4,176.25

Common Victuallers Licenses.....	4,800.00
Dog Licenses.....	21,735.00
Kayak License.....	100.00
Liquor Licenses (All Alcoholic).....	41,225.00
Marriage Licenses.....	1,925.00
One-Day All Alcoholic Licenses.....	1,400.00
One-Day Beer & Wine Licenses.....	140.00
Raffle Permits.....	150.00
Recording Fees.....	3,784.45
Seasonal All Alcoholic Licenses.....	6,600.00
Shellfish Permits	42,920.00
Sporting Licenses.....	5,613.50
Sporting Fees to the Town.....	268.55
Street Lists Sold.....	1,364.00
Sunday Entertainment Licenses.....	2,830.00
Weekday Entertainment Licenses.....	1,200.00
Total.....	\$ 154,783.75

Dog Licenses

	<u>2001</u>	<u>2002</u>	<u>2003</u>
Males	200	193	213
Neutered Males	618	723	824
Females	143	141	135
Spayed Females	795	802	892

A total of 2,064 dogs were licensed in Ipswich for 2003. We collected \$3,090.00 in late fees from dog owners who failed to license their dogs in a timely fashion. Animal Control Officers for 2003 were Harry Leno and Dyan Katz. My sincere thanks to Dr. Helen Noble, her staff and Animal Control Officer Harry Leno for conducting a Special Rabies Clinic at the Highway Garage on February 22nd so dogs could get their rabies shots before the March 31st licensing deadline.



Emma is reading the rules.

Shellfish Licenses & Permits

	<u>2001</u>	<u>2002</u>	<u>2003</u>
Resident Yearly	77	83	67
Resident Family	169	155	122
Resident Commercial	120	119	79
Over 70 Free Commercial	0	0	14
Over 60 Free Recreational	24	21	13
Non-Resident Yearly	87	90	80
Non-Resident Daily	30	22	7
Eagle Hill Stickers	0	1	8

Revenue from sales of all 2003 shellfish licenses
\$42,920.00

Sporting Licenses - 2003

Resident Fishing	76
Resident Fishing Handicapped (free)	17
Non-Resident Fishing	2
Resident Hunting	61
Non-Resident Hunting	3
Resident Sporting	31
Resident Sporting Over 70 (free)	34
Archery Stamps	48
Primitive Firearms Stamps	42
Waterfowl Stamps	59
Wildlands Conservation Stamps	173
Total	546

Revenue sent in to Division of Fisheries & Wildlife \$5,613.50

ELECTIONS AND REGISTRATIONSBoard of Registrars

Phillip F. Grenier, Chairman
Orville M. Giddings
Robert M. Stone
Frances A. Richards, Clerk

Another quiet year this year with only one election and two town meetings. The Board certified signatures on nomination papers and initiative petitions in preparation for the 2004 elections. Sincere thanks to the Board of Registrars, the Election Officials, Jim Graffum and the workers at the Cemetery Department, the staff at the YMCA, Cheryl Forster and the custodians at the High School/Middle School and my

son Scott for all their help with the election at the YMCA and the town meetings at the Performing Arts Center.

Election & Town Meetings for 2003

April 7, 2003 - Annual Town Meeting with 30 articles in the warrant - 473 voters attending

April 15, 2003 - Annual Town Election with 2,792 votes cast 33% of the total voters (8,696)

Nov. 4, 2003 - Special Town Meeting with 23 articles in the warrant - 294 voters attending

Registered Voters as of December 31, 2003 - 8,771

Of the 498 new voters registered in 2003, 119 registrations were received by mail, 172 registered in the office, 3 at a state agency and 204 at the Registry of Motor Vehicles.

PREC.	DEMOCRAT	REPUBLICAN	LIBERTARIAN	GREEN	UN-ENROLLED	TOTAL
1	448	350	7	5	1,208	2,018
2	497	360	7	4	1,439	2,307
3	325	410	14	1	1,462	2,212
4	444	341	12	8	1,429	2,234
Totals	1,714	1,461	40	18	5,538	8,771

Precinct Population as of December 31, 2003

Precinct 1	3,173
Precinct 2	3,345
Precinct 3	3,466
Precinct 4	3,460

Total Residents All Precincts 13,444 as of December 31, 2003

The following served as Election Officials 2003: Andrew Agapow, Bruce Bryant, Armand Brouillette, John Meers, Laurien Levesque, Charles McKenzie, Theresa Greaney, Dorothy Levesque, Mary Cunningham, Carolyn Navarro, Jane Janvrin, Ruth Paulitz, Virginia Player, Anne Matous, Diana Comeau, Cynthia Burns, Dorcas Rice, Marcia Inman, Irene Brouillette, Virginia Comeau, Isobel Coulombe, Moira McLaughlin, James Lahar, Marlene Shannon, Ann Fessenden, Margaret Broekel, Margaret Whittier, Judith Fudge, Geraldine Heig, Renata Gilmore, Sandra Duke and Nancy Damon.

MANAGEMENT INFORMATION SYSTEMS

Greg Parachojuk, MIS Director

The MIS department is charged with the ongoing mission to develop, enhance and support the Town's computing and telecommunications infrastructure. The Department also provides the systems and services necessary for the Town's departments and users to fulfill their stated goals and objectives.

In 2003, I continued to bring online and support the new 4GL Munis financial system. It is a continual process in applying updates, fixes and enhancements. Also, remote printing capabilities from Munis were added to many departments. Director's can now print their own reports to better manage Town funds and resources.

The Town's web site <http://www.town.ipswich.ma.us> continues to evolve. This year's major update was the addition of site "Search Functionality." Selectmen meeting Agenda & Minutes as well as DPW Online Work Requests were also added. I am totally committed in adding new features that will enhance the communities experience with local government. Stay tuned.

This year was very trying in combating computer viruses, worms, etc. Data security remains a top priority of this department; and technologies that allow "Central Management" are being used in order to manage these problems without increased manpower or resources.

PURCHASING/BUDGET/RISK MANAGEMENT

Jane H. Spellman

Assistant Purchasing Agent

Risk Management Coordinator

Fixed Assets Coordinator

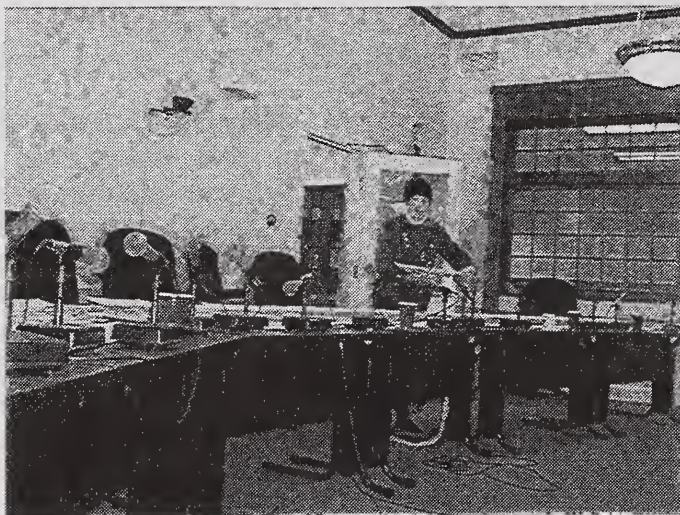
The Purchasing Office employee oversees and monitors all Department procurements with the exception of the day to day expenditures of the Electric Department, and puts out to bid expenditures in excess of \$25,000 for goods and services and bids construction contracts for all

departments except the School Department in accordance with Massachusetts General Laws.

In addition to present contract renewals, the following were advertised, put out to bid, bids received with contracts awarded: Wireless AT&T Antenna Lease on Plover Hill; North Main Street Drainage Project and Amendment #1; Construction Observation Services for North Main Street Drainage Project; Compost Facility Operation; Aerobic Digester Change Order #1; Bituminous Highway Materials Renewal; Vehicle Maintenance; Resurfacing Various Roads Renewal; Cleaning Catchbasins Renewal; Paint and Painting Street Lines; Spry on Acoustical Ceiling Materials at the Town Hall; Rehabilitation of Sewer Manholes; Ambulance Services; Sidewalk Replacement Addendum #2; Reconstruction of Lafayette Road Addendum #1; Guard Rails; Chemical Consortium Contracts (8); Sealer of Weights and Measures Renewal; Bond Counsel Services Renewal; Food Safety Consultant Renewal; Engineering Services for Brown's Well; Painting the Exterior of Plover Hill Water Tank; Engineering Services for County Road Water Main Project; Employee Health Care Insurance and Benefits Advisory Services; Snow Plowing Contracts (14); Consultant Services for Dow Brook Conservation Area and Uniform Rentals.

The Purchasing/Risk Management Office oversaw all Workers Compensation long-term cases and reported all Town and School employee injuries. All property and casualty insurance claims received were reported to the Town's insurance carrier. Insurance renewals were processed, policies received, and vehicle, equipment, and computer inventories maintained.

The Purchasing Office was also responsible for copying, collating and distributing 26 budget copies while meeting the set deadline. Budget details with adopted figures for FY05 Budget will be inputted and distributed to Departments by this office after the Annual Town Meeting.



Sorting the 26 copies of 435 pages of the FY2005 Budget Book

The Purchasing Office has been given responsibility for the recording of Fixed Assets under the mandate of GASB Statement 34 and will be continuing to undertake this monumental task. The year 2003 was the first year of reporting assets. This was accomplished to the auditor's satisfaction. The process is ongoing.

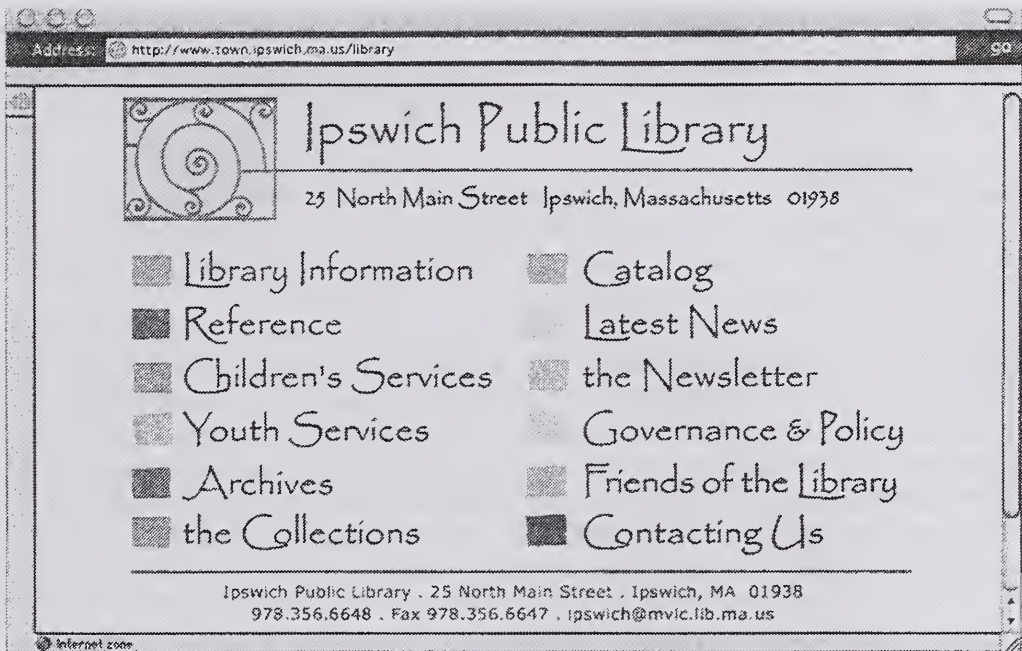
The Purchasing Office is also responsible for the compiling, editing, printing and distribution of this Annual Town Report.

IPSWICH PUBLIC LIBRARY

Victor Dyer, Director

Collections: New books added: 3,649 (Adult & Young Adult) 1,388 (Children). New media added: 413 (Adult & Young Adult) 205 (Children). Large type, video and audio collections enhanced with funds provided by the Friends of the IPL. Adult and children's social sciences and literature collections were weeded, as were children's paperbacks, religion and language areas.

Technology: We replaced 6 PCs for public Internet access and added a laser printer networked to the new PCs. 10,000+ patrons signed up to use the Internet PCs in 2003. An update of our Ipac catalog software was released in the spring.



Staff: Leah Zaroulis and Sarah Vickery joined the staff as Senior Page and Page in the Children's Department.

Volunteers: This year Volunteers donated over 1,600 hours shelving books, preparing materials, assisting with children's programs, etc. Howard Fosdick continued his work indexing obituaries from local newspapers. The Town and Country Garden Club helped maintain the library grounds, while the Ipswich Garden Club decorated the library for the holidays. Under the auspices of the Archives Committee volunteers began an inventory of manuscript and other materials given to the committee over the past 20 years.

Board of Trustees: New and revised policies approved by the Board included: *Policy on Bulletin Boards; Display Rack and Free Literature Table Policy; Policy on Confidentiality of Library Records with Procedures; Policy on Lending to Residents of Municipalities with Decertified Libraries; Exhibits Policy; Internet Acceptable Use Policy; Ipswich Room Collections Policy; Policy for Meetings in the Collins Room; Library Mission Statement.* The Board also issued a 'Statement' concerning the USA PATRIOT ACT. Anne Brown left the Board in 2003 at the end of her term. The Selectmen appointed Judith Rusin to the Board.

Plan of Service: In the fall, the library assembled a committee of citizens and staff to begin working on a new Plan of Service. Some of the activities accomplished on the Plan of Service 2000-2004 included: meetings with the school department to promote school/library cooperation; enhancement of collections in the social sciences and humanities; Internet safety brochures in the Children's Dept.; 'Best Web Sites' list for children; adult book club sponsored by library and led by Sue Liacos-Dix.

Public Relations: In August the library included an attractive postcard in the utilities bills sent to each Ipswich household. The postcard showed the homepage of the library on one side, in full color, with a description of services offered on the site on the reverse side. EBSCO Publishing funded this PR effort. The library's general information brochure was updated, also.

Building: The lawn area on the North side of the building was graded and seeded. Mountain laurel bushes were planted.

Friends: The Friends supported the library this year with funds for programs, new materials and equipment, binding and children's craft supplies. The Friends also underwrote the annual breakfast for volunteers and paid for a subscription to the monthly *Book Page* magazine, which is distributed to the public. The Friends also subsidized the restoration of a stained glass panel discovered in the library's attic, which now hangs in a window in the first floor stacks. The Friends added the New England Aquarium pass for the public's use. The Friends also paid for the printing of the new general library brochure.

Bequests & Gifts: Donations were received in memory of Marion Moberger. M.L. Scudder, Alicia Hills Moore and Fusion Concepts Inc. also made donations. Mr. William Bancroft, son of Trudi Bancroft, donated to the library his mother's collection of gardening and landscape design books. The Boston Foundation made a donation to the Markos Hellenic Fund.

Programs: The Children's Dept. offered 151 programs with 3,609 children participating. The ESL program begun in 2002 sponsored evening classes for 18 students funded by the Ipswich Shellfish Company and the Ipswich Co-Operative Bank and matched 26 tutors with 35 learners. Reference Librarian

Paula Grillo hosted three cultural evenings with 79 participants from the ESL program. The library sponsored two series of writing workshops for adults taught by Carla Panciera.

Circulation: Total circulation in 2003 was 123,618 items. The library borrowed 8,925 items for patrons through interlibrary loan.

Grants: Work continued on the 'Manuscript Arrangement and Description' grant of \$5,500 federally funded with LSTA funds through the Massachusetts Board of Library Commissioners. Six collections were described, arranged and preserved. A NMRLS digital library grant allowed us to digitize the complete run of the *Antiquarian Papers*, a 19th century serial edited by Arthur Wesley Dow. The library received a grant from the Coburn Charitable Society for the purchase of large print and audiovisual materials.

Awards: The library received a second place award in the brochures category from the Massachusetts Library Association.

SCHOOL COMMITTEE

Joan Arsenault, Chair

This past year was marked by several noteworthy events. We welcomed our two newest members into the fold as Dianne Ross and Dr. Hugh O'Flynn were elected to serve. Margot Sherwood stepped down after devoting twenty-three years of service to the children of Ipswich. After completing two terms on the Committee, Debbie Henry chose not to seek re-election. They will be remembered for their dedication and commitment to excellence in education for all children.

Our fiscal challenges continue to impact the schools and have hindered our overall ability to fully fund programs and personnel. Reductions were realized at all levels throughout the district. Despite the uncertainty of our financial future, the School Committee remains focused and committed to meeting the educational needs of all children. Working in conjunction with the Superintendent, administrative team, and our professional staff, we have made every attempt to keep necessary reductions beyond the centrality of the classroom.

Most troubling is a recurring dependence on outside funding sources in order to provide essential resources and services to the students and faculties of our schools. The School Committee utilized in excess of \$700,000 from a variety of accounts (i.e., Feoffees, Choice, Extended Day Program, School Lunch, Pepsi), to cover unforeseen increases in operational costs realized in utilities, insurances, transportation, and special education. A corresponding 20% reduction in available Chapter 70 dollars conspired to further hinder our ability to spend our appropriated budget on its intended use.

A major initiative this past year was undertaken as the Committee moved decisively to rewrite the existing Feoffees of the Grammar School trust. Working closely with legal counsel, the School Committee looks to complete this daunting task in the very near future. The School Committee is grateful to representatives of the various Town boards who have offered input and recommendations for consideration. Much discussion still needs to happen, but we remain hopeful and encouraged that consensus will soon be reached and the rewrite of the sadly outdated document will be done. It is the Committee's hope that the allocated dollars will again be designated for the enhancement and enrichment of our quality educational programs.

The School Committee is again thankful to Representative Hill, Senator Tarr, and to the countless members of the other Town committees who continue to advocate for quality education in our four schools. In addition, we would be remiss if we didn't recognize those citizens of Ipswich who gave tirelessly of their time and resources in support of our schools. Their fundraising efforts have allowed us to supplement our athletic programs, purchase textbooks, and a variety of essential programs that make us a truly unique and outstanding school district.

We look ahead with guarded optimism and eager anticipation to the many opportunities that await. We will continue to rely on the unwavering support of our community as together, with an eye to the future, we build upon our successes of the past.

SUPERINTENDENT OF SCHOOLS

Richard L. Korb

The FY04 school year has indeed been a unique one filled with opportunities, rewards and challenges. The overriding issue continues to be the fiscal problems that have plagued the State and the community, thus impacting the School District's ability to deliver the educational services it feels are necessary to maintain the quality educational programs this community expects and deserves.

As is the case every year, the School Committee and I set goals to guide us toward our vision. This year's are as follows:

1. Develop a District-wide Budget that Reflects the Educational and Operational Priorities of the School System.

Objectives/Strategies

- Restore funding to those areas of our budget that enhance student learning.
- Provide funding for a fair and equitable compensation package for all employees which will allow us to retain and attract quality educational staff throughout the system.

2. Preserve and Enhance the "District-wide Culture".

Objectives/Strategies

- Promote collaboration and communication throughout the system.
- Work to strengthen the working relationships between the School Committee, Administration and Staff.
- Provide for continuous opportunities within our "site-based model" to develop leaders and support and nurture an atmosphere of high expectations and accountability.

3. Encourage the Development and Modeling of "Best Practices".

Objectives/Strategies

- Develop "mastery models" that incorporate our technological resources to assist in implementing the frameworks in keeping with the Technology Timeline as adopted by the District.
- Continue to implement and extend such educational initiatives as looping, multi-grade opportunities, CAST, Fresh Pond, inclusionary special education programs, and guided reading and writing, all of which provide quality learning opportunities for students.
- Implement the revised and adjusted Phase III Curriculum SAC Model that clearly identifies 1) the curriculum implementation cycle and procedures, 2) the curriculum implementation guidelines and recommendations, 3) the curriculum evaluation guidelines and recommendations, and 4) establishes the "roles and responsibilities" of each SAC member.
- Enhance the District-wide "constructivist" approach to learning which is designed to foster students to take responsibility for their own learning in an applications-based environment and encourage the students to be self-directed and collaborative learners.
- Support an educational atmosphere that encourages teachers to be creative and innovative in their approach to pedagogy and provides opportunities for them to apply for grant funding to implement these new initiatives.

I am pleased to report that progress toward these goals has been positive and productive.

Our staff continues to adopt the philosophy that we must always be on a track of continuous improvement. That attitude is reflected in the ongoing evaluation of programs that occur each year.

Our Early Childhood Birth to Age Three Program continues to flourish, serving over 500 families in the community.

This year, once again, our MCAS test scores placed us far above the State average in over 90% of the categories. Our Middle School and High School scores were once again impressive and our Elementary scores were improved over last year. We will continue to strive to improve our tests scores and have teams of professional educators in place analyzing test results and providing valuable analysis, which will lead to adjustments in our curriculum to assure it is aligned with the State Frameworks.

The various subcommittees of the School Committee worked diligently in a number of areas, including curriculum, policy development, technology, athletics and communications.

Some of the highlights of the FY04 school year include the completion of the Elementary Capital Improvements Project, addressing a number of infrastructure issues such as a partial new roof and new boiler at Winthrop Elementary.

Ipswich High School was the recipient of the "Compass School Award", recognizing it as one of the top high schools in the Commonwealth.

The 2003-2004 school year also marked the second year of implementing our District Strategic Planning document. Each school has identified the current initiatives and Action Plans that we have in place in keeping with the planned goals of: 1) student achievement, 2) instructional practices, 3) operational priorities, and 4) communication practices. It is our hope and goal that this plan will help guide us and direct us over the next three to five years.

The Ipswich School System is a leader across the nation in the area of technology integration across the curriculum. In a recent Boston College study, Ipswich was shown to be one of the top five school districts in the Commonwealth when it came to utilization and implementation of technology into the curriculum. We are proud to feature numerous 21st Century Classrooms within our school district that are designed to foster students who take responsibility for their own learning in an application-based environment committed to high expectations. Within

this information-rich, technology-enhanced learning environment, the teacher creates a challenging project-centered, interdisciplinary classroom. The ultimate goal within the 21st Century Classroom is that students will become self-directed learners who strive toward continuous improvement through reflection and self-assessment; collaborative learners who take responsibility for their own role in a group; and proficient learners who design and present projects and apply the required knowledge appropriately.

In conclusion, I want to express my sincere appreciation to the citizens and parents of Ipswich who have given so generously in supporting quality education for all children. Support staff, teachers, administrators, parents, students and citizens working in partnership with each other will move this District forward in a culture of continuous improvement and excellence.

IPSWICH HIGH SCHOOL

Barry Cahill, Principal

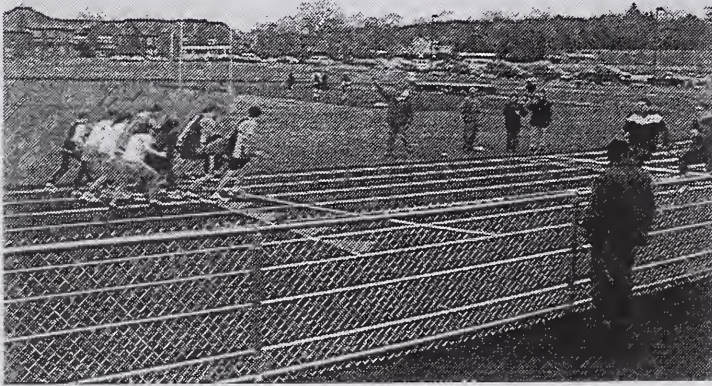
Following the adage "If you build it, they will come", I am pleased to report that the Ipswich High School population has grown significantly. The 2003 -2004 school year opened with an enrollment of 621 students compared to 474 in the year prior to the opening of the new building. Student enrollment reflects both growth in the system and students returning from private schools to attend the high school.

The Ipswich High School program has been recognized by the Department of Education. We have been selected as one of four high schools across the state to be designated Compass Schools. This designation reflects the quality of our program, our success on the MCAS, and our serving as a model school for other high schools.

The graduating Class of 2003 was the first to meet an MCAS Graduation Requirement. All of the students in the Class of 2003 who took the MCAS were successful in earning a passing grade. All members of the Class of 2004 have passed the requirement and therefore qualify for graduation. The percentage of students scoring at the Proficient and Advanced levels is over 80% in both Mathematics and English

Language Arts. A remarkable 89% of the Class of 2003 went on to either a two or four year college.

Our athletic program experienced great success in the 2002 - 2003 school year. The Boys' Soccer Team advanced to the Division 3 Eastern Mass. Finals. The Boys' Lacrosse Team defeated Martha's Vineyard to win their first State Title. The Football team played against Amesbury to open their new home multi -purpose stadium. This past fall, boys' and girls' soccer, field hockey and football played home games on our new stadium field. The new tennis courts are now ready for our teams for this upcoming spring season.



The new track facility was used for many successful Cape Ann League meets during the spring.

The Ipswich Middle/High School complex is now fully completed. This facility and surrounding fields are a tribute to a commitment to the youth of Ipswich. Our award winning Jazz Band and Choral groups proudly perform in the Performing Arts Center. This program is among the most successful in the state.

Despite a very difficult budget year, we have maintained a full and challenging program for the students of Ipswich High School. Fundraising donations have made the difference this year allowing for the purchase of textbooks, a piano, and substantial assistance with our athletic program. Thanks to all who have been so generous!

IPSWICH MIDDLE SCHOOL

Cheryl Forster, Principal

I am pleased to be reporting to the citizens of Ipswich in my ninth year as principal of this dynamic and exciting school. We are now in the fourth year in our new building enjoying the warm learning environment we have created here together. The school design has allowed us to get to know our students very quickly, and each grade has developed its own culture creating three distinct neighborhoods. The facility has allowed students and teachers to access state of the art technology as well as world-class art, music, and drama programs. Our students continue to learn "new basics" along with the old ones, as we find that both are truly important in today's world of work.

Educating students has never been more challenging with the added mandated testing we now administer in all grades. Test results we received validated the good work being done in our classrooms by our teachers. MCAS testing is completed every spring, and Ipswich continues to do well. The Boston Globe featured our school this year due to our success with the teaching and testing of math. The time we have spent teaching them to think and write is paying off.

We are now in our seventh year of providing a no cost after school program for all interested students and their families. This program is now part of a three-tiered grant with the YMCA and the Ipswich Police Department. Students may remain after school and receive help with homework and then go to the "Y" and take part in a variety of activities for the remainder of the afternoon. Activities have included swimming, fitness, cooking, nutrition, dance, sports and leadership. This year we were able to add a component where students attended six-week courses taught by the Trustees that took place at Crane Beach.

Excellent middle schools strive to reach the all-important whole child. Each grade level specializes in exploratory and child centered topics that offer a variety of learning experiences and opportunities. At the Ipswich Middle School, we work in a "team" approach. Teaching blocks are longer for in-depth learning, technology is readily available, and class size is limited for maximum skill building. It is a cooperative venture.

Middle School is a time of choices and contrasts. Whether it is the quiet solitude of our peaceful courtyard complete with koi fish, or the pandemonium in the gym created by our tiger mascot – there is something for everyone here at IMS.

Students in grade six spend an intensive and focused week in the spring at an environmental camp, Ferry Beach in Saco, Maine. All of our sixth grade staff attends to form close bonds with the students. The outdoor marine curriculum is high interest, and many new friends and relationships are forged.

Grade seven students spend four days in canoes on the Ipswich River, seeing first hand where their river begins and ends. They canoe through miles of forest, wetlands and marsh, collecting data all the way. They finish their trip paddling from the town wharf to arrive at Hog Island.

Grade eight students spend four days in early June in the Adirondacks in upper state New York. A science focus helps prepare them for visits to chasms and caves as well as the beautiful setting of Fort Ticonderoga and the impressive Olympic Training Facility in Lake Placid. It is a wonderful culminating experience for them as they leave Middle School.

We offer many enriching programs to meet the interests of all types of children. Our excellent Math League ranks very high in competition. Our drama, dance and music departments involve more than half of our student population. Student athletes participate in sports programs that teach skills, sportsmanship and wellness. At the peak of intramural basketball season, more than 250 students are involved. We teach a course called "People Smarts" which focuses on interpersonal skills and multiple intelligences. A monthly "service" component has taken the form of food pantry and coat drives. We also participate in the annual "Walk for Hunger" where together we walk an 8-mile circuit around Great Neck and back to raise funds for the homeless shelters on the North Shore.

We are proud to be part of such an innovative and exciting learning environment. Our outstanding professional faculty works diligently to clarify our vision for education – that every child can learn. We are constantly finding new ways to reach and teach all children who come to our school –

they are after all, the future of Ipswich. It is an exciting time to be working with young people. We love our work and invite you to join us.



Inside this welcoming Tiger mascot suit is
Grade Six Student Jesse Bolles
Photo by Ginger Eaton

WINTHROP SCHOOL

Carolyn Davis, Principal

This year continued to be a watershed experience for learning at the Winthrop School. Our literacy initiative grew with students' reading and writing skills becoming more proficient. There was an infectious enthusiasm for learning in a dynamic and energizing school community where students, staff, and parents became leaders, embraced change, and found opportunities to shape the future.

Our School Improvement Plan, written by our School Council, included the following goals:

Excelling at Literacy: An aggressive plan articulating a school-wide literacy curriculum for students to continue developing writing and reading proficiency

Expanding Respect and Responsibility: The school-wide expectation to be responsible for yourself and respectful of others throughout the school

Annual school-wide topics have unified the school around the study of a common theme. This year our theme was "WORK" where the following questions were explored. How will you do your best work this year? How will you demonstrate how something works? What do people find satisfying about their work? Students and teachers met several challenges throughout the year with variety, creativity, and problem solving skills producing fascinating results.

This was a difficult budget year for us. The past two years of financial constraints eroded our budget possibilities to such an extent that they negatively impacted the educational opportunities available for our students. We lost: the Librarian, a Class Size Reduction Grant Teacher, a .5 Speech and Language Assistant, a .5 Custodian, the Extended Learning Program, all before and after school programs, 50% of summer academic programs, all technology, and reductions in subject area budgets, equipment, supplies, software, library and classroom books, building improvement projects, etc.

The major contributions of: The Friends of Ipswich Elementary Schools (FRIES) and the Volunteers In School (VIS) program helped to fund special assemblies with outstanding cultural and educational programs and some of our playground needs. The FRIES also supported requests from teachers for technology and library books. The VIS program provided hundreds of volunteers to our school. Senior citizens to high school students involved in community service projects assisted students with substantial learning experiences. We are grateful to all our "Friends" for their relentless commitment and outpouring of energy.

Ipswich Citizens for Education (ICE) funded all of our after school programs and enabled Homework Club, Student Leadership Council, Art Club and Destination Imagination to continue servicing approximately 150 students. Individual family donations allowed us to fund field trips, increase library books, and provide classroom reading books, etc.

We are a 500-student elementary school located downtown with many unpredictable issues which surface every year regarding the health, safety, and welfare of our students. There have been many occasions when the Fire and Police Departments as well as the Department of Public Works

assisted us with emergencies and unforeseen dilemmas. We wish to thank all Town departments who worked so closely with us and ensured the safety of Winthrop students and their families.

We are grateful for the support and ongoing partnership that we receive from the Town of Ipswich and invite you to visit our school where you will observe students engaged in learning who are respectful and responsible, and who are experiencing a quality education in a vibrant learning community. We are proud of our students' accomplishments and the staff who provide outstanding learning experiences for them. Please come and see us. We will put you to good work that will satisfy and fulfill your lives. They do ours.



PAUL F. DOYON MEMORIAL SCHOOL
Kenneth B. Cooper, Ph.D., Principal

This was an exciting year for education at the Doyon School. The adventure of preparing youth for an-ever-evolving future continues to be a challenging one, requiring our best efforts and energies, especially in times when resources are tight. This past year the *Doyon Team* did an exemplary job in meeting these challenges and in implementing a high quality, creative and stimulating educational program.

Our vision statement, "Preparing for Life Through Learning," underscores the importance we associate

with relevancy: prior to lessons and activities, we ask ourselves, "when will our students actually utilize that which we are teaching." Our efforts in terms of *academics* this past year were highlighted by new initiatives in the area of *Literacy*. We were especially interested in continuing to strengthen our programs in reading and writing. To this end, we formed a Reading Comprehension Study Group made up of four teachers from each elementary school which met throughout this past year and which will soon be making recommendations for improvement. All Doyon primary grade teachers attended a wonderful workshop with Lucy Calkins, which presented a vision for a new approach to writing and composition in the primary grades. We were again able to offer in-house Project Read phonology training to all instructional personnel who had not previously had the training, and we are moving forward with pilot programs in spelling as well as in use of new phonemic and comprehension assessments. We were also, thanks to funding from the Friends of Ipswich Elementary School, able to make a substantial investment in the breath and scope of reading resources available in classroom libraries. Our second annual "Writers Week," was a great success, with multiple visits from professional and amateur writers and poets. Just a quick note on test scores: approximately 90% of our students passed all subjects in all grades, and we were invited by the Department of Education to apply for the "Compass School" recognition.



Dandelion Study in the Doyon School Courtyard
Photo by Susan Abruzzi

This past year we continued our character development initiative; and the *Character Counts* team, working with consultants in the area of "Emotional Intelligence," did extensive research into a variety of approaches to encourage students to build the habit of *impulse control*. We had a schoolwide S.T.O.P assembly (Stop, Think, Options, Proceed) and all families received a refrigerator magnet with the program's logo and key points. We continue with our implementation of the *Responsive Classroom* approach, and new classroom teachers received training in this program.

We continue to be grateful for the assistance of a number of groups whose fundraising efforts have surely been important in this time of fiscal *belt-tightening*. The Friends of Ipswich Elementary School raised more than \$30,000 and sponsored a wide variety of academic programs and activities for all grade levels throughout the year, including providing a new playground area and donating money for library books. The FRIES were also active volunteers in classrooms, the library, and during special events and projects including school picture day, kindergarten screening, the "Understanding Our Differences program," and writers week. The Ipswich Citizens for Education helped us to fund the Student Leadership Team (more than 90 members!) and also supported our literacy program. The Golf Tournament was crucial to our being able to acquire important science instructional equipment and materials, provide professional development for staff in the area of science, and provide extra instructional support in mathematics. The Mobile Corporation for the fourth year in a row provided a substantial grant which this year was used for new assessment materials. In sum, our school, the Doyon staff, and the children of Ipswich, were the beneficiaries last year of more than \$50,000 in supplemental funding and hundreds, (if not *thousands*) of hours of volunteer time. To all of these groups, and to all of the folks who contributed, when we say, "We could not do this without you," we mean it.



Student Evan Brown is using an auger to collect soil samples for a class science project.

Photo by Susan Abruzzi

On this, the occasion of my seventeenth annual report, I would like to extend a special thanks to the incredibly dedicated and talented faculty and staff of the Doyon School with whom it is a pleasure to work, and to the students of the Doyon School who invariably greet each day with a "Good Morning," and a smile that helps to keep the rest of us young-at-heart.

DEPARTMENT OF SPECIAL SERVICES

Diana W. Minton, Director

Another year has gone by for Special Education with little change in our successful programming and model for delivery of services. This past year, however, we did establish a skills classroom at the Ipswich Middle School to respond to the unique needs of some of our special students. It has been a great success.

In all the schools we continue the implementation of a program manager model for directing all aspects of the federal and state mandates for a free and appropriate education for all children with disabilities. This model fulfills the requirement of some level of alternative education for all students who demonstrate an inability to learn in the traditional classroom.

With a strong support system of special education teachers and therapists, our learning disabled students, without exception, were able to pass the MCAS testing for graduation. Only a very few students across the district, with more serious disabilities, were given the alternative testing and would not be eligible for a diploma.

We look forward to a year of self-evaluation and program review by the Massachusetts Department of Education in 2005.

IPSWICH HOUSING AUTHORITY

Edgar Turner, Chairman

The Ipswich Housing Authority completed the development on Essex Road in June 2003. The Group Home was built for people with special needs and is occupied by four (4) residents of the Department of Mental Health.

The Authority held an Open House on June 26, 2003, at 11:00 a.m. The dedication was attended by a number of local and State officials, including Town Manager George Howe and the Department of Housing & Community Development (DHCD) representative Ray Friedan.

The Authority has filed a bill to name the house the Raymond M. Daniels House after the former Executive Director of the Ipswich Housing Authority. Ray was the mastermind behind this project and the projects surrounding the house.



IPSWICH CULTURAL COUNCIL

Dorothy Laurence, Chair

Massachusetts Cultural Council allocated Ipswich Cultural \$2,000 for grants to be awarded to organizations and individual artists supporting cultural activities that benefit our town. Seven of the twelve applicants who applied were successful, representing a variety of fields including visual arts, music, interpretive science, literature and dance. Funding was consistent with the community priority of community wide gatherings as determined by results of a recent Ipswich Cultural Council Community Input Survey. A Public Web Page is available for complete grant information at www.mass-culture.org/lee_public.asp.

The Seventeenth Annual Art Show, held at EBSCO Publishing and chaired by Miranda Updike represented a wide variety of visual art forms and included a Poetry Reading and Interpretive Dance Performance.

ICC meetings at Town Hall are open to the public. New members are welcome.

OPEN SPACE COMMITTEE

Glenn Hazelton, Chair

In 2003, the Open Space Committee continued to focus on evaluating parcels that could be acquired using the Open Space Bond funds. In addition to working with the fund manger, we have been refining and revising the procedure used to evaluate the parcels identified as of conservation interest. This procedure helps the committee identify important features and rank the parcels so the Selectmen have a basis on which to authorize the expenditure of bond funds.

The management of Town-owned open space has been listed as an issue in our Open Space and Recreation Plan for many years. This year we have been working with the Planning Department to determine the current level of protection and the responsible departments. Whenever appropriate we have suggested changes. The next step in our process is to work with designated departments to establish plans for the

management of each Town-owned parcel, perhaps through a system of volunteer monitors.

Another action item in the Open Space Plan, which is up for revision this year, is regional communication and cooperation. We have had a number of visitors at our monthly meetings from other communities and non-profits. This has reinforced our belief that open space is not defined by town boundaries, but rather by a mutual regional concern for the character of the landscape and its impact on the quality of life in all of our North Shore communities.

A big setback in 2003 was the resignation of our Open Space Bond Program Manager, Tracie Hines, who moved on to another career. Tracie was responsible for virtually all of the successful acquisitions or conservation restrictions that have been achieved under the bond; she was often able to leverage the bond funds to acquire additional funds from state, federal, corporate, or non-profit sources so as to greatly increase the amount of money available for land protection. Her skill and her presence are greatly missed. As of this writing, the Town is in the process of filling her position.

HALL-HASKELL HOUSE STANDING COMMITTEE

Terri Stephens/Stephanie Gaskins
Co-Chairs

The year 2003 was another good year for the Hall-Haskell House. The Visitor Center was open from May 1st to October 31st this year. Tourism continues to prosper with more than 6,000 people stopping by to make inquiries about the area, the town and the beach.

Thanks to Bill Nelson's superb managerial skills and to Louise Ciolek, Volunteer Coordinator, they are able to find volunteers to make a commitment to keep the Center open seven days a week. We thank them all for their efforts. They offer a great service to the community and enjoy each other's camaraderie. Volunteers donate many individual hours to make running of the Visitor Center successful, and we appreciate their dedication and spirit.

This year the Tourism Committee held a very successful house tour. Despite the weather, there was a fabulous turnout and many houses of interest to visit. This is a monumental task involving paying attention to detail and lots of coordination. We thank the Tourism Committee, those who willingly opened their houses for the tour, and all the volunteers who manned the rooms answering questions. It couldn't have happened without everyone's help. Thank you all for a successful tour. Monies raised will be used to publish a new tourism brochure.

Artists continue to be interested in using the gallery space to display their work. This year more than fifty-five artists displayed their work during the twenty-eight weeks that the gallery was open. This is more than half the year that the gallery is accessible to both visitors and artists, which is a wonderful indicator of its success. Photography, jewelry, weaving, sculpture, watercolor and oil painting, floor cloths and painted and decorated furniture were among the various types of art forms represented. It was a wonderful year.

At present, eight weeks have already been booked for the following year. We continue to be impressed with the quality of work represented in the gallery and pleased with the success of the uses for this structure.

Thanks to all members of our committee, staff and volunteers of the Visitor Center, the Tourism Committee, Town Manager George Howe, Selectmen and the public for your support this year and throughout the years. We appreciate the collective efforts of all.

BAY CIRCUIT TRAIL COMMITTEE

Lawrence Eliot, Chair

This year the Committee has worked on the portion of the Bay Circuit Trail that goes along the southern edge of the Country Club through Conservation land and Marini's farm to Willowdale State Forest. The Bay Circuit Committee, Conservation Commission and the Essex County Trail Association reached an agreement with Marini this fall. The Committee is now working with ECTA and the Conservation Commission on the construction of this part of the trail.

Preparations for a new Bay Circuit Guide to Walks in and Around Ipswich are complete. The new Guide will include: digital maps, new sketches of the flora through a grant from the Ipswich Arts Council, and text revisions as needed. We are looking for a late winter publication.

Guided trail hikes have continued to be organized, advertised in the Chronicle and led by members of the Committee. This informal walking/hiking groups meets at Town Wharf parking lot on Wednesdays at 9:30 a.m. to explore local trails.

WATERWAYS ADVISORY COMMITTEE

Kenneth R. Spellman, Chair

The year 2003 found the Waterways Committee meeting several times, and the number one agenda item continues to be access for an increased number of boaters in Ipswich waters.

As the number of mooring spaces becomes more limited because of silting action, several meetings were held with the State Public Access Board, The Army Corps of Engineers, and the administration from Public Safety to discuss possible dredging of the River. Input has also been solicited from the Shellfish Board, the commercial boating industry, as well as representatives from the conservation interests in Town. The process takes several years and continues to be a major item to be studied.

Improvements for the public wharf have also been discussed, and, hopefully, budget requests will produce some results.

The Committee will continue to hold regular meetings and highly encourage the public to attend and bring their waterways concerns for discussion.

TRUST FUND COMMISSION

Robert K. Weatherall, Chair

Edward Michon, Vice Chair

Jean Emerson, Secretary

By statute and by vote of Town Meeting, the Commission has responsibility for managing all funds given or bequeathed to the Town for the benefit of the Town, other than funds under the management of the Cemeteries and Parks Commission. Also by statute the Commission has charge over the municipal insurance fund. The sums held in these funds as of June 30, 2003, may be found in the financial tables that follow headed "Expendable Trust Funds" and "Non-Expendable Trust Funds". The dollar amounts in the non-expendable table show the amounts donors have given or bequeathed to generate an income for activities they wished to support; for example, providing scholarship assistance to needy students. The amounts in the expendable table show the accumulated income available to be spent in accordance with the or the last many years, the funds have been invested in Franklin Templeton's Short-Intermediate U.S. Government Bond Fund. The fund is invested primarily in government-backed mortgages, but also in U.S. Treasury bonds and has given the Town a satisfactory return. The return on all the funds in the two table taken together has been as follows since fiscal year 1998:

<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>
6.2%	3.8%	3.2%	8.4%	6.6%	5.8%

Most of the return comes from interest on the mortgages and bonds, but there is also the possibility of capital gain (or loss) as the instruments gain (or lose) value in the market. In 2001, a considerable portion of the return came from a gain in the capital value. In 1999, a loss in value reduced the total return.

The Town's practice has been to treat all of the returns as interest and not to use a portion to grow the trust fund assets shown in the non-expendable table. Failure to do so leaves them exposed to the effects of price inflation. Take, for example, the income from the \$100,000 which the late Carl A. Pescosolido gave in 1994 to help send a student to college. It is in a losing race with college costs. Go back further to the Mark Newman fund given in

1944 to support woodworking in the high school. It has lost 90 percent of its buying power.

We believe the trust funds shown on the non-expendable list need to be invested for growth of capital as well as income just as college and university endowments are. The illness of the Town Treasurer during the first part of the year and her resignation in the fall led us to defer consideration of the matter; but we intend to pursue it and make a proposal to the Town authorities.

Under the terms of the donor, the Commission chooses the students to receive scholarship assistance from the Cornelius Thibeault Fund. The Commission awarded \$1,000 to James Cornacchio to support his studies at Carnegie Mellon University and \$1,500 to Amanda Pike to support hers at Mount Ida College.

**TOWN OF IPSWICH
AMERICANS WITH DISABILITIES ACT OF 1990**

This notice is published pursuant to the requirements of the "Americans with Disabilities Act of 1990" as published in the Federal Register on July 26, 1991.

The Town of Ipswich, Massachusetts, advised the public, employees, and job applicants that no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, activities, or employment opportunities in the Town of Ipswich, or be subjected to discrimination by the Town. A "qualified individual with a disability" means an individual with a disability who, with or without reasonable modifications to rules, policies, or practices, the removal of architectural, communication, or transportation barriers, or the provision of auxiliary aids and services, meets the essential eligibility requirements for the receipt of services, the participation in programs or activities, and access to job opportunities in the Town.

The Town of Ipswich has designated the following (person or office) as the contact to coordinate efforts to comply with this requirement. Inquiries should be directed to:

Name: Colleen E. Fermon
Office: ADA Coordinator, Health Office
Address: Town Hall, 25 Green Street
Ipswich, MA 01938
Phone Number: (978)356-6605
Hours: 8:00 a.m. - 7:00 p.m. Mondays
8:00 a.m. - 4:00 p.m. Tues.-Thurs.
8:00 a.m. - 12:00 noon Fridays

FISCAL YEAR 2003 EXPENSE REPORT
FOR THE PERIOD ENDED JUNE 30, 2003

7/30/2003

Department Number	Department Name	Original Appropriation	Supplemental Appropriations	Budget Transfers	Total Budget	Encumbered	Expended Year To Date	Total	Balance Available
General Government									
122	Board of Selectmen	6,000	0	60	6,060	0	5,956	5,956	104
	Salaries and Wages	7,897	0	(588)	7,309	256	7,053	7,309	(0)
	Expenses	13,897	0	(528)	13,369	256	13,009	13,265	104
	Total Board of Selectmen								
123	Town Manager	139,605	0	4,210	143,815	0	143,803	143,803	12
	Salaries and Wages	11,365	0	2,105	13,470	225	12,092	12,317	1,153
	Expenses	0	0	0	0	0	0	0	0
	Capital Outlay	28,000	0	(7,824)	20,176	250	21,079	21,329	(1,153)
	Consultants	178,970	0	(1,509)	177,461	475	176,974	177,449	12
	Total Town Manager								
124	Legal	0	0	0	0	0	0	0	0
	Expenses	52,000	0	(14,539)	37,461	8,841	28,620	37,461	0
	Litigation	52,000	0	(14,539)	37,461	8,841	28,620	37,461	0
	Total Legal								
113	Moderator	200	0	0	200	0	200	200	0
	Salaries and Wages	200	0	0	200	0	200	200	0
	Total Moderator								
131	Finance Committee	2,352	0	326	2,678	0	2,678	2,678	0
	Salaries and Wages	6,150	0	(1,404)	4,746	0	4,746	4,746	0
	Expenses	8,502	0	(1,078)	7,424	0	7,424	7,424	0
	Total Finance Committee								
132	Reserve Fund	65,000	0	17,303	82,303	0	0	0	82,303
	Reserve Fund	65,000	0	17,303	82,303	0	0	0	82,303
	Total Reserve Fund								
	Total General Government	318,569	0	(351)	318,218	9,572	226,227	235,799	82,419

Comments

FISCAL YEAR 2003 EXPENSE REPORT
FOR THE PERIOD ENDED JUNE 30, 2003

7/30/2003

Department Number	Department Name	Original Appropriation	Supplemental Appropriations	Budget Transfers	Total Budget	Encumbered	Expended Year To Date	Total	Balance Available
Finance Department									
162	Election and Registration								
	Salaries and Wages	18,498	0	0	18,498	0	18,408	18,408	90
	Expenses	10,015	0	(7)	10,008	0	10,008	10,008	0
	Capital Outlay	0	0	0	0	0	0	0	0
	Total Election and Registration	28,513	0	(7)	28,506	0	28,416	28,416	90
134	Accounting								
	Salaries and Wages	135,876	0	2,784	138,660	0	138,547	138,547	113
	Expenses	4,985	0	(538)	4,447	225	4,222	4,447	0
	Capital Outlay	0	0	0	0	0	0	0	0
	Total Accounting	140,861	0	2,246	143,107	225	142,769	142,994	113
154	Management Information Systems								
	Salaries and Wages	52,320	0	1,419	53,739	0	53,701	53,701	38
	Expenses	44,137	0	(5,234)	38,903	7,220	31,683	38,903	0
	Capital Outlay	0	0	0	0	0	0	0	0
	Total Management Information Systems	96,457	0	(3,815)	92,642	7,220	85,384	92,604	38
137	Assessing								
	Salaries and Wages	146,351	0	2,294	148,645	0	146,560	146,560	2,085
	Expenses	20,180	0	(40)	20,140	8,649	11,491	20,140	0
	Capital Outlay	0	0	0	0	0	0	0	0
	Total Assessing	166,531	0	2,254	168,785	8,649	158,051	166,700	2,085
138	Treasurer/Collector								
	Salaries and Wages	149,712	0	3,762	153,474	0	153,129	153,129	345
	Expenses	26,389	0	0	26,389	4,063	21,411	25,474	915
	Capital Outlay	0	0	0	0	0	0	0	0
	Total Treasurer/Collector	176,101	0	3,762	179,863	4,063	174,540	178,603	1,260
136	Purchasing/Budget								
	Salaries and Wages	35,841	0	(311)	35,530	0	34,842	34,842	688
	Expenses	5,010	0	(1,371)	3,639	25	3,614	3,639	0
	Capital Outlay	0	0	0	0	0	0	0	0
	Total Purchasing/Budget	40,851	0	(1,682)	39,169	25	38,456	38,481	688
161	Town Clerk								
	Salaries and Wages	79,864	0	2,261	82,125	0	82,106	82,106	19
	Expenses	7,535	0	(46)	7,489	20	7,469	7,489	0
	Capital Outlay	0	0	0	0	0	0	0	0
	Total Town Clerk	87,399	0	2,215	89,614	20	89,575	89,595	19
Total Finance Department		736,713	0	4,973	741,686	20,202	717,191	737,393	4,293

Comments

**FISCAL YEAR 2003 EXPENSE REPORT
FOR THE PERIOD ENDED JUNE 30, 2003**

Department Number	Department Name	Original Appropriation	Supplemental Appropriations	Budget Transfers	Total Budget	Encumbered	Expended Year To Date	Total	Balance Available
171	Planning and Development Planning Board								
	Salaries and Wages	99,195	0	2,453	101,648	0	100,398	100,398	1,250
	Expenses	6,775	0	(880)	5,895	1,365	4,530	5,895	0
	Capital Outlay	0	0	0	0	0	0	0	0
	Total Planning Board	105,970	0	1,573	107,543	1,365	104,928	106,293	1,250
172	Planning Contracts								
	Salaries and Wages	500	0	0	500	0	500	500	0
	Expenses	6,724	0	0	6,724	0	6,724	6,724	0
	Capital Outlay	0	0	0	0	0	0	0	0
	Total Planning	7,224	0	0	7,224	0	7,224	7,224	0
175	Historical Commission								
	Salaries and Wages	0	0	0	0	0	0	0	0
	Expenses	2,940	0	663	3,603	0	3,603	3,603	0
	Capital Outlay	0	0	0	0	0	0	0	0
	Total Historical Commission	2,940	0	663	3,603	0	3,603	3,603	0
173	Conservation Commission								
	Salaries and Wages	55,787	0	1,919	57,706	0	57,549	57,549	157
	Expenses	2,795	0	(224)	2,571	1,341	1,230	2,571	0
	Capital Outlay	0	0	0	0	0	0	0	0
	Total Conservation Commission	58,582	0	1,695	60,277	1,341	58,779	60,120	157
	Total Planning and Development	174,716	0	3,931	178,647	2,706	174,534	177,240	1,407

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Comments

**FISCAL YEAR 2003 EXPENSE REPORT
FOR THE PERIOD ENDED JUNE 30, 2003**

7/30/2003

Department Number	Department Name	Original Appropriation	Supplemental Appropriations	Budget Transfers	Total Budget	Encumbered	Expended Year To Date	Total	Balance Available
Public Safety									
210	Police								
	Salaries and Wages	1,710,263	0	13,777	1,724,040	0	1,713,714	1,713,714	10,326
	Expenses	103,310	0	(9,527)	93,783	14082	84,660	98,742	(4,959)
	Ambulance	152,189	0	199,150	351,339	0	346,380	346,380	4,959
	Capital Outlay	0	0	0	0	0	0	0	0
	Total Police	1,965,762	0	203,400	2,169,162	14,082	2,144,754	2,158,836	10,326
295	Harbormaster								
	Salaries and Wages	10,902	0	0	10,902	0	10,486	10,486	416
	Expenses	10,791	0	(421)	10,370	2,113	8,257	10,370	0
	Capital Outlay	0	0	0	0	0	0	0	0
	Total Harbormaster	21,693	0	(421)	21,272	2,113	18,743	20,856	416
220	Fire								
	Salaries and Wages	1,071,926	0	2,253	1,074,179	0	1,065,317	1,065,317	8,862
	Expenses	77,148	0	(6,587)	70,561	4,261	66,300	70,561	0
	Capital Outlay	0	0	0	0	0	0	0	0
	Total Fire	1,149,074	0	(4,334)	1,144,740	4,261	1,131,617	1,135,878	8,862
296	Shellfish								
	Salaries and Wages	41,544	0	998	42,542	0	42,542	42,542	0
	Expenses	4,241	0	(26)	4,215	581	3,634	4,215	0
	Capital Outlay	0	0	0	0	0	0	0	0
	Total Shellfish	45,785	0	972	46,757	581	46,176	46,757	0
233	Emergency Management								
	Salaries and Wages	6,212	0	0	6,212	0	4,101	4,101	2,111
	Expenses	2,346	0	(19)	2,327	250	2,077	2,327	0
	Capital Outlay	0	0	0	0	0	0	0	0
	Total Emergency Management	8,558	0	(19)	8,539	250	6,178	6,428	2,111
292	Animal Control								
	Salaries and Wages	43,607	0	1,019	44,626	0	41,419	41,419	3,207
	Expenses	4,802	0	(234)	4,568	378	4,190	4,568	0
	Capital Outlay	0	0	0	0	0	0	0	0
	Total Animal Control	48,409	0	785	49,194	378	45,609	45,987	3,207
Total Public Safety		3,239,281	0	200,383	3,439,664	21,665	3,393,077	3,414,742	24,922

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Comments

FISCAL YEAR 2003 EXPENSE REPORT
FOR THE PERIOD ENDED JUNE 30, 2003

7/30/2003

Department Number	Department Name	Original Appropriation	Supplemental Appropriations	Budget Transfers	Total Budget	Encumbered	Expended Year To Date	Total	Balance Available
Public Works									
421	Public Works Administration								
	Salaries and Wages	108,072	0	700	108,772	0	108,772	108,772	0
	Expenses	6,708	0	(2,777)	3,931	125	3,806	3,931	0
	Capital Outlay	0	0	0	0	0	0	0	0
	Total Public Works Administration	114,780	0	(2,077)	112,703	125	112,578	112,703	0
424	Highway								
	Salaries and Wages	299,110	0	(7,287)	291,823	0	291,823	291,823	0
	Expenses	176,313	0	0	176,313	65,078	105,483	170,561	5,752
	Capital Outlay	0	0	20,000	20,000	3,800	16,200	20,000	0
	Road Treatment	316,260	0	(5,752)	310,508	234,014	82,246	316,260	(5,752)
	Total Highway	791,683	0	6,961	798,644	302,892	495,752	798,644	(0)
425	Forestry								
	Salaries and Wages	82,492	0	(5,557)	76,935	0	76,935	76,935	0
	Expenses	20,053	0	(6,290)	13,763	996	12,767	13,763	0
	Capital Outlay	0	0	0	0	0	0	0	0
	Total Forestry	102,545	0	(11,847)	90,698	996	89,702	90,698	0
423	Snow & Ice								
	Salaries and Wages	30,000	0	27,847	57,847	0	57,847	57,847	0
	Expenses	102,564	0	109,591	212,155	0	212,155	212,155	0
	Total Snow & Ice	132,564	0	137,438	270,002	0	270,002	270,002	0
422	Equipment Maintenance								
	Salaries and Wages	45,094	0	(827)	44,267	0	44,267	44,267	0
	Expenses	46,344	0	(1,200)	45,144	153	44,991	45,144	0
	Capital Outlay	0	0	0	0	0	0	0	0
	Total Equipment Maintenance	91,438	0	(2,027)	89,411	153	89,258	89,411	0
431	Sanitation								
	Expenses	721,190	0	29,834	751,024	0	751,024	751,024	0
	Total Sanitation	721,190	0	29,834	751,024	0	751,024	751,024	0
432	Solid Waste Transfer Station								
	Salaries and Wages	37,014	0	(8,989)	28,025	0	28,025	28,025	0
	Expenses	14,080	0	(219)	13,861	22	13,839	13,861	0
	Capital Outlay	0	0	0	0	0	0	0	0
	Total Solid Waste Transfer Station	51,094	0	(9,208)	41,886	22	41,864	41,886	0
471	District Court Bldg Maint								
	Salaries and Wages	33,438	0	0	33,438	0	16,930	16,930	16,508
	Expenses	26,155	0	(6,174)	19,981	750	19,231	19,981	0
	Capital Outlay	0	0	15,000	15,000	13,985	775	14,760	240
	Total Town Hall Maintenance	59,593	0	8,826	68,419	14,735	36,936	51,671	16,748
472	Consolidated Building Maintenance								
	Salaries and Wages	120,813	0	2,281	123,094	0	121,661	121,661	1,433
	Expenses	199,581	0	(8,972)	190,609	3,007	187,602	190,609	0
	Capital Outlay	0	0	0	0	0	0	0	0
	Total New Town Hall	320,394	0	(6,691)	313,703	3,007	309,263	312,270	1,433
491	Cemetery								
	Salaries and Wages	282,002	0	1,493	283,495	0	273,792	273,792	9,703
	Expenses	36,319	0	(5,928)	30,391	1,217	29,174	30,381	0
	Capital Outlay	12,600	0	0	12,600	0	12,587	12,587	13
	Total Cemetery	330,921	0	(4,435)	326,486	1,217	315,553	316,770	9,716
Total Public Works		2,716,202	0	146,774	2,862,976	323,147	2,511,932	2,835,079	27,897

FISCAL YEAR 2003 EXPENSE REPORT
FOR THE PERIOD ENDED JUNE 30, 2003

7/30/2003

Department Number	Department Name	Original Appropriation	Supplemental Appropriations	Budget Transfers	Total Budget	Encumbered	Expended Year To Date	Total	Balance Available
Building and Health									
251	Building Inspector	107,374	0	2,074	109,448	0	106,674	106,674	2,774
	Salaries and Wages	5,443	0	(45)	5,398	657	4,741	5,398	0
	Expenses	0	0	0	0	0	0	0	0
	Capital Outlay	0	0	0	0	0	0	0	0
	Total Building Inspector	112,817	0	2,029	114,846	657	111,415	112,072	2,774
174	Appeals Board	17,388	0	473	17,861	0	17,855	17,855	6
	Salaries and Wages	2,710	0	(102)	2,608	60	2,548	2,608	0
	Expenses	0	0	0	0	0	0	0	0
	Capital Outlay	0	0	0	0	0	0	0	0
	Total Appeals Board	20,098	0	371	20,469	60	20,403	20,463	6
512	Health	79,299	0	2,021	81,320	0	79,335	79,335	1,985
	Salaries and Wages	35,953	0	2,052	38,005	1,672	36,333	38,005	0
	Expenses	0	0	0	0	0	0	0	0
	Capital Outlay	0	0	0	0	0	0	0	0
	Total Health	115,252	0	4,073	119,325	1,672	115,668	117,340	1,985
529	Health Contracts	254,800	0	(241,146)	13,654	300	13,354	13,654	0
	Expenses	254,800	0	(241,146)	13,654	300	13,354	13,654	0
	Total Health Contracts	254,800	0	(241,146)	13,654	300	13,354	13,654	0
	Total Building and Health	502,967	0	(234,673)	268,294	2,669	260,840	263,529	4,765
Human Services									
620	Recreation	123,178	0	0	123,178	0	110,486	110,486	12,692
	Salaries and Wages	24,612	0	(4,176)	20,436	1,635	18,801	20,436	0
	Expenses	0	0	0	0	0	0	0	0
	Capital Outlay	0	0	0	0	0	0	0	0
	Total Recreation	147,790	0	(4,176)	143,614	1,635	129,287	130,922	12,692
541	Council on Aging	70,116	0	3,012	73,128	0	73,126	73,126	2
	Salaries and Wages	9,634	0	(130)	9,504	1,230	8,274	9,504	0
	Expenses	0	0	0	0	0	0	0	0
	Capital Outlay	0	0	0	0	0	0	0	0
	Total Council on Aging	79,750	0	2,882	82,632	1,230	81,400	82,630	2
543	Veterans Services	29,000	0	2,239	31,239	156	31,083	31,239	0
	Expenses	29,000	0	2,239	31,239	156	31,083	31,239	0
	Total Veterans Services	29,000	0	2,239	31,239	156	31,083	31,239	0
	Total Human Services	256,540	0	945	257,485	3,021	241,770	244,791	12,694
Library	Library	300,969	0	3,796	304,765	0	299,504	299,504	5,261
510	Salaries and Wages	109,975	0	(82)	109,893	160	109,683	109,843	0
	Expenses	0	0	0	0	0	0	0	0
	Capital Outlay	0	0	0	0	0	0	0	0
	Total Library	410,894	0	3,714	414,608	160	409,187	409,347	5,261

FISCAL YEAR 2003 EXPENSE REPORT
FOR THE PERIOD ENDED JUNE 30, 2003

7/30/2003

Department Number	Department Name	Original Appropriation	Supplemental Appropriations	Budget Transfers	Total Budget	Encumbered	Expended Year To Date	Total	Balance Available
Miscellaneous Finance									
191	Benefits								
	Life Insurance	830	0	0	830	0	788	788	42
	Health Insurance	327,277	0	6,900	334,177	0	322,686	322,686	11,491
	Veterans Pension	3,627	0	0	3,627	0	3,627	(0)	464
	Social Security	23,000	0	0	23,000	0	22,536	22,536	(4,907)
	Retirement	677,536	0	(27,339)	650,197	0	655,104	655,104	(7,090)
	Medicare	47,700	0	0	47,700	0	54,790	54,790	(0)
	Total Benefits	1,079,970	0	(20,439)	1,059,531	0	1,059,531	1,059,531	
192	Insurance								
	Workers Compensation	52,934	0	(2,811)	50,123	10,000	29,705	39,705	10,418
	Unemployment Compensation	3,000	0	0	3,000	0	1,660	1,660	1,340
	Employee Assistance Program	2,500	0	0	2,500	0	2,500	2,500	0
	Package Insurance	98,114	0	0	98,114	0	105,167	105,167	(7,053)
	Public Officials Bonds	1,555	0	0	1,555	0	1,557	1,557	(2)
	Legal Liability Insurance	27,480	0	0	27,480	0	32,183	32,183	(4,703)
	Total Insurance	185,583	0	(2,811)	182,772	10,000	172,772	182,772	0
193	Miscellaneous Expenses								
	Management Wage Transfer	101,133	0	(96,653)	4,480	0	0	0	4,480
	Wages	3,375	0	0	3,375	0	3,132	3,132	243
	Medical Exams	4,220	0	(5,852)	(1,632)	240	1,250	1,490	(3,122)
	Audit	20,000	0	0	20,000	0	20,000	20,000	0
	Other Consultants	1,600	0	0	1,600	0	870	870	730
	Repair/Replace Office Equipment	11,000	0	(145)	10,855	0	10,459	10,459	396
	Postage	31,500	0	0	31,500	114	29,153	29,267	2,233
	Office Supplies	23,500	0	144	23,644	0	23,881	23,881	(237)
	Training	1,200	0	60	1,260	0	1,260	1,260	0
	Total Miscellaneous Expenses	197,528	0	(102,446)	95,082	354	90,005	90,359	4,723
	Total Miscellaneous Finance	1,463,081	0	(125,696)	1,337,385	10,354	1,322,308	1,332,662	4,723
Other Expenses									
700	Principal and Interest								
	Expenses	1,404,338	0	0	1,404,338	129,369	1,250,065	1,379,434	24,904
	Total Principal and Interest	1,404,338	0	0	1,404,338	129,369	1,250,065	1,379,434	24,904
810	Assessments								
	Expenses	387,281	0	0	387,281	0	455,064	455,064	(67,783)
	Total Assessments	387,281	0	0	387,281	0	455,064	455,064	(67,783)
910	Other Miscellaneous								
	Salaries and Wages	0	0	0	0	0	0	0	0
	Expenses	11,300	2,658	0	13,958	0	4,777	4,777	9,181
	Arbitrage Penalty	0	538,880	0	538,880	0	602,840	602,840	(63,960)
	Total Other Miscellaneous	11,300	541,538	0	552,838	0	607,617	607,617	(54,779)
950	Other Financing Uses								
	Transfer to Special Revenue	0	0	0	0	0	0	0	0
	Total Town	11,621,882	541,538	0	12,163,420	522,885	11,569,812	12,092,698	70,723

**FISCAL YEAR 2003 EXPENSE REPORT
FOR THE PERIOD ENDED JUNE 30, 2003**

Department Number	Department Name	Original Appropriation	Supplemental Appropriations	Budget Transfers	Total Budget	Encumbered	Expended Year To Date	Total	Balance Available
Education									
2	Doyon School								
	Salaries and Wages	2,376,797	0	(15,000)	2,361,797	0	2,295,595	2,295,595	66,202
	Expenses	253,082	0	0	253,082	2,266	253,921	256,187	(3,105)
	Capital	1,800	0	0	1,800	0	0	0	1,800
	Total Doyon School	2,631,679	0	(15,000)	2,616,679	2,266	2,549,516	2,551,782	64,897
3	Winthrop School								
	Salaries and Wages	2,369,365	0	0	2,369,365	0	2,347,861	2,347,861	21,504
	Expenses	310,691	0	0	310,691	2,287	262,907	265,194	45,497
	Capital	14,500	0	0	14,500	0	13,291	13,291	1,209
	Total Winthrop School	2,694,556	0	0	2,694,556	2,287	2,624,059	2,626,346	68,210
4	Middle School								
	Salaries and Wages	2,441,657	0	15,000	2,456,657	0	2,429,250	2,429,250	27,407
	Expenses	300,483	0	0	300,483	13,442	240,736	254,178	46,305
	Capital	0	0	0	0	0	3,061	3,061	(3,061)
	Total Middle School	2,742,140	0	15,000	2,757,140	13,442	2,673,047	2,686,489	70,651
5	High School								
	Salaries and Wages	3,095,242	0	0	3,095,242	0	3,022,680	3,022,680	72,562
	Expenses	512,234	0	0	512,234	11,987	554,029	566,016	(53,782)
	Capital	100	0	0	100	0	0	0	100
	Total High School	3,607,576	0	0	3,607,576	11,987	3,576,709	3,588,696	18,880
7	MSHS Building Operations								
	Salaries and Wages	270,640	0	0	270,640	0	258,284	258,284	12,356
	Expenses	456,474	0	0	456,474	15,639	417,608	433,247	23,227
	Capital	0	0	0	0	0	0	0	0
	Total High School	727,114	0	0	727,114	15,639	675,892	691,531	35,583
9	All District								
	Salaries and Wages	2,211,218	0	0	2,211,218	4,061	2,177,051	2,181,112	30,106
	Expenses	3,321,355	0	0	3,321,355	14,677	3,343,880	3,358,557	(37,202)
	Capital	0	0	0	0	0	0	0	0
	Total All District	5,532,573	0	0	5,532,573	18,738	5,520,931	5,539,669	(7,096)
Total Education		17,935,638	0	0	17,935,638	64,359	17,620,154	17,684,513	251,125
Total General Fund		29,557,520	541,538	0	30,099,058	567,244	29,189,966	29,777,211	321,848

FISCAL YEAR 2003 EXPENSE REPORT
FOR THE PERIOD ENDED JUNE 30, 2003

7/30/2003

Department Number	Department Name	Original Appropriation	Supplemental Appropriations	Budget Transfers	Total Budget	Encumbered	Expended Year To Date	Total	Balance Available
Utilities 650	Sewer								
	Salaries and Wages	317,795	0	0	317,795	0	341,786	341,786	(23,991)
	Expenses	740,407	0	0	740,407	1,563	692,838	694,401	46,006
	Capital Outlay	136,377	10,000	0	146,377	7,595	127,121	134,716	11,861
	Litigation	0	0	0	0	0	0	0	0
	Total Sewer	1,194,579	10,000	0	1,204,579	9,158	1,161,745	1,170,903	33,676
655	Water Distribution								
	Salaries and Wages	471,834	0	0	471,834	0	484,900	484,900	(13,066)
	Expenses	398,704	0	0	398,704	13,226	391,908	405,134	(6,430)
	Capital Outlay	345,000	(70,708)	0	274,292	0	229,072	229,072	45,220
	Litigation	0	0	0	0	0	0	0	0
	Total Water Distribution	1,215,538	(70,708)	0	1,144,830	13,226	1,105,880	1,119,106	25,724
657	Water Treatment								
	Salaries and Wages	267,865	0	0	267,865	0	244,405	244,405	23,460
	Expenses	465,280	0	0	465,280	12,955	480,621	493,576	(28,296)
	Capital Outlay	103,000	0	0	103,000	1,302	52,728	54,030	48,970
	Miscellaneous	0	0	0	0	0	0	0	0
	Total Water Treatment	836,145	0	0	836,145	14,257	777,754	792,011	44,134
	Total Utilities	3,246,262	(60,708)	0	3,185,554	36,641	3,045,379	3,082,020	103,534

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	ORIGINAL ESTIM REV	ESTIM REV ADJSTMIS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
100 GENERAL FUND						

110 MUNICIPAL						

1110 411000 PERSONAL PROPERTY-2000	0	.00	.00	-119.18	119.18	.0%
1110 411001 PERSONAL PROPERTY-2001	0	.00	.00	-150.72	150.72	.0%
1110 411002 PERSONAL PROPERTY-2002	0	.00	.00	-430.99	430.99	.0%
1110 411003 PERSONAL PROPERTY - 2003	0	.00	.00	-164,926.41	164,926.41	.0%
1110 411099 PERSONAL PROPERTY-1999	0	.00	.00	-27.15	27.15	.0%
1110 412000 REAL ESTATE TAX-2000	0	.00	.00	-7,387.29	7,387.29	.0%
1110 412001 REAL ESTATE TAX-2001	0	.00	.00	-112,926.77	112,926.77	.0%
1110 412002 REAL ESTATE TAX-2002	0	.00	.00	-162,783.81	162,783.81	.0%
1110 412003 REAL ESTATE TAX - 2003	0	.00	.00	-18,897,879.73	18,897,879.73	.0%
1110 4135 TAX LIENS REDEEMED	0	.00	.00	-84,694.06	84,694.06	.0%
1110 415000 MOTOR VEHICLE EXCISE-200	0	.00	.00	-2,767.76	2,767.76	.0%
1110 415001 MOTOR VEHICLE EXCISE-200	0	.00	.00	-26,795.83	26,795.83	.0%
1110 415002 MOTOR VEHICLE EXCISE-200	0	.00	.00	-391,402.88	391,402.88	.0%
1110 415003 MOTOR VEHICLE EXCISE -20	0	.00	.00	-1,330,081.29	1,330,081.29	.0%
1110 415099 MOTOR VEHICLE PRIOR	0	.00	.00	-2,684.85	2,684.85	.0%
1110 416002 BOAT EXCISE TAX-2002	0	.00	.00	-5,162.06	5,162.06	.0%
1110 416003 BOAT EXCISE TAX-2003	0	.00	.00	-12,394.77	12,394.77	.0%
1110 41701 INTEREST-PROPERTY TAX	0	.00	.00	-79,946.83	79,946.83	.0%
1110 41703 INTEREST-MOTOR VEHICLE	0	.00	.00	-6,518.73	6,518.73	.0%
1110 41704 INTEREST-BOAT EXCISE	0	.00	.00	-43.48	43.48	.0%
1110 41705 INTEREST-SPEC ASSESSMENT	0	.00	.00	-54.87	54.87	.0%
1110 41706 INTEREST-TAX LIENS	0	.00	.00	-35,514.75	35,514.75	.0%
1110 41707 DEMAND FEES	0	.00	.00	-19,477.69	19,477.69	.0%
1110 41708 WARRANT FEE	0	.00	.00	-5,870.00	5,870.00	.0%
1110 41709 REDEMPTION FEE-TAX LIENS	0	.00	.00	-180.00	180.00	.0%
1110 41711 REGISTRY FEE	0	.00	.00	-5,660.00	5,660.00	.0%
1110 41802 PYMT IN LIEU- TRUSTEES	0	.00	.00	-89,639.00	89,639.00	.0%
1110 41803 PYMT IN LIEU-ELD	0	.00	.00	-246,273.43	246,273.43	.0%
1110 42703 LIEN CERTIFICATES	0	.00	.00	-47,025.00	47,025.00	.0%
1110 42708 SALE OF TOWN PROPERTY	0	.00	.00	-18,066.57	18,066.57	.0%
1110 43202 BETTERMENT DISCHARGE	0	.00	.00	-96.00	96.00	.0%
1110 43203 BAD CHECK FEE	0	.00	.00	-575.00	575.00	.0%
1110 43601 COURT RENTAL	0	.00	.00	-59,442.96	59,442.96	.0%
1110 43602 VETERAN'S OFFICE RENTAL	0	.00	.00	-4,750.00	4,750.00	.0%
1110 43605 TOWN HALL RENTAL	0	.00	.00	-645.00	645.00	.0%
1110 46101 C/S STATE-OWNED LAND	0	.00	.00	-172,937.00	172,937.00	.0%
1110 46102 C/S VETS,BLIND,SUR SPOUSE	0	.00	.00	-20,482.00	20,482.00	.0%
1110 46103 C/S ELDERLY EXEMPTION	0	.00	.00	-13,842.00	13,842.00	.0%

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	ORIGINAL ESTIM REV	ESTIM REV ADJSTMIS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
1110 46603 C/S ADDITIONAL ASSISTANCE	0	.00	.00	-826,975.00	826,975.00	.0%
1110 46604 C/S LOTTERY	0	.00	.00	-954,446.00	954,446.00	.0%
1110 471003 WATER ASSESSMENT 2003	0	.00	.00	-19.40	19.40	.0%
1110 472003 STREET ASSESSMENT 2003	0	.00	.00	-50.62	50.62	.0%
1110 473003 COMMITTED INTEREST - 200	0	.00	.00	-12.06	12.06	.0%
1110 48401 GENERAL FUND-MISC REVENUE	0	.00	.00	-6,124.98	6,124.98	.0%
TOTAL MUNICIPAL	0	.00	.00	-23,817,283.92	23,817,283.92	.0%
122 SELECTMEN						
1122 42702 SELECTMEN-PHOTOCOPIES	0	.00	.00	-204.50	204.50	.0%
1122 43249 SELECTMEN CATV FRANCHISE	0	.00	.00	-2,343.00	2,343.00	.0%
TOTAL SELECTMEN	0	.00	.00	-2,547.50	2,547.50	.0%
137 ASSESSOR						
1137 42702 ASSESSOR - PHOTOCOPIES	0	.00	.00	-3,475.90	3,475.90	.0%
TOTAL ASSESSOR	0	.00	.00	-3,475.90	3,475.90	.0%
138 TREASURER/COLLECTOR						
1138 43704 TREAS/COLL-BEACH STICKERS	0	.00	.00	-63,375.00	63,375.00	.0%
1138 48210 TREAS/COLL-INVESTMENT INC	0	.00	.00	-85,933.30	85,933.30	.0%
1138 48220 TREAS/COLL-INV INCOME-SCH	0	.00	.00	-6,615.30	6,615.30	.0%
1138 48230 TREAS/COLL-INV INCOME-LIB	0	.00	.00	-15,112.13	15,112.13	.0%
TOTAL TREASURER/COLLECTOR	0	.00	.00	-171,035.73	171,035.73	.0%
161 TOWN CLERK						
1161 42702 TOWN CLK - PHOTOCOPIES	0	.00	.00	-3,376.25	3,376.25	.0%
1161 42704 TOWN CLK - SALE OF BOOKS	0	.00	.00	-3,130.00	3,130.00	.0%
1161 43204 TOWN CLK - MISCELLANEOUS	0	.00	.00	-391.60	391.60	.0%
1161 43213 TOWN CLK - RECORD FILING	0	.00	.00	-5,365.47	5,365.47	.0%

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	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
1161 44101 TOWN CLK - LIQUOR-ALL ALCO	0	.00	.00	-41,275.00	41,275.00	.0%
1161 44102 TOWN CLK-LIQUOR-BEER & WI	0	.00	.00	-9,425.00	9,425.00	.0%
1161 44103 TOWN CLK - LIQUOR-1-DAY (	0	.00	.00	-960.00	960.00	.0%
1161 44104 TOWN CLK - LIQUOR-1-DAY (	0	.00	.00	-200.00	200.00	.0%
1161 44105 TOWN CLK - LIQUOR-SEASONA	0	.00	.00	-7,425.00	7,425.00	.0%
1161 44201 TOWN CLK - MARRIAGE LICEN	0	.00	.00	-1,925.00	1,925.00	.0%
1161 44202 TOWN CLK - SHELLFISH LICE	0	.00	.00	-44,425.00	44,425.00	.0%
1161 44203 TOWN CLK - SPORTING	0	.00	.00	-4.25	4.25	.0%
1161 44204 TOWN CLK-SUNDAY/LIVE ENTE	0	.00	.00	-2,060.00	2,060.00	.0%
1161 44205 TOWN CLK-COM VICTUALER LI	0	.00	.00	-5,000.00	5,000.00	.0%
1161 44206 TOWN CLK - AUCTIONEERS LI	0	.00	.00	-1,050.00	1,050.00	.0%
1161 44207 TOWN CLK - RAFFLE LICENSE	0	.00	.00	-100.00	100.00	.0%
1161 44209 TOWN CLK-AUTO/AMUSEMNT LI	0	.00	.00	-1,680.00	1,680.00	.0%
1161 44210 TOWN CLK-LIVE ENTERTMT LI	0	.00	.00	-1,300.00	1,300.00	.0%
1161 44211 TOWN CLK-AUTO CLS 1, II LI	0	.00	.00	-1,600.00	1,600.00	.0%
1161 44215 TOWN CLK - ANTIQUE LICENS	0	.00	.00	-240.00	240.00	.0%
1161 44217 TOWN CLK - DOG LICENSES	0	.00	.00	-22,355.00	22,355.00	.0%
TOTAL TOWN CLERK	0	.00	.00	-153,287.57	153,287.57	.0%
171 PLANNING BOARD						
1171 42702 PLANNING - PHOTOCOPIES	0	.00	.00	-161.24	161.24	.0%
1171 43241 PLANNING - SUBDIVSN FILIN	0	.00	.00	-2,525.00	2,525.00	.0%
1171 43242 PLANNING - SPECIAL PERMIT	0	.00	.00	-2,500.00	2,500.00	.0%
1171 43243 PLANNING - SITE PLAN REV	0	.00	.00	-1,800.00	1,800.00	.0%
1171 43245 PLANNING - FORM A FEE	0	.00	.00	-900.00	900.00	.0%
TOTAL PLANNING BOARD	0	.00	.00	-7,886.24	7,886.24	.0%
173 CONSERVATION COMMISSION						
1173 43205 CONS COMM - CONSERVATION	0	.00	.00	-26,769.10	26,769.10	.0%
TOTAL CONSERVATION COMMISSION	0	.00	.00	-26,769.10	26,769.10	.0%
174 APPEALS BOARD						
1174 43231 APPEALS BD - ZBA FILING F	0	.00	.00	-8,625.00	8,625.00	.0%

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TOTAL APPEALS BOARD	0	.00	.00	-8,625.00	8,625.00	.0%

210 POLICE						

1210 42702 POLICE - PHOTOCOPIES	0	.00	.00	-1,038.00	1,038.00	.0%
1210 43216 POLICE DETAIL ADMIN	0	.00	.00	-9,493.85	9,493.85	.0%
1210 44237 POLICE PHOTOS	0	.00	.00	-1,240.00	1,240.00	.0%
1210 44238 POLICE -HAWKER/PEDDLER LI	0	.00	.00	-125.00	125.00	.0%
1210 44241 POLICE - BICYCLE REGISTRA	0	.00	.00	-4.00	4.00	.0%
1210 44242 POLICE - LICENSE TO CARRY	0	.00	.00	-2,927.50	2,927.50	.0%
1210 46601 C/S POLICE INCENTIVE	0	.00	.00	-83,649.00	83,649.00	.0%
1210 47703 POLICE - REGISTRY-CMVI	0	.00	.00	-23,632.50	23,632.50	.0%
1210 47704 POLICE - COURT FINES	0	.00	.00	-12,855.00	12,855.00	.0%
1210 47705 POLICE - PARKING FINES	0	.00	.00	-17,628.00	17,628.00	.0%
TOTAL POLICE	0	.00	.00	-152,592.85	152,592.85	.0%

220 FIRE						

1220 43217 FIRE DETAIL ADMIN	0	.00	.00	-35.00	35.00	.0%
1220 44510 FIRE - BURNER PERMIT	0	.00	.00	-90.00	90.00	.0%
1220 44512 FIRE - SMOKE DETECTOR INS	0	.00	.00	-2,380.00	2,380.00	.0%
1220 44513 FIRE - FIRE PERMITS & OTH	0	.00	.00	-2,490.00	2,490.00	.0%
1220 44514 FIRE - FIRE-OTHER	0	.00	.00	-40.00	40.00	.0%
TOTAL FIRE	0	.00	.00	-5,035.00	5,035.00	.0%

251 BUILDING INSPECTOR						

1251 42702 BLDG INSP - PHOTOCOPIES	0	.00	.00	-441.07	441.07	.0%
1251 44530 BLDG INSP - NEW CONSTRUCT	0	.00	.00	-29,553.93	29,553.93	.0%
1251 44531 BLDG INSP - ALTERATION PE	0	.00	.00	-69,710.00	69,710.00	.0%
1251 44532 BLDG INSP - DEMOLITION PE	0	.00	.00	-75.00	75.00	.0%
1251 44533 BLDG INSP - CERTIF OF INS	0	.00	.00	-2,635.00	2,635.00	.0%
1251 44534 BLDG INSP - OCCUPANCY PER	0	.00	.00	-2,585.00	2,585.00	.0%
1251 44535 BLDG INSP - PLUMB/GAS INS	0	.00	.00	-22,751.50	22,751.50	.0%
TOTAL BUILDING INSPECTOR	0	.00	.00	-127,751.50	127,751.50	.0%

295 HARBORMASTER						

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	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
1295 43220 HARBOR - LAUNCHING FEE	0	.00	.00	-10,135.00	10,135.00	.0%
1295 44502 HARBOR - MOORING PERMIT	0	.00	.00	-29,978.00	29,978.00	.0%
TOTAL HARBORMASTER	0	.00	.00	-40,113.00	40,113.00	.0%
296 SHELLFISH						
1296 42716 SHELLFISH - CONFISCATED C	0	.00	.00	-1,194.00	1,194.00	.0%
TOTAL SHELLFISH	0	.00	.00	-1,194.00	1,194.00	.0%
300 EDUCATION						
1300 46202 C/S CHAPTER 70	0	.00	.00	-2,322,465.00	2,322,465.00	.0%
1300 46203 C/S TRANSP PUPILS	0	.00	.00	-94,395.00	94,395.00	.0%
1300 46204 C/S SCHL CONSTRUCT	0	.00	.00	-2,001,296.00	2,001,296.00	.0%
1300 46803 EDUCATION - MEDICAID REIM	0	.00	.00	-115,913.00	115,913.00	.0%
TOTAL EDUCATION	0	.00	.00	-4,534,069.00	4,534,069.00	.0%
424 HIGHWAY						
1424 44503 HWY - STREET OPENING	0	.00	.00	-1,260.00	1,260.00	.0%
TOTAL HIGHWAY	0	.00	.00	-1,260.00	1,260.00	.0%
425 FORESTRY						
1425 42006 FORESTRY - LINE CLEARING	0	.00	.00	-37,030.00	37,030.00	.0%
TOTAL FORESTRY	0	.00	.00	-37,030.00	37,030.00	.0%
431 SANITATION						
1431 44230 SANITATION - CURB DISP PE	0	.00	.00	-1,000.00	1,000.00	.0%

FOR 2003 13

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL

TOTAL SANITATION	0	.00	.00	-1,000.00	1,000.00	.0%
432 SOLID WASTE TRANSFER STATION						

1432 44230 SWTS - NON RES DISPOSAL P	0	.00	.00	-1,425.00	1,425.00	.0%
TOTAL SOLID WASTE TRANSFER STA	0	.00	.00	-1,425.00	1,425.00	.0%
491 CEMETERY						

1491 43264 CEMETERY - FOUNDATION FEE	0	.00	.00	-2,437.00	2,437.00	.0%
1491 43705 CEMETERY - TENT RENTALS	0	.00	.00	-1,575.00	1,575.00	.0%
1491 43706 CEMETERY - CREMATIONS	0	.00	.00	-4,900.00	4,900.00	.0%
1491 43707 CEMETERY - GRAVE OPENINGS	0	.00	.00	-31,900.00	31,900.00	.0%
TOTAL CEMETERY	0	.00	.00	-40,812.00	40,812.00	.0%
512 HEALTH						

1512 43260 HEALTH-WEIGHTS & MEASURES	0	.00	.00	-3,194.00	3,194.00	.0%
1512 43261 HEALTH - PERC TEST FEE	0	.00	.00	-18,300.00	18,300.00	.0%
1512 44230 HEALTH - DISPOSAL PERMIT	0	.00	.00	-21,900.00	21,900.00	.0%
1512 44231 HEALTH - SEPTAGE HAULER	0	.00	.00	-1,750.00	1,750.00	.0%
1512 44232 HEALTH - FOOD SERVICE	0	.00	.00	-11,592.00	11,592.00	.0%
1512 44233 HEALTH - RETAIL FOOD	0	.00	.00	-2,000.00	2,000.00	.0%
1512 44234 HEALTH - INSTALLERS LICEN	0	.00	.00	-2,975.00	2,975.00	.0%
1512 44235 HEALTH - OTHER HEALTH LIC	0	.00	.00	-6,885.00	6,885.00	.0%
TOTAL HEALTH	0	.00	.00	-68,596.00	68,596.00	.0%
543 VETERANS' SERVICES						

1543 46602 C/S VETERANS BENEFITS	0	.00	.00	-20,085.77	20,085.77	.0%
TOTAL VETERANS' SERVICES	0	.00	.00	-20,085.77	20,085.77	.0%
610 LIBRARY						

1610 42709 LIBRARY - LOST BOOKS RECE	0	.00	.00	-1,310.80	1,310.80	.0%

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	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
1610 47706 LIBRARY - FINES	0	.00	.00	-2,589.20	2,589.20	.0%
1610 48302 LIBRARY DONATIONS/BEQUEST	0	.00	.00	-1,443.00	1,443.00	.0%
TOTAL LIBRARY	0	.00	.00	-5,343.00	5,343.00	.0%
620 RECREATION						
1620 43207 RECREATION -SWIM LESSONS	0	.00	.00	-1,205.00	1,205.00	.0%
1620 43208 RECREATION - SENIOR BUS T	0	.00	.00	-665.00	665.00	.0%
TOTAL RECREATION	0	.00	.00	-1,870.00	1,870.00	.0%
910 OTHER MISCELLANEOUS						
1910 49520 OTH MISC - TRANSF FROM SP	0	.00	.00	-60,829.00	60,829.00	.0%
TOTAL OTHER MISCELLANEOUS	0	.00	.00	-60,829.00	60,829.00	.0%
TOTAL GENERAL FUND	0	.00	.00	-29,289,917.08	29,289,917.08	.0%
TOTAL REVENUES	0	.00	.00	-29,289,917.08	29,289,917.08	.0%
GRAND TOTAL	0	.00	.00	-29,289,917.08	29,289,917.08	.0%

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YEAR-TO-DATE BUDGET REPORT

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	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
600 SEWER ENTERPRISE						
650 WASTE WATER TREATMENT PLANT						
600650 42015 SEWER SEPTAGE DISPOSAL	0	.00	.00	-73,144.00	73,144.00	.0%
600650 4231 SEWER USER CHARGES	0	.00	.00	-866,227.60	866,227.60	.0%
600650 42400 SEWER LIEN-2000	0	.00	.00	-221.48	221.48	.0%
600650 424002 SEWER LIEN-2002	0	.00	.00	-2,350.43	2,350.43	.0%
600650 424003 SEWER LIEN - 2003	0	.00	.00	-24,451.56	24,451.56	.0%
600650 43262 SEWER APPLICATION FEES	0	.00	.00	-8,460.00	8,460.00	.0%
600650 470002 SEWER ASSESSMENT 2002	0	.00	.00	-263.74	263.74	.0%
600650 470003 SEWER ASSESSMENT 2003	0	.00	.00	-11,787.46	11,787.46	.0%
600650 473002 SEWER COMMITTED INTERE	0	.00	.00	-246.64	246.64	.0%
600650 473003 SEWER COMMITTED INTERE	0	.00	.00	-7,858.03	7,858.03	.0%
600650 47440 UNAPPORTIONED SEWER	0	.00	.00	-6,159.93	6,159.93	.0%
600650 48403 SEWER OTHER MISCELLANEO	0	.00	.00	-40,569.50	40,569.50	.0%
TOTAL WASTE WATER TREATMENT PL	0	.00	.00	-1,041,740.37	1,041,740.37	.0%
TOTAL SEWER ENTERPRISE	0	.00	.00	-1,041,740.37	1,041,740.37	.0%
TOTAL REVENUES	0	.00	.00	-1,041,740.37	1,041,740.37	.0%
GRAND TOTAL	0	.00	.00	-1,041,740.37	1,041,740.37	.0%

FOR 2003 13

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
610 WATER ENTERPRISE						
655 WATER OPERATION & MAINTENANCE						
610655 42010 WATER O/M USER CHARGES	0	.00	.00	-1,774,751.85	1,774,751.85	.0%
610655 42011 WATER O&M HYDRANT MAINT	0	.00	.00	-3,658.88	3,658.88	.0%
610655 422000 WATER LIEN-2000	0	.00	.00	-1,847.16	1,847.16	.0%
610655 422001 WATER LIEN-2001	0	.00	.00	-1,798.53	1,798.53	.0%
610655 422002 WATER LIEN-2002	0	.00	.00	-3,520.07	3,520.07	.0%
610655 422003 WATER LIEN - 2003	0	.00	.00	-31,206.89	31,206.89	.0%
610655 43262 WATER O&M APPLICATION F	0	.00	.00	-11,050.00	11,050.00	.0%
610655 48403 WATER O&M OTHER MISCELL	0	.00	.00	-10,936.07	10,936.07	.0%
610655 49530 TRANSFER FROM CAPITAL P	0	.00	.00	-246,950.00	246,950.00	.0%
TOTAL WATER OPERATION & MAINTENANCE	0	.00	.00	-2,085,719.45	2,085,719.45	.0%
TOTAL WATER ENTERPRISE	0	.00	.00	-2,085,719.45	2,085,719.45	.0%
TOTAL REVENUES	0	.00	.00	-2,085,719.45	2,085,719.45	.0%
GRAND TOTAL	0	.00	.00	-2,085,719.45	2,085,719.45	.0%

TOWN OF IPSWICH
EXPENDABLE TRUST FUNDS
FISCAL YEAR 2003

8/21/03

Account	Fund Balance 7/1/02	Contributions	Revenue Interest	Other	Transfer In	Expenditures	Transfer Out	Fund Balance 6/30/03
Fund T - Expendable Trust Funds								
T1 Stabilization	520,567.36	0.00	31,417.55	0.00	0.00	0.00	0.00	551,984.91
T10 Mariana Jones	830.87	0.00	110.50	0.00	0.00	0.00	0.00	941.37
T11 Cemetery Flowers	8,060.37	0.00	1,384.85	0.00	0.00	1,495.00	0.00	7,950.22
T12 Cemetery Perpetual Care	99,904.61	0.00	22,266.19	0.00	0.00	0.00	0.00	122,170.80
T13 Crane's Picnic	36,369.39	0.00	14,830.97	0.00	0.00	5,626.54	0.00	45,573.82
T14 Eunice Caldwell Cowles	3,621.17	0.00	822.05	0.00	0.00	200.00	0.00	4,243.22
T15 Harold Bowen	23,631.65	0.00	2,451.15	0.00	0.00	0.00	0.00	26,082.80
T16 J&N Huckins	273.80	0.00	745.58	0.00	0.00	0.00	0.00	1,019.38
T17 C. Thibault	1,468.80	0.00	1,597.41	0.00	0.00	2,000.00	0.00	1,066.21
T18 Mary Conley Preservation	1,517.31	0.00	10.28	0.00	0.00	0.00	0.00	1,527.59
T19 High School Scholarship #1	4,934.14	0.00	2,711.88	0.00	0.00	7,000.00	0.00	646.02
T2 Municipal Insurance	6,206.24	0.00	374.55	0.00	0.00	0.00	0.00	6,580.79
T20 Pescosolido	4,882.56	0.00	6,329.92	0.00	0.00	8,000.00	0.00	3,212.48
T21 Joseph & Helen Ross	2,141.67	0.00	732.76	0.00	0.00	0.00	0.00	2,874.43
T22 Marion Ross Humphrey	2,137.24	0.00	732.53	0.00	0.00	0.00	0.00	2,869.77
T23 Pauline Ross Claxton	2,141.67	0.00	732.76	0.00	0.00	0.00	0.00	2,874.43
T3 Conservation	7,273.66	0.00	438.99	0.00	0.00	0.00	0.00	7,712.65
T4 Mark Newman	47.92	0.00	291.94	0.00	0.00	0.00	0.00	339.86
T5 Dow Boulder	1,410.18	0.00	91.50	0.00	0.00	0.00	0.00	1,501.68
T6 William Brown	883.44	0.00	83.50	0.00	0.00	0.00	0.00	966.94
T7 Martha Savory	2,382.94	0.00	173.99	0.00	0.00	0.00	0.00	2,556.93
T8 Appleton Memorial	9,251.81	0.00	618.70	0.00	0.00	0.00	0.00	9,870.51
T9 John C. Kimball	406.69	0.00	54.70	0.00	0.00	0.00	0.00	461.39
Total	740,345.49	0.00	89,004.25	0.00	0.00	24,321.54	0.00	805,028.20

TOWN OF IPSWICH
TRUST FUNDS
FISCAL YEAR 2003

8/8/03

Account	Fund Balance 7/1/01	Contributions	Revenue Interest	Other	Transfer In	Expenditures	Transfer Out	Fund Balance 6/30/02
Fund U - Non-Expendable Trust Funds								
U10 Mariana Jones	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
U11 Cemetery Flowers	15,359.71	0.00	0.00	0.00	0.00	0.00	0.00	15,359.71
U12 Cemetery Perpetual Care	265,668.98	10,500.00	0.00	0.00	0.00	0.00	0.00	276,168.98
U13 Crane's Picnic	212,719.64	0.00	0.00	0.00	0.00	0.00	0.00	212,719.64
U14 Eunice Caldwell Cowles	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
U15 Harold Bowen	16,982.00	0.00	0.00	0.00	0.00	0.00	0.00	16,982.00
U16 J&N Huckins	12,079.65	0.00	0.00	0.00	0.00	0.00	0.00	12,079.65
U17 C. Thibault	25,000.00	0.00	0.00	0.00	0.00	0.00	0.00	25,000.00
U18 Mary Conley Preservation	3,955.00	320.00	0.00	0.00	0.00	0.00	0.00	4,275.00
U19 High School Scholarship #1	40,000.00	0.00	0.00	0.00	0.00	0.00	0.00	40,000.00
U20 Pescosolido	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00
U21 Joseph & Helen Ross	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
U22 Marion Ross Humphrey	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
U23 Pauline Ross Claxton	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
U4 Mark Newman	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00
U5 Dow Boulder	106.00	0.00	0.00	0.00	0.00	0.00	0.00	106.00
U6 William Brown	500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
U7 Martha Savory	500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
U8 Appleton Memorial	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
U9 John C. Kimball	500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
Total Non-Expendable	740,370.96	10,820.00	0.00	0.00	0.00	0.00	0.00	751,190.96
Total Expendable	740,345.49							805,028.20
Grand Total	1,480,716.47							1,556,219.18
Per Treasurer	0.00							0.00
Difference	1,480,716.47							1,556,219.18

OWN IPSWICH
CAPITAL PROJECTS FUNDS ACTIVITY SCHEDULE

8/27/03

6/30/03

(DR)/CR

Account	Balance 7/1/02	REVENUE Federal/State	Bonds	Other	Transfer in	Expenditures	Transfer out	Balance 6/30/03
F1 Revaluation	100.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00
F10 County S/Seawall	(183,639.18)	0.00	0.00	0.00	21,875.00	300.00	0.00	(162,064.18) (1)
F11 Open Space 4/00	(721,076.64)	0.00	0.00	634,760.00	0.00	202,504.60	0.00	(288,821.24) (2)
F12 Woodworth Land 10/00	(234,040.00)	0.00	0.00	0.00	0.00	21,781.83	0.00	(255,821.83) (3)
F13 Court Ren/Bld 10/00	(2,600.00)	0.00	0.00	0.00	2,600.00	0.00	0.00	0.00
F14 Ch 90 - 4/00	0.00	0.06	0.00	0.00	0.00	0.00	0.00	0.06
F15 Sch Const Sup 10/00	137,804.33	0.00	0.00	0.00	0.00	217,852.49	0.00	(80,048.16) (4)
F16 Fin Mgt Sys 4/01	(169,741.97)	0.00	0.00	0.00	0.00	44,556.50	0.00	(214,298.47) (5)
F17 Sidewalk Replace 4/01	(48,572.24)	0.00	0.00	0.00	0.00	93,458.23	0.00	(142,030.47) (6)
F18 Hammett St Imp 4/01	(8,598.80)	135,854.00	0.00	0.00	0.00	127,255.20	0.00	0.00
F19 N Main Streetscape 4/01	(49,311.03)	0.00	0.00	0.00	0.00	38,664.15	0.00	(9,775.18) (7)
F20 Elem School Proj 4/01	(50,000.00)	0.00	0.00	0.00	0.00	3,415.00	0.00	(53,415.00) (8)
F21 Public Safety Study 4/01	(20,975.00)	0.00	0.00	0.00	0.00	660.00	0.00	(21,635.00) (9)
F22 FY99 Town Wharf	1,908.50	0.00	0.00	0.00	0.00	0.00	0.00	1,908.50
F23 MS Renovate	140,145.16	0.00	0.00	0.00	0.00	56,342.00	0.00	83,803.16
F24 Ch 90 PWED5002	0.00	2,400.00	0.00	0.00	0.00	2,400.00	0.00	0.00
F25 School Bldg Repair (320)	1,383.30	0.00	0.00	0.00	0.00	0.00	0.00	1,383.30
F26 Asbestos Removal	1,564.25	0.00	0.00	0.00	0.00	0.00	0.00	1,564.25
F27 Sch Bldg Overrun 10/01	0.00	0.00	0.00	0.00	0.00	136,716.88	0.00	(136,716.88) (10)
F28 Ch 90 4/01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
F29 Ch 90 4/02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
F30 Miscellaneous	3,393.49	0.00	0.00	0.00	0.00	0.00	0.00	3,393.49
F31 Fire Dept Equip 4/02	0.00	0.00	0.00	0.00	0.00	5,680.00	0.00	(5,680.00)
F32 Sidewalks 4/02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
F33 N Main St Drainage 4/02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
F34 Ch 90 #9493 #15 4/03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
F35 Sch Renovate #21 4/03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
F36 Riverwalk #24 4/03	0.00	0.00	0.00	0.00	24,000.00	0.00	0.00	24,000.00
F37 Rogers Easement #27 4/03	0.00	0.00	0.00	0.00	2,500.00	0.00	0.00	2,500.00
F4 Giles Firman Park	111.70	0.00	0.00	0.00	0.00	0.00	0.00	111.70
F5 HS MS Construction	5,097.08	0.00	0.00	0.00	0.00	5,097.08	0.00	0.00
F6 Truck Storage 4/97	262.37	0.00	0.00	0.00	0.00	0.00	0.00	262.37
F7 Bridges 4/96	(45,921.79)	0.00	0.00	0.00	4,740.00	0.00	0.00	(41,181.79) (11)
F8 Parking Lot 4/97	18,317.06	0.00	0.00	0.00	0.00	0.00	0.00	18,317.06
F9 Open Space/Rec 10/99	48,475.14	30,792.96	0.00	44,736.90	0.00	2,450.00	24,000.00	97,555.00
G1 WW Force Main	2,420.20	0.00	0.00	0.00	0.00	23,135.76	0.00	(20,715.56)
G2 Neck Sewer Study 4/01	(221,321.80)	0.00	0.00	0.00	0.00	41,040.20	0.00	(262,362.00) (12)
G3 Lapping Sta Replace 10/01	(18,560.83)	0.00	0.00	0.00	0.00	125,159.17	0.00	(143,720.00) (13)
G4 Lind Swap/Sew Ext 4/99	(9,511.64)	0.00	0.00	0.00	0.00	28,652.19	0.00	(38,163.83) (14)
G5 High St Sewer Ext 4/03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
H1 Water Meters 4/98	26,277.06	0.00	0.00	0.00	0.00	9,693.20	0.00	16,583.86
H2 Bull Brook 4/98	8,163.45	0.00	0.00	0.00	0.00	0.00	0.00	8,163.45
H3 Water Garage 4/97	246,950.00	0.00	0.00	0.00	0.00	0.00	246,950.00	0.00
H4 GIS Bond	(246,579.55)	0.00	0.00	0.00	33,125.00	14,640.17	0.00	(228,194.72) (15)
H6 Water Meters (230)	8,730.06	0.00	0.00	0.00	0.00	0.00	0.00	8,730.06
H7 Water Project 4/03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	(1,379,447.32)	169,047.02	0.00	679,496.90	88,840.00	1,201,454.65	270,950.00	(1,914,468.05)

- (1) Ban 178,125
- (2) Ban 54,000.
- (3) Ban 697,240
- (4) Ban 325,000
- (5) Ban 150,000
- (6) Ban 45,260
- (7) Ban 265,000
- (8) Ban 250,000.
- (9) Ban 150,000
- (10) Ban 40,000
- (11) Ban 231,875

TOWN OF IPSWICH
SPECIAL REVENUE FUNDS
FISCAL YEAR 2003

8/21/03

Fund A - Revolving	Fund Balance 7/1/02	Revenue Federal/State	Other	Transfer In	Expenditures	Transfer Out	Fund Balance 6/30/03
A1 Oakwood Knoll	100.00	0.00	0.00	0.00	0.00	0.00	100.00
A10 226 High St	1,056.25	0.00	0.00	0.00	0.00	0.00	1,056.25
A11 7 Cogswell St	585.00	0.00	0.00	0.00	0.00	0.00	585.00
A14 17 Hammett St.	162.50	0.00	0.00	0.00	0.00	0.00	162.50
A15 154 High St.	527.25	0.00	0.00	0.00	0.00	0.00	527.25
A16 Turner Hill	0.00	0.00	20,157.45	0.00	16,007.77	0.00	4,149.68
A17 Old Right Rd/Kalleher	375.00	0.00	1,575.00	0.00	1,893.75	0.00	56.25
A18 Old Right Rd/Kodiac	187.50	0.00	0.00	0.00	0.00	0.00	187.50
A19 20 Hayward St/Kodiac	782.50	0.00	0.00	0.00	0.00	0.00	782.50
A2 10 Wainwright St	419.25	0.00	4,928.50	0.00	5,257.45	0.00	90.30
A2 COA Activity Fees	390.00	0.00	0.00	0.00	0.00	0.00	390.00
A20 180 High St	8,000.00	0.00	0.00	0.00	0.00	0.00	8,000.00
A21 Wharf Area Storm Ceptor	21.25	0.00	2,000.00	0.00	1,678.75	0.00	342.50
A22 51 & 55 Linebrook Rd	11.25	0.00	675.00	0.00	468.75	0.00	217.50
A23 23-29 Old Right Rd	780.00	0.00	0.00	0.00	0.00	0.00	780.00
A24 13-15 Depot Square	32.50	0.00	0.00	0.00	0.00	0.00	32.50
A26 85 Turnpike Rd	2,500.00	0.00	0.00	0.00	0.00	0.00	2,500.00
A27 Mill Place Bond	42.50	0.00	0.00	0.00	0.00	0.00	42.50
A29 Emery Lane	362.50	0.00	0.00	0.00	0.00	0.00	362.50
A3 77 Turnpike Rd.	2,219.68	0.00	0.00	0.00	0.00	0.00	2,219.68
A30 Lower Scott Hill Road	110.00	0.00	0.00	0.00	0.00	0.00	110.00
A31 Egret Estates	297.50	0.00	0.00	0.00	0.00	0.00	297.50
A33 218-220 High St - Leblanc	13.75	0.00	0.00	0.00	0.00	0.00	13.75
A34 Bradley Estates	(27,833.00)	0.00	164,455.49	0.00	190,704.16	0.00	(54,081.67)
A35 Outside Detail - Police and Fire	2,714.40	0.00	17.89	0.00	0.00	0.00	2,732.29
A36 Forfeit	7,084.96	2,000.00	305.89	0.00	5,631.39	0.00	3,759.46
A37 Arts Lottery	14,071.94	0.00	30,782.85	0.00	28,160.75	0.00	16,694.04
A38 Recreation	16,261.19	0.00	22,447.40	0.00	22,447.40	0.00	16,261.19
A39 Ins < 20,000	4,806.25	0.00	0.00	0.00	1,778.75	0.00	3,027.50
A4 Pitcairn Way	62.50	0.00	0.00	0.00	0.00	0.00	62.50
A40 Maria Drive	466.25	0.00	0.00	0.00	427.50	0.00	38.75
A41 Chestnut Street	9,690.30	0.00	0.00	0.00	0.00	0.00	9,690.30
A42 Ashley Lane Escrow	568.75	0.00	0.00	0.00	0.00	0.00	568.75
A44 Bruni/Essex Road	77.50	0.00	0.00	0.00	0.00	0.00	77.50
A45 Cogswell Street	162.50	0.00	375.00	0.00	487.50	0.00	50.00
A46 19 North Main St	1,301.25	0.00	0.00	0.00	0.00	0.00	1,301.25
A47 Cayer Way	345.00	0.00	0.00	0.00	225.00	0.00	120.00
A48 Little/118-130 Topsfield Rd.	72.50	0.00	0.00	0.00	0.00	0.00	72.50
A49 1st Presbyterian Church	0.00	0.00	13,520.00	0.00	0.00	0.00	0.00
A5 Winchester Estates	2,268.75	0.00	4,164.69	0.00	6,433.20	0.00	0.24
A50 Heartbreak Farm-Fagan	7.50	0.00	742.50	0.00	600.00	0.00	150.00
A51 DC Farms 66 N'port tpke	62,634.28	0.00	148,183.57	0.00	0.00	0.00	210,817.85
A52 Bldg Permit Fees	1,368.75	0.00	1,250.00	0.00	2,156.25	0.00	462.50
A53 Ne Biolab	0.00	0.00	131.25	0.00	0.00	0.00	0.00
A54 84 N'port Tpke	37.50	0.00	0.00	0.00	0.00	0.00	37.50
A55 16-18 County St.	0.00	0.00	2,175.00	0.00	1,125.00	0.00	1,050.00
A56 Chattanooga Rd-Blythe	0.00	0.00	175.00	0.00	0.00	0.00	175.00
A57 Health Fee <7,000	0.00	0.00	1,350.00	0.00	1,275.00	0.00	75.00
A59 59-61 Tpke Rd-An Res Leag	375.00	0.00	0.00	0.00	280.00	0.00	95.00
A6 Perkins Way	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A60 Plumbing & Gas Fees	0.00	0.00	8,108.50	0.00	8,108.50	0.00	0.00

TOWN OF IPSWICH
SPECIAL REVENUE FUNDS
FISCAL YEAR 2003

8/21/03

	Fund Balance 7/1/02	Revenue Federal/State	Other	Transfer In	Expenditures	Transfer Out	Fund Balance 8/30/03
A61 83 Turnpike Rd	0.00	0.00	2,400.00	0.00	1,462.50	0.00	937.50
A62 40 Turnpike Rd	0.00	0.00	1,350.00	0.00	0.00	0.00	0.00
A63 9 Saffron Lane	0.00	0.00	1,350.00	0.00	1,237.50	0.00	112.50
A64 304 Linebrook Road	0.00	0.00	1,950.00	0.00	675.00	0.00	1,275.00
A65 Pineswamp Road	0.00	0.00	1,950.00	0.00	843.75	0.00	1,106.25
A66 Lilac Meadows Escrow Acct	0.00	0.00	15,030.11	0.00	393.75	0.00	14,636.36
A67 Water Quality	0.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00
A68 85 Candlewood Road	0.00	0.00	3,000.00	0.00	2,917.40	0.00	82.60
A69 Whipple Annex ZBA	0.00	0.00	500.00	0.00	100.00	0.00	400.00
A7 36 Brownville Ave.	1,205.00	0.00	0.00	0.00	397.50	0.00	807.50
A8 149&153 High St	146.25	0.00	0.00	0.00	0.00	0.00	146.25
A9 Blaisdell Terr Ext	32.50	0.00	0.00	0.00	0.00	0.00	32.50
Total A Funds	116,904.00	2,000.00	458,051.09	0.00	309,040.52	0.00	267,914.57
Fund R - School Revolving							
R01 Adult Education	7,597.29	0.00	28,411.00	0.00	34,477.85	0.00	1,530.44
R02 Athletic	46,070.39	0.00	83,116.60	0.00	87,605.25	0.00	41,581.74
R03 School Choice	394,565.51	331,290.00	0.00	0.00	136,271.78	2,500.00	587,083.73
R04 Extended Day	74,000.86	0.00	272,296.19	0.00	289,940.11	0.00	56,356.94
R05 Lost Books	1,235.43	0.00	2,003.84	0.00	834.76	0.00	2,404.51
R06 Perform Ctr 4/99	1,400.62	0.00	28,261.00	0.00	29,646.03	0.00	15.59
R07 Pre-School	65,282.95	0.00	41,465.00	0.00	42,879.29	0.00	63,868.66
R08 School Building	12,982.04	0.00	6,975.12	0.00	19,193.73	0.00	763.43
R09 Tuition for State Wards	31,030.41	0.00	0.00	0.00	31,030.41	0.00	0.00
R10 Summer Tuition	9,599.58	0.00	1,030.00	0.00	820.00	0.00	9,809.58
Total R Funds	643,765.08	331,290.00	463,558.75	0.00	672,699.21	2,500.00	763,414.62
Total Revolving Funds	760,669.08	333,290.00	921,609.84	0.00	981,739.73	2,500.00	1,031,329.19
Fund RL - School Lunch							
RL Food Service	289,445.90	102,775.83	462,953.21	0.00	597,932.21	0.00	257,242.73
Fund B - Town Grants							
B10 Plaques	800.44	0.00	0.00	0.00	0.00	0.00	800.44
B11 Title V-Police Grant	0.00	15,000.00	0.00	0.00	15,000.00	0.00	0.00
B12 New Horizons Youth	(0.47)	25,774.82	0.00	0.00	25,774.35	0.00	0.00
B14 MRIP Grant	4,020.57	14,387.52	0.00	0.00	15,717.67	0.00	2,690.42
B15 Cops Central Dispatch	278.00	0.00	0.00	0.00	0.00	0.00	278.00
B16 School Resource Officer	2,556.82	31,509.00	0.00	0.00	34,065.82	0.00	0.00
B17 Drug Prevention	5,191.81	0.00	0.00	0.00	5,191.71	0.00	0.10
B18 Outreach	20,183.01	0.00	755.00	0.00	13,554.10	0.00	7,383.91
B19 Senior Home Care	131.24	0.00	0.00	0.00	0.00	0.00	131.24
B2 Domestic Violence Grant	1,141.77	0.00	0.00	0.00	0.00	0.00	1,141.77
B20 Pallamino Way	293.50	0.00	0.00	0.00	0.00	0.00	293.50
B21 Arrowhead Trail	3,461.19	0.00	0.00	0.00	0.00	0.00	3,461.19
B22 Bush Hill Trust	100.11	0.00	0.00	0.00	0.00	0.00	100.11
B23 SAFE (Fire)	917.96	1,350.00	0.00	0.00	0.00	0.00	0.00
B24 Elder Affairs	130.10	12,862.00	0.00	0.00	2,267.96	0.00	0.00
B25 LIG/MEG	22,759.15	12,605.36	0.00	0.00	12,859.80	0.00	132.30
B26 Parker River PILOT	84,864.00	0.00	0.00	0.00	5,291.20	0.00	30,073.31
					41,996.00		42,868.00

TOWN OF IPSWICH
SPECIAL REVENUE FUNDS
FISCAL YEAR 2003

8/21/03

	Fund Balance 7/1/02	Revenue Federal/State	Other	Transfer In	Expenditures	Transfer Out	Fund Balance 8/30/03
B27	5,028.36	28,470.00	0.00	0.00	28,470.00	0.00	5,028.36
B28	199.94	0.00	0.00	0.00	0.00	0.00	199.94
B29	85,070.77	183,150.00	0.00	0.00	110,026.25	0.00	158,194.52
B3	462.76	0.00	0.00	0.00	0.00	0.00	462.76
B30	16,201.91	0.00	0.00	0.00	3,275.69	0.00	12,926.22
B31	0.00	250,000.00	0.00	0.00	245,000.00	0.00	5,000.00
B32	0.00	5,500.00	0.00	0.00	5,226.90	0.00	273.10
B33	0.00	0.00	0.00	0.00	0.00	0.00	0.00
B34	0.00	609.28	0.00	0.00	609.28	0.00	0.00
B35	0.00	20,500.00	0.00	0.00	18,196.66	0.00	2,303.34
B36	0.00	21,000.00	0.00	0.00	18,553.91	0.00	2,446.09
B37	0.00	1,859.42	0.00	0.00	1,859.42	0.00	0.00
B38	0.00	16,981.00	0.00	0.00	16,981.00	0.00	0.00
B39	0.00	198,800.00	0.00	0.00	198,800.00	0.00	0.00
B4	1,900.66	0.00	0.00	0.00	1,900.00	0.00	0.66
B40	0.00	0.00	0.00	0.00	7,872.50	0.00	(7,872.50)
B41	0.00	43,520.00	0.00	0.00	43,520.00	0.00	0.00
B5	0.00	7,122.13	0.00	0.00	7,122.13	0.00	0.00
B6	182.00	0.00	0.00	0.00	0.00	0.00	182.00
B7	0.00	147,222.80	0.00	0.00	147,222.80	0.00	0.00
B8	68,175.30	0.00	0.00	0.00	59,792.00	0.00	8,383.30
B9	0.00	(2,000.00)	0.00	0.00	0.00	0.00	(2,000.00)
Total B Funds	324,050.90	1,036,223.33	755.00	0.00	1,044,151.15	41,956.00	274,882.08
Fund M - School Grants							
M013	0.00	63,360.00	0.00	0.00	63,360.00	0.00	0.00
M033	0.00	135,514.00	0.00	0.00	114,971.01	0.00	20,542.99
M043	0.00	53,724.00	0.00	0.00	42,661.76	0.00	11,062.24
M083	62,727.44	0.00	0.00	0.00	62,727.44	0.00	0.00
M093	0.00	21,760.00	0.00	0.00	16,973.92	0.00	4,786.08
M103	5.07	0.00	0.00	0.00	0.00	0.00	5.07
Total M Funds	62,732.51	274,358.00	0.00	0.00	300,694.13	0.00	36,396.38
Fund N - School Grants							
N012	1,902.01	39,967.00	0.00	0.00	41,869.01	0.00	0.00
N013	0.00	232,065.45	0.00	0.00	232,065.45	0.00	0.00
N022	506.36	0.00	0.00	0.00	506.36	0.00	0.00
N023	0.00	11,245.00	0.00	0.00	10,500.00	0.00	745.00
N02B	0.00	2,475.00	0.00	0.00	0.00	0.00	2,475.00
N032	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
N042	3,357.28	0.00	0.00	0.00	3,357.28	0.00	0.00
N043	0.00	21,787.00	0.00	0.00	13,780.52	0.00	8,006.48
N052	20,056.89	0.00	0.00	0.00	20,056.89	0.00	0.00
N053	0.00	110,174.00	0.00	0.00	91,443.59	0.00	18,730.41
N062	2,717.00	0.00	0.00	0.00	2,717.00	0.00	0.00
N072	(497.91)	14,600.00	0.00	0.00	14,102.09	0.00	0.00
N082	6,592.00	0.00	0.00	0.00	6,592.00	0.00	0.00
N092	361.51	0.00	0.00	0.00	(1,702.49)	0.00	2,064.00
N102	(21.00)	3,653.00	0.00	0.00	3,481.00	0.00	151.00
N103	0.00	4,000.00	0.00	0.00	0.00	0.00	4,000.00

TOWN OF IPSWICH
SPECIAL REVENUE FUNDS
FISCAL YEAR 2003

8/21/03

	Fund Balance 7/1/02	Revenue Federal/State	Other	Transfer In	Expenditures	Transfer Out	Fund Balance 6/30/03
N112 Summer Academic Supp	0.00	5,300.00	0.00	0.00	5,300.00	0.00	0.00
N113 State Assessment Program	0.00	216.00	0.00	0.00	180.00	0.00	36.00
N122 Summer Success	0.00	4,732.00	0.00	0.00	4,732.00	0.00	0.00
N132 Project Playgroup	4,680.50	0.00	0.00	0.00	4,680.50	0.00	0.00
N133 Project Playgroup 03	0.00	6,000.00	0.00	0.00	5,104.87	0.00	895.13
N143 Early Childhood Training 03	0.00	3,000.00	0.00	0.00	0.00	0.00	3,000.00
N153 Teacher Quality 03	0.00	42,883.00	0.00	0.00	37,198.60	0.00	5,684.40
N163 Title V 03	0.00	7,647.00	0.00	0.00	4,485.00	0.00	3,162.00
N17 Drug Free School Dist	0.00	3,822.00	0.00	0.00	0.00	0.00	3,822.00
N18 Tuition Offset	0.00	52,803.97	0.00	0.00	0.00	0.00	52,803.97
Total M Funds	40,654.64	566,370.42	0.00	0.00	501,449.67	0.00	105,575.39
Total Grants	427,438.05	1,876,951.75	755.00	0.00	1,848,294.95	41,996.00	416,853.85
Fund C - Town Gifts							
C1 COA Van Donations	9,265.32	0.00	3,037.35	0.00	1,417.12	0.00	10,885.55
C11 Archives Gift	1,197.50	0.00	0.00	0.00	0.00	0.00	1,197.50
C12 Police Gifts	335.00	0.00	0.00	0.00	0.00	0.00	335.00
C13 Chamber of Commerce	400.00	0.00	0.00	0.00	0.00	0.00	400.00
C14 Drug Prevention	1,891.14	0.00	310.00	0.00	457.64	0.00	1,743.50
C15 Teen Center	8.80	0.00	0.00	0.00	0.00	0.00	8.80
C16 PARK	12,750.15	0.00	911.38	0.00	0.00	0.00	13,661.53
C17 IPS Family Project	40.00	0.00	0.00	0.00	0.00	0.00	40.00
C18 T/H Winthrop Gift	300.00	0.00	0.00	0.00	300.00	0.00	0.00
C19 Recreation Van	0.00	0.00	18,007.00	0.00	17,500.00	0.00	507.00
C2 COA Misc Gifts	3,598.23	0.00	2,806.00	0.00	143.46	0.00	6,260.77
C3 COA Outreach	1,075.48	0.00	792.00	0.00	1,139.34	0.00	728.14
C4 Sidney's Reservation	30,300.00	0.00	0.00	0.00	24,784.00	0.00	5,516.00
C5 League Women Voter	10.00	0.00	0.00	0.00	0.00	0.00	10.00
C6 Boardwalk	3.19	0.00	0.00	0.00	0.00	0.00	3.19
C7 Huerfin	573.58	0.00	0.00	0.00	573.58	0.00	0.00
C8 Husser Family	1,199.35	0.00	75.00	0.00	0.00	0.00	1,274.35
C9 Camelot/Parks	15.00	0.00	0.00	0.00	0.00	0.00	15.00
Total C Funds	62,962.74	0.00	25,938.73	0.00	46,315.14	0.00	42,586.33
Fund Q - School Gifts							
Q01 Feoffees	317,231.65	0.00	245,000.00	0.00	281,801.98	0.00	280,429.67
Q02 Misc Doyon Gifts	4,224.53	0.00	24,089.00	0.00	10,605.37	0.00	17,708.16
Q03 Middle School-Gift	8,743.37	0.00	26,717.42	0.00	10,846.10	0.00	24,814.69
Q04 Middle School-Gift	1,843.43	0.00	1,000.00	0.00	1,895.13	0.00	948.30
Q05 Misc High School Gifts	4,602.02	0.00	4,691.96	0.00	7,434.79	0.00	1,859.19
Q06 Seffron	2,765.00	0.00	0.00	0.00	0.00	0.00	2,765.00
Q07 Technical Education	579.26	0.00	600.00	0.00	0.00	0.00	1,179.26
Q09 Misc School Gifts	0.00	0.00	4,728.05	0.00	2,500.00	0.00	2,228.05
Q10 Sch Pepsi Gift	44,353.23	0.00	13,000.00	0.00	17,230.10	0.00	40,123.13
Q13 Manning Fund	1,541.51	0.00	0.00	0.00	1,427.72	0.00	113.79
Q16 Turner Hill	0.00	0.00	25,000.00	0.00	21,549.16	0.00	3,450.84
Total Q Funds	385,884.00	0.00	344,826.43	0.00	355,090.35	0.00	375,620.08
Total Grants and Gifts	876,284.79	1,876,951.75	371,520.16	0.00	2,247,700.44	41,996.00	835,060.26

TOWN OF IPSWICH
SPECIAL REVENUE FUNDS
FISCAL YEAR 2003

8/21/03

	Fund Balance 7/1/02	Revenue Federal/State	Other	Transfer In	Expenditures	Transfer Out	Fund Balance 6/30/03
Fund D - Receipts Reserved							
D1 Waterways Improvement	86,475.09	0.00	18,988.41	0.00	0.00	0.00	105,463.50
D2 Wetlands Protection	8,618.40	0.00	9,081.25	0.00	0.00	6,233.00	11,466.65
D3 Sale of Lots	97,504.95	0.00	11,400.00	0.00	0.00	12,600.00	96,304.95
D4 Tourism Develop & Svs	0.00	0.00	1,283.04	0.00	0.00	0.00	1,283.04
Total D Funds	192,598.44	0.00	40,752.70	0.00	0.00	18,833.00	214,518.14
Fund E - Other Special Revenue							
E1 Additional Lottery	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E2 Employee Replacement	8,024.00	0.00	0.00	0.00	0.00	0.00	8,024.00
E3 J. Thomas Annuity	39,951.17	0.00	1,877.83	0.00	1,200.48	0.00	40,628.52
Total E Funds	47,975.17	0.00	1,877.83	0.00	1,200.48	0.00	48,652.52
Fund 600-Sewer - Chap 83 Sec 3	327,350.73	0.00	1,041,740.37	0.00	1,196,750.34	0.00	172,340.76
Fund 610 - Water Chap 41 Sec 69B	85,137.15	0.00	1,838,769.45	246,950.00	1,944,656.09	0.00	226,200.51
Grand Total	2,579,461.26	2,313,017.58	4,679,223.56	246,950.00	6,969,979.29	63,329.00	2,785,344.11

TRUSTEES OF THE IPSWICH PUBLIC LIBRARY
STATEMENT OF FUNDS ACTIVITY
July 1, 2002 to June 30, 2003

Operating Funds

Beginning Balance	\$ 74,118.05
Interest/Dividends	\$ 20,289.46
Donations, Bequests, Grants	\$ 9,447.90
Books, Publications Purchased	\$ (9,654.36)
Building & Grounds, Misc. Costs	\$ (149.85)
Children's activities	\$ (6,346.32)
English Second Language	\$ (1,000.00)
Ending Balance	\$ 86,704.88

Restricted Funds

Ipswich Speaks Fund

Beginning Balance	\$ 1,332.46
Interest Income	\$ 18.93
TXFR to Operating Funds	\$ (1,351.39)
Ending Balance	\$ -

Markos Fund for Hellenic Culture

Beginning Balance	\$ 2,854.13
Interest Income	\$ 120.38
TXFR to Operating Funds	\$ (120.38)
Ending Balance	\$ 2,854.13

Fidelity Mutual Fund

Beginning Balance	\$ 3,361.07
Interest Income	\$ 58.52
Ending Balance	\$ 3,419.59

Library Trust Fund

Beginning Balance	\$ 55,602.13
Interest Income	\$ 1,543.31
Int. TXFR to Operating Funds	\$ (418.17)
Ending Balance	\$ 56,727.27

Helen St. John Fund

Beginning Balance	\$ 383,592.42
Interest Income	\$ 18,378.25
TXFR to Operating Funds	\$ (17,970.67)
Ending Balance	\$ 384,000.00

BURLEY EDUCATION FUND

Balance on hand January 1, 2003.....\$42,433.44

Income from funds for year 2003 as follows:

Interest: Ipswich Co-operative Bank

Term Deposit Certificates.....\$ 2,022.59

Expenditures for the year 2003 as follows:

Doyon School Literacy Program.....\$ 2,500.00

Balance on hand January 1, 2004 as follows:

Ipswich Co-operative Bank

Term Deposit Certificates.....\$41,956.03...

Respectfully submitted

Burley Education Fund

V. James DiFazio
Treasurer

Ipswich Pub. Co.
352-105
Ipswich
2023

IPSWICH PUBLIC LIBRARY



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THE TOWN OF IPSWICH AT YOUR
SERVICE

A handy Check-List of Often-Used
Town Services:

Administration		Housing Authority	
Town Manager.....	356-6609	Office.....	356-2860
Accounting		Ipswich Chronicle...	356-5141
Finance Director.....	356-6601	Library.....	356-6648
Ambulance		Mosquito Control....	474-4640
Business.....	356-9800	Parking Clerk.....	356-6611
Emergency.....	911	Planning & Development	
Assessments		Town Planner.....	356-6607
Assessors.....	356-6603	Planning Board....	356-6607
Building & Health		Conservation.....	356-6661
Building Inspector....	356-6605	Police Department	
Code Enforcement.....	356-6605	Business.....	356-4343
Gas Inspector.....	356-0523	Emergency.....	911
Health Agent.....	356-6606	Shellfish.....	356-4343
Plumbing Inspector....	356-0523	Public Works Department	
Business Association....	356-4400	Office.....	356-6612
Cemetery & Parks		Recycling.....	356-6612
Office.....	356-6643	Trash Collection..	356-6612
Civil Defense		Purchasing Office...	356-6608
Emergency Management...	356-6645	Recreation Department	
Council on Aging.....	356-6650	Office.....	356-6644
Court		Registry of Motor.....	800-858-3926
Third District Court...	356-2681	School Department	
Probation.....	356-0333	Administration....	356-2935
Crane Beach		High School.....	356-3137
Gate.....	356-4354	Middle School.....	356-3535
Castle Hill.....	356-4351	Winthrop School...	356-2976
Dog Officer		Doyon School.....	356-5506
Dog Pound.....	356-6652	Selectmen	
Animal Control Officer.	356-4343	Office.....	356-6604
Electric Department		Town Clerk	
Office.....	356-6635	Office.....	356-6600
Fire Department		General Licenses..	356-6600
Business.....	356-4321	Treasurer/Collector	
Emergency.....	911	Office.....	356-6610
Fire Prevention.....	356-6631	Veterans Services	
Harbormaster.....	356-4343	Veterans Agent....	356-3915
Historical Society		Water Department	
Curator - Whipple....	356-2811	Office.....	356-6637
Curator - Heard.....	356-2641	Water Treatment....	356-6639
		Visitors Center.....	356-8540